

**OWSLEBURY PARISH COUNCIL
MINUTES OF APRILS PARISH COUNCIL MEETING HELD ON
11 APRIL 2022
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor John Chapman (in the Chair).
Parish Councillors John Foster and Roger Page

In Attendance: Responsible Financial Officer (RFO) Juanita Madgwick, District Councillor Lumby

Also in Attendance: 2 members of the public were present

184/21 APOLOGIES FOR ABSENCE.

Apologies for absence were received and accepted from Cllrs Bowes, Egerton and Martin, District Councillor Ruffell and County Councillor Humby.

The Chairman noted that this was the last meeting of the current year.

185/21 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

None

186/21 APPROVAL OF MINUTES.

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 16 March 2022, and the Council **Resolved**, unanimously, that they were a true record.

186/21 PUBLIC QUESTIONS AND COMMENTS.

a) Planning

The applicant of Staggs Gate explained their planning application.

b) Other items

None

187/21 PLANNING

a) Planning applications

SDNP/22/01333/CND	Matterley Farm Alresford Road Ovington Hampshire SO21 1HW
Proposal	Variation of condition 2 relating to planning approval SDNP/18/06249/FUL for an extension to setting up and dismantling period from 9 to 14 weeks
PC Comments	No Comment
	Marwell Wildlife, Colden Common, Winchester, SO21 1JH
Proposal	Application for New Premises Licence - The Gift Shop, Marwell Zoo, Colden Common, Winchester, SO21 1JH
PC Comments	The PC would like more information on the opening hours as they are different from the Zoo's opening hours. The Parish Council have no objection between the hours of 10:00 and 17:00 but object to the selling of

	alcohol between 09:00 and 22:00. The Council asked the Clerk to ask for more information from the licence department at WCC.
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SDNP/22/01563/HOUS	Staggs Gate Staggs Lane Owslebury Hampshire SO21 1LY
Proposal	Dormer windows for a loft conversion
PC Comments	No Comment

b) Planning Decisions

SDNP/21/05411/HOUS	Red Lodge Belmore Lane Owslebury Winchester Hampshire SO21 1JW
Proposal	(Amended) Extension and remodelling of loft to existing garage to create a home office and gym. Canopy to main entrance Carport, bike- and log-store with solar roof.
Decision	Approved

SDNP/17/05032/LDE	Longfields Whites Hill Owslebury Winchester Hampshire SO21 1LT
Proposal	To use the redundant farm offices as ancillary accommodation to the main dwelling.
Decision	Approved

c) Enforcement Cases

The Council received and noted the open enforcement cases. The Clerk advised the Councillors that 20/00222/WKS case has now been closed.

SDNP/21/00172/COU	Boyes Barn, Whites Hill, Owslebury, Winchester, Hampshire, SO21 1LT
Nature of Case	Alleged unauthorised works for ancillary residential building and hardstanding.
Status	Pending

SDNP/21/00106/BRECON	Moris Farm, Hurst Lane, Owslebury, Winchester, Hampshire SO21 1JQ
Nature of Case	Breach of condition 3 (SDNP/16/03622/FUL) to restrict use for private recreation. Site being used for commercial equestrian activity
Status	Closed (New Owner)

18/00212/WKS (Winchester)	Woodland View Stables, Portsmouth Road, Fishers Pond, Eastleigh, Hampshire, SO50 7HF
Nature of Case	Alleged wooden building with windows - no pp
Priority	3

20/00222/WKS (Winchester)	Lowhill Farm, Portsmouth Road, Fishers Pond, Eastleigh, Hampshire SO50 7HF
Nature of Case	Regular flow of 8- wheeled lorries and tractors delivering to the site.
Priority	3

189/21 TO RECEIVE THE DISTRICT AND COUNTY COUNCILLORS REPORT

The Clerk has circulated the County and District Councillors Reports to all prior to the meeting (Appendix 1).

District Councillor Lumby went through his report and advised the Council that Winchester City Council is working with Hampshire County Council to prepare to prepare for the provision

of immediate support and assistance to Ukrainians arriving in Hampshire under the Government's Homes for Ukraine scheme. There are several areas that are being prioritised such as home visits and DBS checks.

Cllr Lumby advised the Council that a scheme had been launched by Winchester Action on Climate Change (WinACC), called Winchester Area SuperHomes; this will provide homeowners with tailored, independent advice on how they can retrofit their properties to reduce their carbon emissions.

Cllr Lumby advised the Council that there is a proposed large-scale housing and commercial development between Wickham and Fareham, which may impact the roads around the village and that there is a new way to report rights of ways problems on the HCC website.

The Council asked the Clerk to promote the SuperHomes scheme on OIS.

Action:	By Whom:
To promote the SuperHomes scheme	The Clerk

190/21 RECEIVE THE ACSO REPORT

The Clerk had circulated the ACSO Report for March to the Councillors prior to the meeting.

The Council noted the report.

191/21 TO RECEIVE A REPORT ON THE JUBILEE CELEBRATIONS

The Clerk circulated the report on the proposed Platinum Jubilee celebrations to all prior to the meeting. The report included information from OMCA intending to plant 7 trees in the village and would like the Parish Council to fund the project and the ordering of a free tree plaque from WCC (Appendix 2).

The Council were supportive of the tree planting however this would need to be coordinated with the Pavilion/ Sports field committee as they are currently planning what should be included on the site.

The Council asked the Clerk to liaise with the Pavilion/ Sports field committee on the planting of 7 trees for the Platinum Jubilee.

Action:	By Whom:
To liaise with the Pavilion/ Sports field committee on planting 7 trees for the Jubilee celebrations	The Clerk

The Clerk advised the Council that there was a scarecrow trail, sports afternoon and picnic on the Glebe field also being planned.

192/21 HIGHWAYS

a) TO RECEIVE A REPORT ON THE SLR SIGN

The Clerk had circulated a report on the SLR sign, which included the data from Jan to Mar 2022 to all prior to the meeting (Appendix 3).

There was discussion around the validity of the data, a Cllr advised that going forward the data will be more consistent as they became more proficient with the software. A Cllr asked if it was known if the traffic travelling through the village was more or less than before COVID. A Cllr advised that they did not know as the SLR sign had only been up during COVID and not before so they could not make a comparison. A Cllr advised that a traffic survey had been completed pre COVID and asked the Clerk to pass on the data to Cllr Foster to make a comparison.

b) General Matters

The Clerk advised the Council that she had spoken to Havant Highways regarding the pathway improvements at Beech Grove and they had advised her that the next steps would be to commission a more detailed design and once this had been completed to go out to tender for companies to carry out the works. They also advised that the landowner needs to legally pass the land to the Parish Council.

193/21 RIGHTS OF WAY

a) TO CONSIDER ANY DEVELOPMENTS OR ISSUES IN CONNECTION WITH RIGHTS OF WAY

None

194/21 OPEN SPACES, RECREATION AND PLAYGROUND

a) TO CONSIDER ANY DEVELOPMENTS OR ISSUES IN CONNECTION WITH OPEN SPACES, RECREATION AND PLAYGROUND

The Clerk advised the Council that the next Pavilion / Sports field committee would be held on 27 April and a report would be available for the next Council meeting.

195/21 FINANCE, ADMINISTRATION AND STATUTORY

a) Payments and Receipts

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman, Councillor Bowes, or Councillor Martin to authorise the electronic payments as necessary.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
145	16.00	Three (Phone)	DD
146	36.19	IONOS - Website	DD
147	180.00	Premier Grounds (Vegetation removal)	JC/PB
148	38.70	OPMC	JC/PB
149	165.00	WCC (Dog Bin Emptying)	JC/PB
150	145.00	S Comley (Grass Cutting March)	JC/PB
151	1,125.44	Havant Highways (Beech Grove Concept & Design)	JC/PB
152	20.00	Chairmans Allowance Q4	JC/PB
153	498.53	Clerks Salary (March)	JC/PB
154	124.60	HMRC	JC/PB
155	67.25	Clerks Expenses (March)	JC/PB
156	7.89	Amazon (Punched Pockets)	CC
157	1,620.95	Havant Highways (Topography Survey)	JC/PB
158	200.00	Morestead Church Grant	
159	78.00	SSE (Street Lighting)	DD
160	483.30	Swanmore PC (CSO)	

Receipts:

Voucher	Amount (£)	Payee	

b) TO NOTE THAT FOLLOWING THE CONCLUSION OF THE 2021/22 NATIONAL JOINT COUNCIL PAY AWARD AT 1.75% BACKDATED TO 1 APRIL 2021, STAFF SALARIES HAVE BEEN ADJUSTED ACCORDINGLY AND THEY WILL RECEIVE BACK PAY WITH THE MARCH 2022 SALARY PAYMENT

The Clerk had circulated the NJC letter and pay scales to all Councillors prior to the meeting (Appendix 4).

The Council noted the conclusion of the 2021/22 National Joint Pay Award at 1.75%, back dated to 1 April 2021. The Clerks salary will be adjusted accordingly, and she will received back pay with the March 2022 salary payment.

c) TO REVIEW AND APPROVE THE ALLOCATION OF RESERVES

The Clerk had circulated the reserves, to all prior to the meeting (Appendix 5).

The Council **Resolved** unanimously to approve the reserves.

d) TO REVIEW AND APPROVE THE ASSET REGISTER

The Clerk had circulated Asset Register to all prior to the meeting (Appendix 6).

The Council **Resolved** unanimously to approve the Asset Register.

The Clerk advised that the Pavilion will not be insured by any insurance company due to it being boarded up and not in use. There was discussion on next steps and there was a suggestion of putting Heras fencing around the Pavilion or to remove the Pavilion as soon as possible. The Clerk advised the Council that the Pavilion contained asbestos therefore would need to make sure that if it was removed it was removed safely.

There was also discussion on whether a planning application should be registered before the Pavilion is removed. The Council asked the Clerk to check with the planners on this point.

The Council **Resolved**, unanimously to gain quotes to remove the Pavilion.

Action:	By Whom:
<ul style="list-style-type: none">To check with the planners if a planning application should be registered before the Pavilion is removed.To gain 3 quotes to remove the Pavilion	The Clerk

e) TO REVIEW AND APPROVE THE RESERVES POLICY

The Clerk had circulated the Reserves policy prior to the meeting (Appendix 7)

The Council **Resolved**, unanimously, to approve the Reserves Policy and asked the Clerk to place a copy of the website.

f) TO RECEIVE AND NOTE THE EASTLEIGH PLAN UPDATE

The Clerk had circulated the Eastleigh Plan update to all prior to the meeting (Appendix 8)

The Council received and noted the updated Eastleigh Plan update.

g) TO RECEIVE AND NOTE THE WINCHESTER LOCAL PLAN UPDATE

The Clerk had circulated the Winchester Local Plan update to all prior to the meeting (Appendix 9).

The Council received and noted the update to the Winchester Local Plan.

h) TO RECEIVE AND NOTE THE BIODIVERSITY ACTION PLAN

The Clerk had circulated the biodiversity plan to all prior to the meeting (Appendix 10).

The Council received and noted the Biodiversity plan.

i) TO CONFIRM A DATE FOR THE ANNUAL PARISH ASSEMBLY

The Clerk had circulated report on the Annual Parish Assembly to all prior to the meeting. The report included potential dates and weather the Cllrs wished to hold it on the same day as the Annual Parish Meeting as they have done in the past and that the Cllrs

7. 2021/ 2022
FC. 11.04.22

needed to take into consideration the timing of the elections in setting the date (Appendix 11).

The Council **Resolved** unanimously to hold the Annual Parish Assembly and the Annual Parish Meeting on Tuesday 17th May at 7:00pm.

It was agreed to arrange for OMCA, The Pavilion / Sports Committee and Openreach to speak at the Annual Parish Assembly.

196/21 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.

The Chairman thanked Cllrs Bowes and Page for their contributions to the Council over the last few years.

197/21 DATE OF NEXT COUNCIL MEETING.

The Council agreed the next Council Meeting would be held on Tuesday 17 May 2022 at 7.00pm.

There being no further business the meeting closed at 8:33pm

Chairman:

Date: