

**OWSLEBURY PARISH COUNCIL
MINUTES OF NOVEMBERS PARISH COUNCIL MEETING HELD ON
16 MARCH 2022
COMMENCING AT 7:00 IN THE OWSLEBURY PARISH HALL**

Present: Parish Councillor John Chapman (in the Chair).
Parish Councillors, John Foster, and Roger Page

In Attendance: Responsible Financial Officer (RFO) Juanita Madgwick, District Councillor Ruffell and Lumby

Also in Attendance: 3 members of the public were present

169/21 APOLOGIES FOR ABSENCE.

Apologies for absence were received and accepted from Councillors Paul Bowes, Mark Egerton, and Will Martin and County Councillor Humby

170/21 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

None

171/21 APPROVAL OF MINUTES.

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 14 February 2022, and the Council **Resolved**, unanimously, that they were a true record.

172/21 PUBLIC QUESTIONS AND COMMENTS.

a) Planning
None

b) Other items
A resident spoke about enforcement case 20/00222/WKS – Lowhill Farm and noted that no 18 wheeled lorries or tractors had visited the farm for 18 months and when they did, they were delivering topsoil for the farm.

173/21 PLANNING

a) Planning applications

There were no planning applications.

b) Planning Decisions

SDNP/18/00771/FUL	Pitcot Farm, Pitcot Lane, Owslebury, Winchester, Hampshire, SO21 1LR
Proposal	(AMENDED PLANS RECEIVED) Application for the retention of a Temporary Agricultural Workers dwelling
Decision	Approved

The Council discussed the above planning application and were surprised on how long it had taken for the planners to decide on this application.

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The Council asked the Clerk to send the details to Cllr Ruffell so he could speak to the planning department on why it had taken so long to approve the application.

Action	By Whom:
To send Cllr Ruffell the details of the Pictcot Farm planning decision	The Clerk

c) Enforcement Cases

The Council received and noted the open enforcement cases.

SDNP/21/00172/COU	Boyes Barn, Whites Hill, Owslebury, Winchester, Hampshire, SO21 1LT
Nature of Case	Alleged unauthorised works for ancillary residential building and hardstanding.
Status	Pending

SDNP/21/00106/BRECON	Moris Farm, Hurst Lane, Owslebury, Winchester, Hampshire SO21 1JQ
Nature of Case	Breach of condition 3 (SDNP/16/03622/FUL) to restrict use for private recreation. Site being used for commercial equestrian activity
Status	Closed (New Owner)

18/00212/WKS (Winchester)	Woodland View Stables, Portsmouth Road, Fishers Pond, Eastleigh, Hampshire, SO50 7HF
Nature of Case	Alleged wooden building with windows - no pp
Priority	3

20/00222/WKS (Winchester)	Lowhill Farm, Portsmouth Road, Fishers Pond, Eastleigh, Hampshire SO50 7HF
Nature of Case	Regular flow of 8- wheeled lorries and tractors delivering to the site.
Priority	3

174/21 TO RECEIVE THE DISTRICT AND COUNTY COUNCILLORS REPORT

The Clerk has circulated the County and District Councillors Reports to all prior to the meeting (Appendix 1).

District Cllr Lumby advised the Council that the 20 is plenty campaign, although a great idea may do more harm than good as they are being overly forceful with the campaign. Cllr Lumby suggested that the Parish Council wait for all the evidence to be presented to make an informed decision.

District Cllr Ruffell noted that he would be standing down from being a District Cllr. That Chairman thanked Cllr Ruffell for all his help over the last 18 years.

175/21 RECEIVE THE ACSO REPORT

The Clerk had circulated the ACSO Report for February to the Councillors prior to the meeting. The Council noted the report.

176/21 TO RECEIVE A REPORT ON THE BROKEN DOOR OF THE TELEPHONE BOX

The Clerk circulated the report on the broken door of the telephone box, which included information on how the door had broken, the insurance excess and the cost associated with replacing the door to all prior to the meeting (Appendix 2).

The Clerk advised that there were only 2 companies in the Country that sold replacement telephone box doors. One company would not deliver and only built a bespoke door which would not be painted nor have any windows. The other company would be able to sell a replacement the door, sold the installation kit and would be able to deliver.

There was some discussion on how well used the telephone box library was used, none of the Councillors knew.

The Council **Resolved** by unanimous vote to replace the telephone box door.

Action:	By Whom:
To order a new telephone box door and installation kit	The Clerk

177/21 HIGHWAYS

a) BEECH GROVE PATHWAY IMPROVEMENTS UPDATE

The Clerk had circulated a report on the Beech Grove pathway improvements to all prior to the meeting (Appendix 3). The Clerk advised that she had applied for £9,000 of CIL funding from SDNP to complete the project, the Clerk would find out in 12 weeks if the Council were successful. If not, the application would be re-submitted in the next round.

A District Cllr advised that the County Councillors grants would re-open in June.

178/21 RIGHTS OF WAY

A Cllr advised that the footpath on restricted by way 32 had been ploughed by the landowner and was difficult to walk on.

The Council asked the Clerk to contact Hampshire Countryside regarding this issue.

Action:	By Whom:
To contact Hampshire Countryside regarding restricted byway 32	The Clerk

179/21 TO RECEIVE A REPORT ON THE AFFORDABLE HOUSING PROCESS

The Clerk had circulated a report on the Affordable Housing process, which included Hampshire Hubs had been awarded funding from the SDNP to cover the remaining cost of the housing needs survey for Owslebury, a copy of the survey and a request to meet with the Council to discuss the survey to all prior to the meeting (Appendix 4).

There was some discussion around the housing need survey and the Council felt that it should be pended until after the elections.

The Council **Resolved** unanimously to pend the Affordable housing survey and process until after the elections.

Action:	By Whom:
To contact Hampshire Hub and pend the housing survey until after the elections	The Clerk

180/21 OPEN SPACES, RECREATION AND PLAYGROUND

a) RECEIVE A REPORT ON THE PAVILION SPORTS FIELD MEETING

The Clerk had circulated a report on the Pavilion and Sports Field committee meeting, which included the committee organising for an architect to visit the site and have asked them to come up with a design and site plan, the committee have applied for £150,000 grant from the CIL SDNP funding, they will be applying for a National Lottery grant and will be sending out an advert asking for help with the build and remodelling of the sports field to all prior to the meeting (Appendix 5).

b) RECEIVE QUOTES TO CROWN THE TREE IN THE GLEBE FIELD

The Clerk had circulated the quotes to crown lift the tree at the Glebe field to all prior to the meeting (Appendix 6).

Contractor 1: £170
Contractor 2: £250

The Council **Resolved** unanimously to appoint contractor 1 to carry out the works.

181/21 FINANCE, ADMINISTRATION AND STATUTORY

a) Payments and Receipts

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman, Councillor Bowes or Councillor Martin to authorise the electronic payments as necessary.

The Clerk advised the Council that she and the Chairman had made a decision to enter into a 3-year contract with SSE for the Street Lights as this was the cheapest. This was due to the current contract ending and the Council being put on the variable rate.

Due to the turbulence of the Ukraine and Russian war the utility companies were not offering prices to new or existing clients and only were offering prices when they became available.

The Clerk advised that she was sent an email on Tuesday 15 March at 10:44am with new fixed prices and the email advised that the Council had to accept a contract before 3:30pm on the same day or would not be offered prices until the next window which they did not know when this was.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
136	16.00	Three (Phone)	DD
137	16.87	IONOS - Website	DD
138	38.70	OPMC	
139	944.46	Swanmore PC (CSO)	
140	418.30	Clerks Salary - Feb	
141	104.60	HMRC	
142	7.20	Clerks Expenses - Feb	
143	165.00	WCC (Dog Bin Emptying)	
144	75.58	SSE (Street Lighting)	

Receipts:

Voucher	Amount (£)	Payee	
11	1,152.91	VAT Return	

b) TO CONSIDER THE ANNUAL PARISH ASSEMBLY

The Clerk had circulated a report on the Annual Parish Assembly to all Councillors prior to the meeting (Appendix 6).

The Clerk asked the Councillors if they had any ideas on what to do at the Annual Parish Meeting. There was discussion on inviting Openreach to speak about the FTTP broadband that will be installed in the village, a member of OMCA to talk about the Jubilee celebrations and a member of the Pavilion Committee to speak about the new pavilion.

It was **Resolved** unanimously to invite Openreach, OMCA and the Pavilion Committee.

Action:	By Whom:
To invite Openreach, OMCA and a member of the Pavilion committee to the Annual Parish Assembly	The Clerk

c) TO CONSIDER THE UPCOMING ELECTIONS

The Clerk had circulated a report on the upcoming elections, which included all the relevant dates, the different forms that needed to be filled in and that the forms need to be hand delivered to WCC to all prior to the meeting (Appendix 6).

The Council asked the Clerk to send out via OIS on a guide to the Elections, forms to fill in and with the relevant links and key dates.

Action:	By Whom:
A guide to the Elections for OIS and the Newsletter	The Clerk

d) TO CONSIDER A GRANT TO MORESTEAD CHURCH

The Clerk had circulated a report on the grant application from Morestead Church to all prior to the meeting (Appendix 7).

The Council **Resolved** unanimously to agree to a grant of £200 to Morestead Church for the upkeep of the graveyard.

e) REVIEW THE GLEBE FIELD TERMS AND CONDISTIONS

The Council **Resolved**, unanimously, to agree the Glebe field Terms and Conditions and asked the Clerk to place a copy of the website.

f) REVIEW THE SPORTSGROUND TERMS AND CONIDITIONS

The Council **Resolved**, unanimously, to agree the Sportsground field and Carpark Terms and Conditions and asked the Clerk to place a copy of the website.

g) TO RECEIVE AND COMMENT ON THE 'REVIEW OF PARLIMENTARY CONSTITUENCIES 2023 – BOUNDARY COMMISSION FOR ENGLAND CONSULTATION'

The Clerk had circulated the Review of Parliamentary Constituencies 2023 – Boundary Commission for England Consultation' to all prior to the meeting (Appendix 8).

The Council were concerned that Owslebury would lose the rural focus of its MP. The proposal envisages a mixed urban and rural constituency in which urban issues would dominate.

Those Councillors present at the meeting felt that the Council should raise a concern that Owslebury should stay part of a rural constituency within Hampshire and not an urban district because the Council feel strongly that rural affairs will be lost, and the Parish will have no proper representation.

The Chairman asked the Clerk to write to all Owslebury Parish Councillors and get their views so a response can be sent by the closing date.

Action:	By Whom:
To write to all PC regarding responding to the Review of Parliamentary Constituencies 2023 – Boundary Commission for England	The Clerk

h) TO RECEIVE AND NOTE THE LOCAL PLAN – HOUSING GROWTH FOR WINCHESTER CITY COUNCIL

The Clerk had circulated the Local Plan – Housing Growth for Winchester City Council to, which included that no houses had been allocated to Owslebury in the Local Plan all prior to the meeting (Appendix 8).

The Council received and noted the Local Plan – Housing Growth for Winchester City Council.

182/21 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.

Cllr Foster advised that he had tried to contact the planning department regarding the Hensting Hall planning application but had been unable to, to advise them that the new plans

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were not on the planning portal. Cllr Foster had also sent an email to the Historic building's person.

The Council asked the Clerk to include a Jubilee agenda item for the next meeting.

The Council asked the Clerk to include an agenda item on reviewing the SLR sign data at the next meeting.

183/21 DATE OF NEXT COUNCIL MEETING.

The Council agreed the next Council Meeting would be on Monday 11 April 2022 at 7.00pm.

There being no further business the meeting closed at 8:10pm

Chairman:

Date: