

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
12th OCTOBER 2015
COMMENCING AT 7.30PM IN OWSLEBURY PARISH HALL**

PRESENT.

Parish Councillor John Chapman (in the Chair).
Parish Councillors: Mark Egerton, Roger Page, Paul Phillips.

IN ATTENDANCE.

District & County Councillor Rob Humby }
District Councillor Laurence Ruffell. } (all left after item 160/15)
District Councillor Amber Thacker. }

Clerk and Responsible Financial Officer (RFO): Michael Cleary.

Two members of the public were present (left after item 157/15).

ABSENT.

Parish Councillor Will Martin (with apologies)
Parish Councillor Gerry Tull.

154/15 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

Councillors Phillips declared a personal interest (as a member of the Parochial Church Council) in matters affecting Owslebury Church. Councillor Egerton declared a personal interest (as Treasurer) in matters affecting the Sports Club. Councillor Chapman declared a personal interest (as a contractor he uses for private work may be approached to tender for Council work) in matters affecting the grass cutting contract for 2016.

155/15 RESIGNATION OF A COUNCILLOR.

The Chairman noted the resignation of Councillor Sally Tattersall in the week before the meeting. Her email setting out her reasons for resigning had been circulated to councillors and she had requested the email be attached to the public record (Appendix 1). Councillor Tattersall's resignation was a consequence of her concerns over the behaviour of a fellow councillor, over a long period of time, and personal comments made against her. The Chairman expressed his strong concerns that such behaviour by any councillor detracted from the work and credibility of the Council as a whole and could not be tolerated. He reiterated the requirement of all councillors to conform to the Code of Conduct to which they had subscribed. In particular he noted the undertaking to:

- value colleagues and officers of the Council and engage with them in an appropriate manner (paragraph 3.13 of the Code of Conduct); and
- always treat people and organisations with respect and propriety (paragraph 3.14)

The Chairman referred to his email dated 6th October 2015 to councillors setting out his comments on a recent exchange of emails (Appendix 2) and to the steps he intended to take in the event of similar incidents occurring.

Councillors concurred completely with the Chairman's views. However, councillors (unanimous) asked that it be recorded that those present at the meeting had not been involved in such behaviour, and had complied with the Code of Conduct.

156/15 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETINGS.

Councillors noted their acceptance of the Minutes of the Parish Council meetings held on 14th September and 1st October 2015, and the Council unanimously **Resolved** they were a true record.

157/15 PUBLIC QUESTIONS AND COMMENTS.

a) Planning applications.

There were no comments.

b) Other agenda items.

Two parishioners expressed their continuing concern over the noise from teenagers playing basketball in the play area behind Hilly Close- an area for children under 12 unless specific permission had been granted by the Council. They noted WCC had taken an interest in the matter and enquired about the opinions expressed by other parishioners following the Council's request for views on an alternative location for teenagers to play basketball. The Clerk summarised the views that had been expressed – limited number of

comments but with support for additional facilities for teenagers. However there was concern over possibly passing a problem from one side of the village to the other. The Chairman noted the matter would be discussed later in the meeting. However, in order to look at all aspects of the issue, the Council accepted District Councillor Ruffell's offer to ascertain whether any planning conditions had been attached to the original planning permission for the play area

Action: Play area planning conditions	By When:	By Whom:
<ul style="list-style-type: none"> District Councillor Ruffell to ascertain if any conditions were attached to original planning consent. 	November	LR/Clerk

158/15 COUNTY AND DISTRICT COUNCILLORS REPORT.

- a) District Councillor Ruffell introduced fellow District Councillor Amber Thacker (currently Cheriton and Bishops Sutton Ward) who may be working with him in representing the new Upper Meon Valley Ward (including Owslebury) following the forthcoming boundary changes. Elections for the new Ward would take place in May 2016. In his report on recent developments District Councillor Ruffell noted, amongst other matters:
 - a recent tour by parish and district councillors of developments in around the district such as Taylors Yard in Sutton Scotney, Freemans Yard and affordable housing developments in Micheldever, Cromwell Road and Sparkford Road;
 - the major housing development at Whitely Way (3,500 houses) had been approved following changes to the traffic management plan, changes which would bring forward improvement to the road network in the area.
- b) District Councillor Amber Thacker noted her interest in rural affairs, currently being the member for Cheriton and Bishops Sutton, a parish with similar issues to those in Owslebury. She hoped to be working with the parish if elected for the new Ward in 2016.
- c) County and District Councillor Humby reported on a number of matters including:
 - the development of his new role as Rural Affairs Champion and his involvement with the Rural Forum network, the Rural Co-ordination Group and the Hampshire Rural Forum. His work covered all areas which have a rural impact such as affordable housing, broadband, social isolation and transport. He wanted to work towards better integration of services, given the importance of the rural economy and rural living;
 - the proposed devolution of services from central government to Hampshire and the Isle of Wight. Some 11 districts, 3 unitary councils, the county council and the national parks were involved in shaping the new proposed combined authority. He responded to questions and noted he would provide further information in due course;
 - the difference of views between HCC and the parish on traffic related matters and the need to start afresh. He had discussed matters with the Chairman and the Clerk and subject to the Council's agreement, he would seek to identify with HCC 'what is possible in the near to medium term'. The two main issues appeared to be the speed of traffic on the Morestead Road and the volume of traffic going through the village, with a possible third issue being the speed of traffic on Thompson and Hurst lanes. He responded to councillors questions and comments. The Council agreed that he should seek to find the practical options open to the Council. All options needed to be considered including the use of speed bumps, pinch points or chicanes to reduce the volume of traffic in the village centre by making it a less attractive rat-run route. However public support would be crucial to any successful traffic management plan;

Action: Traffic management	By When:	By Whom:
<ul style="list-style-type: none"> County and District Councillor Humby to consider options with HCC. 	November/December	RH

- the need for affordable housing for both young and older people. This needed to be combined with better transport services, better broadband and a healthy rural economy;
- the need to continue to encourage BT to invest in rural broadband services. Whilst as a county Hampshire was better placed than many others, rural services within the county needed more investment in order for business – whether business park or home based – to flourish as well as better services for householders and students.

159/15 POLICE REPORT.

There was no Police report.

160/15 PLANNING.

a) Planning Applications.

SDNP/15/04516/FUL	Tree Tops Restaurant, Marwell Zoological Park
Proposal:	Change of use from restaurant (A3) to D1 including modification of external fencing, internal fit out, the erection of timber viewing platform, erection of entrance porch and new windows to be fitted.
Closing date (OPC):	13/10/15

The Council had no objection in principle but felt strongly that the application would result in additional traffic which when taken with recent and proposed developments in the area, would add to the problems already being experienced in the parish – too many cars &HGVs for narrow lanes with increasing numbers of horse riders, bikers and walkers. After debate, the Council unanimously **Resolved** to bring its concerns to the attention of both WCC (acting as agent for SDNP) and directly to SDNP.

b) Planning Decisions

The Council noted SDNP had approved the planning application relating to Hensting Farm, Hensting Lane - minor internal works, kitchen extension, dormer windows and additional windows SDNP 15/03955/HOUS.

c) Enforcement.

The Clerk updated the meeting on the report from Enforcement on the two open cases in the parish: Old Wells Cottage and Woodland View Stables

d) SDNP draft local plan.

The Council considered the draft plan contained many good ideas and intentions but the proof would be in the execution of the plan. The Council was disappointed that Owslebury had not been specifically mentioned in the plan, even though it neighbours Twyford parish, where significant development is likely to occur over the next few years, and has over 60 public paths and rights of way, the nurturing of which forms an important part of the draft plan.

Action: SDNP draft Local Plan	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to write to SDNP re inclusion of Parish plan in SDNP's review of all parish plans in the Park 	November	Clerk

161/15 HIGHWAYS.

a) Quiet Lanes.

The Clerk reported on the recent meeting with HCC to consider the potential lanes to be included in the Quiet Lanes pilot. He noted the next step would be for HCC to put forward proposals to the Council for discussion and agreement prior to a public consultation.

Action: Quiet lanes.	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to ascertain HCC's proposals 	November	Clerk

b) Traffic management.

The Council noted traffic issues had been considered during the discussion with County and District Councillor Humby (158/15). It deferred further consideration until the outcome of Councillor Humby's review is known.

c) Parking: Beech Grove.

Councillor Edgerton updated the Council on the discussion on parking during his recent attendance at a Governors meeting. He noted the Council had agreed to provide a suitable sign for the school to display during the days coaches would be at the school. It was hoped this would alleviate the parking problem and avoid damage to the verges.

Action: Beech Grove parking.	By When:	By Whom:
<ul style="list-style-type: none"> Clerk/Councillor Tull to provide sign to the school. 	November	Clerk

d) Highways.

Councillors noted that a loose drain cover in Main Road was causing excessive noise, and a ditch on the verge of Lower Baybridge Lane required attention.

Action: Highways.	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to report drain cover and ditch to HH. 	November	Clerk

162/15 RIGHTS OF WAY.

a) Monarchs Way/Pilgrims Trail

The Council noted the work that remained to be done on improving Monarchs Way/Pilgrims Way. Parishioners had undertaken the work themselves but additional plannings would be needed. The Council had already offered up to three loads or £500 but understood this would not be enough to complete the work. After discussion the Council unanimously **Resolved** the Clerk should seek a grant from HCC under the Small Grants Scheme.

Action: Monarchs Way/Pilgrims Trail	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to apply for grant from HCC. 	November	Clerk

b) Survey.

The Council noted the work undertaken by Councillor Tull earlier in the year in reviewing and clearing rights of way. However, given the number of rights of way in the parish, an extended survey may be required to identify other paths which may need attention in the foreseeable future. It was agreed, subject to discussion with Councillor Tull, that the best way forward may be to ask parishioners to report problems they identify when using the rights of ways. In discussion it was noted the recently resurfaced bridleway on Water Lane would require attention in the near future.

Action: Rights of Way	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to discuss with Councillor Tull use of OIS and Newsletter to encourage parishioners to report problems with ROW. Clerk to note with HCC improvements needed to Water Lane. 	November	Clerk

163/15 OPEN SPACES, RECREATION AND PLAY GROUNDS.

a) Basketball play area.

The Council understood the concern expressed by two parishioners about noise, and considered the issues involved with a potential transfer of the existing basketball facilities from the play area to either the Recreation Ground or the Glebe Field. The Council had already agreed (157/15(b)) to ascertain whether any restrictions had been placed on the original planning consent for the play area. The Council agreed to await the outcome of the review before determining the matter. However, councillors expressed significant concerns about visual impact and health and safety of creating a basketball area on either the Recreation Ground or the Glebe. There would have to be an appropriate hardstanding and a high fence of some form to enclose the area so as to avoid road and property damage issues. This would be expensive and could be unsightly and attract negative comments from parishioners. The Council may also be seen to be encouraging young people to use lanes with no pavement to reach the basketball area. In this regard the Council would need the health and safety advice of the Hampshire Playing Fields Association. The Council agreed to consider the matter again when further information is available.

Action: Basketball	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to consider transfer of basketball facilities to Recreation Ground or Glebe field 	November	Council

The Council noted a complaint had been made to the Clerk about a child having been denied access to the basketball area as a result of an exercise class for adults being held on the hardstanding. The Council noted that whilst the adult exercise classes had been approved by the Council – under certain terms and conditions – they should not be allowed to interfere with children’s enjoyment of the area, and asked the Clerk to monitor the position.

b) Grass cutting 2016.

The Council considered the grass cutting contract for 2016 and unanimously **Resolved** the following:

- the Clerk would, in accordance with Financial Regulations, seek competitive tenders based on price and quality of work;
- the Clerk would establish with the Sports Club the extent of the grass cutting required on the Recreation Ground during the cricket and football seasons;
- the contractors would need to have suitable public liability insurance, ideally of £5m+;
- the contractors would require DBS certification;
- the play area contract would be on a ‘cut and collect basis’, other areas would be on a grass cutting only basis.

Action: grass cutting	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to arrange for tenders on above basis. 	November/December	Clerk

c) Bank tree.

The Clerk reported the tree had been inspected by two tree surgeons. Both were informal reviews in nature and both had agreed the tree – a sycamore – is in poor health. One had reported that fungal growth and dieback suggested it would be prudent to cut it down. The other has suggested that there was some growth in new leaf, and with a radical cut-back of 20-30 ft, it may survive for a while longer. The Council’s insurers have indicated that if the tree is not cut down they would require a formal report from a tree surgeon confirming that it could reasonably be expected to survive and not to cause damage. The Clerk had asked a third tree surgeon to undertake a review. The Council agreed to review the options and determine the matter at its November meeting.

Action: Bank tree.	By When:	By Whom:
• Clerk to arrange for third review and to report to Council.	November	Clerk

164/15 COMMUNITY SERVICES.

a) Phone kiosk- Beech Grove.

The Clerk noted BT had again agreed to replace the door on the kiosk. Subject to the replacement of the door and the removal of the phone equipment, the Council unanimously **Resolved** the Council should enter into contract with BT to acquire the box for the nominal sum of £1 and to accept responsibility for the repair or renovation of the kiosk thereafter.

Action: Beech Grove kiosk	By When:	By Whom:
• Clerk to acquire box subject to door being replaced and equipment being removed.	November/ December	Clerk

b) Community Assets.

The Clerk reported WCC had agreed, following the Council’s request, to designate Morestead Church and St. Andrew’s Church and the part of the Glebe field owned by the church as ‘community assets’ under the relevant legislation.

c) Beech Grove grit bin.

The Clerk reported Hampshire Highways had agreed to install an additional grit bin in Beech Grove before the onset of winter.

165/15 WINCHESTER ACTION FOR CLIMATE CHANGE.

The Council noted the issues under consideration and determined not to submit any comments at this stage.

166/15 FINANCE, ADMINISTRATION AND STATUTORY MATTERS.

a) Payments and receipts

Councillors unanimously **Resolved** to note receipts since the last Council meeting and to approve the following payments:

Voucher	Amount (£)	Payee	Purpose
PAYMENTS			
41	26.00	M Cleary	Reimbursement re purchase of SDNP plan
42	20.00	John Chapman	Chairman’s allowance 2 nd quarter
43	302.35	M Cleary	Net pay September
44	201.20	Post office ltd	PAYE for September
45	82.44	M Cleary	September expenses (postage £2.76; 1/4ly telephone allowance £15.50 ; 1/4ly broadband allowance £15.45; 1/4ly home working allowance £31.25; stationary £17.48)
46	240.00	BDO	Audit fee 2014/15 (VAT £40) – within budget
47	180.00	David Hodgson	Urgent cutting top and sides of hedge, tidy up of bushes and cutting over-hanging branches in play area
48	60.00	Green Smile ltd	Grass cutting play area
49	30.20	OPHMC	September hall hire
50	30.00	Steve Comley	Grass cutting Glebe field
RECEIPTS			
	11,506.16	WCC	2 nd half precept and council tax support grant.
	0.84	Lloyds business 30 day account	October interest
	13.75	P Harrison	Use of basketball play area for August

	13.33	Sontonia Cycling Club	Donation re parking on Glebe Field
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b) Financial result for 6 months ending 30th September 2015.

The Clerk reported on the actual and (phased) budgeted receipts and payments for the 6 months ending 30th September (Appendix 3). He noted the Council was operating well within budget. However additional expenditure over budgeted amounts may be necessary in the second half year for such matters as the Bank tree, and the Council would need to make additional reserves for the future replacement of playground equipment.

c) BDO audit report on 2014/15 annual return.

The Council noted BDO had confirmed they were satisfied with the Council's annual return for 2014/15.

167/15 CLERK'S REPORT.

The Clerk summarised the progress made on matters determined by Council at previous meetings (Appendix 4).

168/15 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.

Councillors asked that the issues of affordable housing, review of footpaths and additional memorial benches for the Recreation Ground be placed on the agenda for the November meeting.

169/15 DATE OF NEXT COUNCIL MEETING.

It was agreed the next Council meeting would be held on 9th November 2015 commencing at 7.30pm in the Committee Room.

The meeting closed shortly before 9.45pm.

Chairman.....John Chapman.....Date: 9th November 2015

Dear Michael

- >
- > **It is with much regret that I tender my resignation as Parish Councillor.**
- >
- > **The reason for resignation is due solely to unacceptable behaviour from Gerry Tull and this has been fairly constant since I joined in June 2013.**
- >
- > **Matters have come to a head following the recent email from you informing councillors that OPC had been invited to sign a letter to Government in connection with concerns over climate change. I replied that I would be happy for OPC to do so. Gerry responded with personal, unsubstantiated comments about me. Regrettably, this is by no means the first time Gerry has made personal comments about me, orally and in writing. He does so about others as well and about officers of WCC, and clearly has no regard for the Code of Conduct. His belief that only he can help the community is both wrong and irritating, but it is something I would put up with. However his personal comments and his behaviour at meetings are not something I am prepared to endure. Other councillors would seem happy to do so, I am not.**

I wrote to all parish council members on Monday 5th October 2015 and so my resignation will come as no surprise. Please refer to this email which contains my founded reasons for being unhappy and correctly points to the fact that Gerry Tull breaks the Code of Conduct for Councillors on a regular basis.

- >
- > **Please refer to that email as part of my reasons for resignation. Please also refer to Gerry Tull's replies dated 5th October at 20.16 and 6th October at 13.05. There are countless other emails which are of a similar nature.**
- >
- > **Until the rules change and the Standards Committee can do more than to just recommend a censorship on a member of the PC who is found to be breaking the Code of Conduct and can make sure that bullying and intimidation can be eradicated, then I am wasting my time and do not wish to be part of an organisation that is unable to protect its members.**
- >
- > **There is nothing to be gained from reporting this to the Standards Committee and nothing the Parish Council or Councillors can do as a collective - but there is something that I can do and that is to remove myself from the situation which I am doing now.**
- >
- > **I wish this to be placed on Public Record so there is absolutely no confusion as to why I am resigning.**
- >
- > **Bullying and intimidation in a workplace, albeit an unpaid position, is totally unacceptable and cannot be tolerated.**
- >
- > **Sally Tattersall**

APPENDIX 2: CHAIRMAN'S EMAIL DATED 6TH OCTOBER 2015 TO COUNCILLORS.

I have read both Sally's and Gerry's notes and have thought quite carefully on how as Chairman of Owslebury Parish Council I should respond, if at all.

Our Code of Conduct, which we have all signed up to, says we should -

- 1. value our colleagues and Officers of the Council and engage with them in an appropriate manner**
- 2. always treat all people and organisations with respect and propriety**

It seems to me that we are neither sticking to the Code of Conduct or acting in the best interests of the Parish if we engage in personal, public arguments using language that can easily be construed as abusive. They are public because they are copied to the clerk, and he has to make all Parish Council communications available to public and media. Frankly some of them could legitimately be used to ridicule Owslebury and its Parish Council. We don't need that, especially as we constantly need cooperation and help from many different councils and their staff.

I said, sometime ago, that I would bring motions of censure against Councillors who disrupt meetings or engage in personal or hurtful remarks about any individual as part of a Parish Council meeting or in correspondence about Parish Council matters. It seems as if I will have to do this if we cannot act in a business-like manner. Of course this then introduces its own pressures which will not help us achieve efficient management of Parish affairs.

So can we please stop from now, all remarks of a personal unsubstantiated nature in what we say and write, and we also resist the temptation to add frivolous comments just to irritate others. They are not amusing and lowers the Parish Council as well as the author in the estimation of others.

Please be clear about two points –

- 1. I will bring motions of censure if I see or hear further insulting behaviour (I will use the Clerk as a sounding board to check my views)**
- 2. I will not respond to any correspondence that contains silly, facetious or insulting material.**

Regards

APPENDIX 3: RECEIPTS ANND PAYMENTS ACCOUNTS – 2ND QUARTER 2015/16

Owslebury Parish Council - Receipts and Payments Account - 6 months ended 30th September 2015

	ACTUAL		Phased BUDGET	Variance
	£	£	£	£
Opening Balance 1st April 2015			42388	0
Receipts				
Precept& Council Tax grant		<u>23012</u>	23012	0
Other Receipts				
General grants & donations		113	0	113
Ring fenced: Xmas grants & donations		0	0	0
Ring fenced: other grants and donations		0	0	0
Ring fenced: WW1/Dday grants & donations		0	0	0
Playing Field - Sports Clubs		364	600	-236
Substation Rent		100	100	0
Play area income		74	0	74
Interest		5	4	1
VAT Refund		0	200	-200
Overpayment Refund		<u>0</u>	0	0
Total		<u>657</u>		
Total Receipts		<u>23669</u>	<u>23916</u>	<u>-247</u>
Payments				
<i>Staff Costs:</i>				
Clerks net salary	1713		2014	301
PAYE	1140		1342	202
National Insurance - Clerk	0			0
National Insurance - OPC	0			0
Pension - OPC	0		0	0
Locum	<u>0</u>			0
Total		2853	<u>3356</u>	<u>503</u>
<i>Other Payments:</i>				
<i>Administrative Expenses:</i>				
Postage	20		30	10
Photocopying	6		14	8
Stationary	42		80	38
Telephone/Internet	62		62	0
Travel	20		75	55
Home Working	<u>63</u>		62	-1
Total		212	<u>323</u>	<u>111</u>

Minutes of the Owslebury Parish Council Meeting Held on Monday 12th October 2015

Chair's Expenses	40		40	0
Councillors Expenses	0		26	26
Meeting Room	230		226	-4
Subscriptions	502		400	-102
Insurance	962		1400	438
Green Keeping	1050		1940	890
Dog Waste Bins	0		370	370
Website	122		150	28
Training	35		126	91
Audit Charges	390		400	10
Office Equipment	0		80	80
General Maintenance	226		150	-76
Play area costs	80		300	220
Street lighting	206		200	-6
Section 137	0		0	0
Community Projects - General	403		1000	597
Election costs	75		0	-75
Christmas Lights	0			0
Parish Plan	0			0
VAT Paid	97		200	103
Publications	26		30	4
Election costs	0		0	0
Bank tree	0		0	0
Land registry	0		277	277
Vodafone	0		0	0
Total		4444	7315	2871
Total Payments			7509	10994
Net surplus/(deficit) for 6 months			16160	12922
Closing Balance 30th September 2015			58548	55310
				3238

Summary of reserves	
less: ring-fenced Christmas lights (Public funding)	317
less: election costs reserve	1000
less: play equipment reserve	4500
less; Legal/png reserve	2500
less: ring-fenced Christmas Lights (Private funding)	40
less: WW1 reserve	248
less: Alternative Community Projects	18250
less: Community bus (Private funding)	61
General funds	31632
Total reserves	58548

APPENDIX 4: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Beech Grove parking	By Whom:
<ul style="list-style-type: none"> • Cllr Egerton to consider with new head teacher ways of improving access for coaches. • Clerk to invite new head and/or Chair to attend an OPC meeting <p><u>Cllr Egerton attending first meeting of board of governors; to report back at meeting.</u></p>	ME/Clerk
Action: Self-sufficiency.	By Whom:
<ul style="list-style-type: none"> • Clerk to make enquires of WCC and other parishes as to ways of dealing with increasing need for self-sufficiency. <p><u>In-hand but no obvious assistance available.</u></p>	Clerk
Action: Youth club.	By Whom:
<ul style="list-style-type: none"> • Councillors to consider possible successors including: <ul style="list-style-type: none"> • Councillor Martin re church youth leaders • Councillor Humby re Marwell Activity Centre • Councillor Egerton re school/parents. 	WM/RH/ME
Action: Play Equipment	By Whom:
<ul style="list-style-type: none"> • Councillor Tull to review (with Clerk) certain (non-urgent) points noted by the Inspector. <p><u>Completed – minor repairs to be undertaken in due course.</u></p>	Clerk
Action: Affordable housing	By Whom:
<ul style="list-style-type: none"> • Council to consider requirements and possible sites at a future meeting. 	Clerk/JC
Action: SatNav directions/Whites Hill	By Whom:
<ul style="list-style-type: none"> • Clerk to write to Councillor Humby, WCC and SDNP requesting providers be asked to change route information.. 	Clerk
Action: Monarchs Way	By Whom:
<ul style="list-style-type: none"> • Clerk to write to HCC and SDNP and issue notice; • Clerk to arrange for financial assistance for parishioners to acquire three loads of road plainings at no more than £500. 	RH/Clerk
Action: Request to land a helicopter on Glebe field	By Whom:
<ul style="list-style-type: none"> • Clerk to advise parishioner of conditions precedent to consent <p><u>Written to parishioner.</u></p>	Clerk
Action: Dog waste	By Whom:
<ul style="list-style-type: none"> • Clerk to consider additional signage and to issue notices in newsletter and OIS. <p><u>Reports included in OIS and newsletter.</u></p>	Clerk
Action: Police funding	By Whom:
<ul style="list-style-type: none"> • Clerk to complete consultation questionnaire and to note Council's opposition to proposed changes. <p><u>Completed</u></p>	Clerk
Action: Additional grit bin for Beech Grove	By Whom:
<ul style="list-style-type: none"> • Clerk to arrange in time for winter. <p><u>Agreed with HCC; awaiting delivery</u></p>	Clerk