

**OWSLEBURY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
13th MARCH 2017
COMMENCING AT 7.30PM IN THE COMMITTEE ROOM, OWSLEBURY PARISH HALL**

PRESENT.

Parish Councillor John Chapman (in the Chair).

Parish Councillors: Paul Bowes, Mark Egerton, Will Martin, Paul Phillips, Roger Page, Gerry Tull.

IN ATTENDANCE.

Clerk and Responsible Financial Officer (RFO): Michael Cleary.

District Councillor Laurence Ruffell (left after item 41/17).

One member of the public was present (left after item 41/17(a)).

34/17 APOLOGIES FOR ABSENCE.

County and District Councillor Rob Humby.

District Councillor Amber Thacker.

35/17 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

Councillors Chapman, Bowes and Phillips declared a personal interest (as members of the Owslebury Parish Hall Management Committee) in matters affecting the parish hall. Councillor Egerton declared a personal interest (as a neighbour) in matters affecting The Ship Inn. Councillor Martin declared a personal interest (as owner of a neighbouring piece of land) in a planning application involving land opposite Magnolia, Hensting Lane. Councillor Phillips declared a personal interest (as Chairman) in matters affecting Owslebury and Morestead Community Association.

36/17 REQUEST FOR DISPENSATION UNDER S33(1) LOCALISM ACT 2011.

The Council unanimously **Resolved** to accept an application from Councillor Tull, in relation to affordable housing, for dispensation under Section 33 of the Localism Act 2011. Councillor Tull noted this would enable him to update the Council fully, but undertook to withdraw from the meeting if the Chairman asked him to do so.

37/17 APPROVAL OF MINUTES.

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 13th February 2017, and the Council **Resolved**, unanimously, they were a true record.

38/17 PUBLIC QUESTIONS AND COMMENTS.

The owner of 1 Bottom Pond Cottages commented on her latest planning application. She explained she had taken account of many of the comments expressed at the February meeting, particularly in relation to road safety and access to the site. The latest planning application envisaged a new access which would be more than sufficient for the number of vehicles likely to use the site, and would be safer all round. She clarified the site plan and the proposed access route and responded to questions from councillors.

39/17 COUNTY AND DISTRICT COUNCILLORS REPORTS.

District Councillor Ruffell commented on the recent signs installed by the Council at Whites Hill in relation to cyclists (steep hill) and HGVs (unsuitable route). The Clerk explained the Council decided on installing signs as councillors were concerned about the safety issues involved. A councillor noted the number of cycling incidents on Whites Hill in recent times, and the on-going problem of large HGVs using the route. Hampshire Highways had been consulted on the matter, but due to their other priorities had not yet decided to place signs itself – hence the Council's decision to do so given its knowledge of the area and assessment of the risks involved.

District Councillor Ruffell commented on his recent visit with parish councillors to Hydes Barn, Fawley Lane (see 41/17c(i)).

District Councillor Ruffell outlined WCC's recent successful efforts in prosecuting fly tippers including the imprisonment of a prolific fly tipper and the imposition of a Criminal Behaviour Order. He also noted WCC was the first council in Hampshire and only the fifth in England to receive the Government's prestigious 'Gold standard' award in recognition of its work in preventing and tackling all forms of homelessness.

40/17 POLICE & NEIGHBOURHOOD WATCH REPORT.

There were no reports from the Police, or matters the Neighbourhood Watch wished to bring to the Council's attention. The Clerk commented the Police UK website for December 2016 (latest information available) recorded the theft a cycle in the Whites Hill area and two thefts near Marwell Wildlife Park. He noted a large Shell tanker had been seen in the parish. He had contacted Shell and their contractor had investigated the matter and accepted the tanker should not have been in Owslebury. They had asked the Clerk to apologise to the Council on their behalf.

41/17 PLANNING

a) Planning applications.

SDNP 17/00767/FUL	Land opposite Magnolia, Hensting Lane
Proposal:	to erect a wooden storage shed next to stables of 10ft x 15ft
Closing date (OPC):	17/03/17

The Council **Resolved** unanimously it had no objection in principle to the application, subject to there being no change of use of the field.

SDNP 17/00767/FUL	1 Bottom Farm Cottages, Morestead Hill
Proposal:	Change of use of field to site two shepherd huts for the purpose of letting during the months of March - October and the provision of a new vehicular access. (Amended plans and information received 27.02.2017, amended description to include access)
Closing date (OPC):	29/03/17

Councillors noted the efforts made by the applicant to take account of concerns previously expressed about road safety and the access to the property. Councillors commented on the need to protect the beauty of the area and to restrict the number of Shepherds huts and other vehicles on the site. Accordingly, the Council **Resolved** unanimously to support the application subject to:

- i. the involvement of the WCC Highways Officer in the layout of the new access point to the property in co-operation with the Council;
- ii. a restriction to 2 Shepherds huts and/or vehicles permitted to use the site;
- iii. necessary steps to protect wildlife and the natural beauty of the area.

In the event the Planning officer is minded to approve the application without such conditions, the Council would request the application be referred to the Planning Committee.

b) Planning decisions.

- i. South Downs National Park Authority decision.

SDNP 17/00767/FUL	Marwell Wildlife Park
Proposal:	Two pre fabricated, single storey units and associated infrastructure to provide Reptile and Aquatic Isolation and Rearing units.
Decision:	Approved

- ii. **Eastleigh local plan**

The Chairman updated the Council on recent developments in the campaign by local councils and interested parties to ensure Eastleigh Borough Council properly evaluated the transport and infrastructure requirements of the housing options currently under consideration. He noted a meeting would be taking place on Wednesday 29th March between local parish councils, district councillors and the leader and Chief Executive of WCC, to consider issues arising from the Eastleigh local plan proposals and which would affect Winchester district.

c) Enforcement matters.

- i. **Hydes Barn**

District Councillor Ruffell, the Chairman and Councillor Tull commented on their inspection of Hydes Barn with the WCC ecologist, WCC Enforcement officer, the owner and representatives of the owner. They expressed great concern over the measures taken to ensure the structural integrity of the barn during the redevelopment, the measures taken to protect wildlife and the owner's adherence to planning conditions. District Councillor Ruffell agreed to make further enquiries of the Enforcement, Ecology and Building Control officers and to update the Council in due course. The Chairman noted the Enforcement officer had agreed to provide a written report to the Council before the next Council meeting.

ii. **Woodland View Stables.**

The Clerk noted he had not received a response from the Enforcement officer in connection with the officer's final decision on the enforcement of the planning conditions. District Councillor Ruffell offered to make enquiries on the Council's behalf.

d) Draft settlement boundary.

Councillors had received comments from concerned parishioners about the draft settlement boundary provide by SDNP. The Clerk noted no additional information was available at the present time, but SDNP intended to provide full information as part of the public consultation later in the year.

e) Affordable housing.

Councillor Tull advised the Council of the further discussions that had taken place since the last Council meeting. Progress continued to be frustratingly slow. However, architects outline drawings of a potential development of affordable homes may be available for the parish council to review within the next few months.

42/17 HIGHWAYS.

a) Lengthsman Scheme.

The Clerk updated the Council on developments concerning the Hampshire Highways Lengthsman Scheme. In particular he noted the contract for a lengthsman to serve the 12 parishes in the scheme had been put out to tender, and that a meeting would be taking place on 30th March between HH and the parish clerks (and some councillors) involved in administering the scheme,

b) Potholes.

The Clerk commented that councillors had completed their review of the potholes in the main areas of the parish. Hampshire Highways was in the process of repairing certain of the potholes and he would make follow-up enquiries in due course.

Action: Potholes	By Whom:
• Clerk to follow-up with HH repair of potholes	Clerk

c) Litter pick.

The Council noted the community spirit of the parishioners who participated in the litter pick on 5th March, and those who litter pick throughout the year, and thanked Councillor Martin for organising the Great British Spring Clean.

d) Meeting with County Councillor Humby.

The Clerk noted the meeting between the Chairman and County Councillor Humby on traffic management issues specific to the parish would take place on 3rd April.

43/17 RIGHTS OF WAY.

Councillors Martin and Tull noted the need to improve the access to the upper part of BW50 (Fawley Lane) and asked the Clerk to contact HCC.

Action: .BW50	By Whom:
• .Clerk to contact HCC re improve access	Clerk

44/17 OPEN SPACES, RECREATION AND PLAY GROUNDS.

Councillor Phillips commented on a recent discussion with Joe Fox (The Ship Inn) at a meeting of the Owslebury and Morestead Community Association. Joe Fox was keen to contribute to the village and was considering the provision of a basketball and other sporting facilities at The Ship Inn. Whilst the matter did not directly involve the Council, councillors commented favourably on such a development, subject as always to the rights of neighbouring properties to the quiet enjoyment of their homes.

45/17 PARISH HALL.

The Chairman noted comments had been made about the felling of trees on land owned by Owslebury Parish Hall Management Committee (OPHMC). He understood the point made by a councillor that advance notice had not been given to the village, and some parishioners had expressed concerns about the felling of trees. He explained the tree surgeons had become available at short notice, too late to inform the village in the usual manner. He further noted he and OPHMC were not aware of any widespread concerns, and the timing and extent of the work was not within the remit of the Council.

46/17 FINANCE, ADMINISTRATION AND STATUTORY.

a) Payments and receipts.

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman and Councillor Phillips to authorise electronic payments as necessary.

Voucher	Amount (£)	Payee	Purpose	
PAYMENTS				
94	277.40	M Cleary	Clerk's net pay February	Electronic
95	194.40	HMRC	PAYE February	Electronic
96	30.59	M Cleary	February expenses (Postage £1.14), stationery £27.45, photocopying £2)	Electronic
97	165.00	WCC	Collection of dog waste Oct-Dec 2016	Cheque
98	110.00	S Comley	Installation of signs Whites Hill Minute 26/17(d)	Electronic
99	58.00	S Comley	Play area grass and repairs	Electronic
100	21.00	OPHMC	February hall bookings	Electronic

The Council noted the following receipts:

Amount (£)	Payer	Purpose	
17.50	P Harrison	Use of play area for February	Electronic
0.04	Lloyds	Interest	Electronic

b) Financial outcome 2016/17.

The RFO commented he anticipated the Council would have a small surplus at the end of the financial year, notwithstanding necessary but unbudgeted expenditure in connection with traffic management advice and in protecting the village from certain of the options under consideration as part of the Eastleigh Local Plan.

c) March payments.

The Council **Resolved** unanimously to authorise the Chairman and Councillor Phillips to approve routine electronic and cheque payments for March, and to report them at the April Council meeting.

47/17 CLERK'S REPORT.

The Clerk commented on the actions taken on matters determined at previous meetings and not included on the agenda (Appendix).

48/17 CODE OF CONDUCT.

There were no matters the Chairman wished to discuss with the Council.

49/17 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.

There were no special matters which councillors wished to discuss at a future meeting.

50/17 DATE OF NEXT COUNCIL MEETING.

It was agreed the next Council meeting would be moved from 10th April 2017 to 11th April 2017 commencing at 7.30pm in the Committee Room.

The meeting closed shortly before 9pm

ChairmanJohn Chapman.....Date: 11th April 2017

APPENDIX: CLERK'S REPORT

Action: Recreation Ground	By Whom:
<ul style="list-style-type: none"> • Dragon's teeth to be installed on bank at Recreation Ground. 	PP/GT
<u>Temporary measures taken pending installation of teeth. Council instructed Clerk to obtain quotes for completion of work.</u>	
Action: Staggs Gate pond	By Whom:
<ul style="list-style-type: none"> • Clerk to review boundaries; 	Clerk
<u>In hand – search arranged and maps being reviewed.</u>	
Action: Traffic management.	By Whom:
<ul style="list-style-type: none"> • Councillor Egerton to discuss with school governors and seek their support. • Chairman to write to parents and to parishioners. 	ME/JC/ Clerk
<u>Agreed to hold-back for time being</u>	
Action: Bridleway from Greenhill to Red Lane	By Whom:
<ul style="list-style-type: none"> • Clerk to inspect and assess. 	Clerk
<u>In hand</u>	
Action: Swing seat.	By Whom:
<ul style="list-style-type: none"> • .Clerk to acquire swing seat. 	Clerk
<u>Awaiting second opinion</u>	
Action: Drainage and environment	By Whom:
<ul style="list-style-type: none"> • Clerk to seek advice of Environment Agency. 	Clerk
<u>In hand</u>	
Action: Open spaces	By Whom:
<ul style="list-style-type: none"> • .Councillor Tull to provide possible benches for councillors to consider. 	Cllr Tull
<u>Deferred for time being</u>	