

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
9th MARCH 2015
COMMENCING AT 7.30PM IN THE COMMITTEE ROOM, OWSLEBURY PARISH HALL**

PRESENT

Parish Councillor Gerry Tull (in the Chair).

Parish Councillors: Mark Egerton, Roger Page, Paul Phillips, Sally Tattersall (left at 9.30pm).

IN ATTENDANCE

District Councillor Laurence Ruffell (left at 8.30pm)

Clerk and Responsible Financial Officer (RFO): Michael Cleary.

8 members of the public were present (left at varying time).

APOLOGIES.

Parish Councillor John Chapman

Parish Councillor Will Martin

County and District Councillor Rob Humby

32/15 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

Councillor Egerton noted his personal interest (as Treasurer) in matters concerning the Sports Club. Councillor Tull noted his personal interest (as an acquaintance) in matters concerning a planning application for Great Hunts.

33/15 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 9th FEBRUARY 2015.

All Parish Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 9th February 2015, and it was unanimously **Resolved** they were a true record.

34/15 PUBLIC QUESTIONS AND COMMENTS.

a) Planning Applications.

The owners and/or agents for Farm Cottage, Greener Landscapes, Staggs Gate and Hilly Close (refer to 38/15 below) commented on their respective planning applications and responded to questions from councillors.

b) Other Agenda Items.

Paul Bowes (Chair, Neighbourhood Watch) noted that through the prompt actions of a parishioner, the Police had removed a stolen van which had been parked on the Recreation Ground.

35/15 POLICE REPORT.

There was no Police report. The Clerk commented that the only significant matter of which he was aware related to the stolen van noted above. He further commented he understood the Police would be asking parishioners to participate in a survey which would help the Police to identify neighbourhood policing requirements.

During the discussion, a councillor commented there seemed to be clay shooting or other similar activity at Marwell Activity Centre and pellets had fallen into the road. District Councillor Ruffell agreed to discuss the matter with the owners.

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| Action: Marwell Activity Centre. | By When: | By Whom: |
| <ul style="list-style-type: none">District Councillor Ruffell to discuss with the owners incident of shooting, and pellets falling into the road. | April | LR |

36/15 COUNTY AND DISTRICT COUNCILLOR REPORTS.

District Councillor Ruffell commented on a number of matters including:

- a) recent changes to the leadership of the WCC. He noted that the recent (adverse) Judicial Review judgement on the proposed Silver Hill development related to amendments to a planning application made in 2004 by a previous administration. Nonetheless, the Leader of the Council at the time of the judgement had chosen to 'take the rap' and stand down. District Councillor Pearson has subsequently been elected

- Leader. Henderson (developers) had indicated they would seek leave to appeal the judgement and in the meanwhile would continue with the development on the basis of the original planning permission;
- b) Council tax rate for 2015/16. There would be no increase in the Council Tax rates for 2015/16.

37/15 BOUNDARY COMMISSION.

The Council felt the proposed new Ward structure whereby Owslebury would be part of the 3 member Ward of Twyford and Upper Meon, also encompassing a wide range of other parish council spanning some 20 miles, was inappropriate. It didn't seem to have much logic apart from the Boundary Commission's attempt to 'even out' the number of people in each Ward. It would also mean that in practice district councillors would not be able to attend Owslebury Parish Council meetings on as regular a basis as at present. After seeking the views of District Councillor Ruffell, the Council unanimously **Resolved** (Councillor Page proposed and Councillor Tattersall seconded the motion) the Council should submit a representation to the Boundary Commission to seek to replace the proposed (overly large) 3 member Ward with 3 single member Wards.

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| Action: Boundary Commission. | By When: | By Whom: |
| <ul style="list-style-type: none"> Clerk to submit representation requesting 3 single member Wards in place of proposed 3 member Ward of Twyford and Upper Meon Valley. | April | Clerk |

38/15 PLANNING.

a) Planning Applications.

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| SDNP 15/00645/FUL | Staggs Gate, Staggs Lane, Owslebury |
| Proposal: | Demolition of existing bungalow and erection of replacement residential dwelling (this application may affect the siting of a public Right of Way) |
| Closing date (OPC): | 10/03/15 |

The Council noted the proposed new dwelling would be further away from the flood area in Staggs Lane. After debate the Council unanimously **Resolved** not to comment on the application other than to request the Planning Officer to ensure suitable arrangements are put in place to protect the Right of Way from lorries and plant during the development period.

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| SDNP15/00581/FUL | Whaddon Farm, Whaddon Lane, Owslebury |
| Proposal: | Installation of PV panels |
| Closing date (OPC): | 10/03/15 |

The Council unanimously **Resolved** not to comment on the application.

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| SDNP 15/00415/FUL | Marwell Wildlife, Thompsons Lane, Owslebury |
| Proposal: | Erection of pre-fabricated single storey unit and associated infrastructure to provide animal isolation. |
| Closing date (OPC): | 10/03/15 |

The Council unanimously **Resolved** not to comment on the application.

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| WCC 15/00200/FUL | Greener Landscapes, Humbee Nurseries, Thompsons Lane, Owslebury |
| Proposal: | Replacement of section of hooped greenhouse type structure with building for ancillary office accommodation. |
| Closing date (OPC): | 13/03/15 |

The Council debated the application at some length. The Council noted the conditions pertaining to the original planning application for the site (WCC 13/01456/FUL and SDNP 13/03487/FUL), particularly those relating to retail sales, remained in place. The Council did not object in principle to the development of the site to accommodate an expanding rural business but councillors expressed varying views on the design of the proposed structure. After debate, the Council unanimously **Resolved** not to object to the application but to request the Planning Officer to review the proposed design of the structure so as to ensure it was appropriate for both the site and the local area.

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| SDNP 15/00814/LDE | Long Ash, Pitcot Lane, Owslebury |
| Proposal: | Single storey rear extension (CERTIFICATE OF LAWFULNESS) |
| Closing date (OPC): | 13/03/15 |

The Council unanimously **Resolved** not to comment on the application.

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| SDNP 15/00771/HOUS | Great Hunts Place, Whaddon Lane, Owslebury |
| Proposal: | Single Storey rear extension including re-roofing of an existing canopy to form a veranda and terrace |
| Closing date (OPC): | 13/03/15 |

The Council unanimously **Resolved** not to comment on the application.

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| SDNP 15/00770/CND | Farm Cottage, Whiteflood Farm, Belmore Lane. Owslebury |
| Proposal: | Removal of Condition No.3 of permitted permission: 07/02867/FUL; to enable horses owned by family and friends to be stabled in loose boxes. |
| Closing date (OPC): | 13/03/15 |

The Council unanimously **Resolved** not to comment on the application.

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| SDNP 15/06648HOUS | 3, Hilly Close, Owslebury |
| Proposal: | Front dormer windows. |
| Closing date (OPC): | 23/03/15 |

The Council unanimously **Resolved** not to comment on the application.

The Council noted that an application had been made (SDNP 15/00501/DCOND) by the owners of Whaddon Farm, Whaddon Lane relating to certain conditions attached to an earlier application. The Council unanimously **Resolved** to object to any relaxation of Condition Nos. 3 (prevention of mud on road during construction) and 6 (turning circle). The site is on a bend and given the volume and speed of traffic it would be dangerous for mud to be deposited on the road or if large vehicles were to reverse out of the site into the lane. The lane is extensively used by walkers, cyclists and horse riders and this added to the need to ensure the Conditions are satisfied fully.

b) Planning Decisions

The Council noted the following applications had been approved by SDNP:
Ten Acre Cottage, Baybridge Lane, Owslebury SDNP 14/06156/HOUS– extension to main dwelling, replacement stables and alfresco dining structure.
Hydes Barn, Fawley Lane, Morestead SDNP 14/01093/FUL – demolition of implement store; change of use of existing barn buildings from Agricultural to Residential.

The planning applications for *Marwell Manor Farm, Portsmouth Road WCC14/02907/FUL and 14/02966/PNACOU* – change of use from agricultural to C3 residential – 1 residential building, had been refused.

c) Enforcement.

There were no new enforcement cases for the Council to consider.

d) Planning Applications outstanding.

Councillors noted the list of planning applications where decisions are still outstanding.

39/15 HIGHWAYS.

a) Quiet Lanes.

The Clerk commented that a decision as to whether the parish would be included in the Quiet Lanes project would be made by Traffic Management/SDNP by the end of March/early April. The Council noted that in order to pursue the Quiet Lanes initiative it would need to forgo, for the time being, its request for the speed limits in the parish to be reduced. The Council unanimously **Resolved** to confirm its support for the introduction of Quiet Lanes. It would reconsider its approach to speed limits once it was known whether Owslebury had been selected for the scheme.

b) Beech Grove parking.

The Clerk noted he had requested a further meeting with the school to consider ways of avoiding the damage to the verges in Beech Grove attributable to school traffic. Having consulted with certain of the residents of Beech Grove, Councillor Egerton noted that it would seem the preference is for the verges to be reinstated. The use of dragon's teeth should be deferred as it was felt that the matter could be resolved in other ways, most notably coaches taking greater care, the use of smaller coaches or changes in the pick-up point. The Council thanked Councillor Egerton for his work and asked the Clerk to update the Council

- after the meeting with the school.
- c) **HCC Flood Mitigation measures.**
The Clerk updated the Council on his recent discussions with Hampshire Highways. Further work is being undertaken at Owslebury Bottom and Hensting Lane. Major work is being undertaken during the Morestead Road closure to mitigate flooding at both Hazeley Pond and Bottom Pond, and significant work is to be undertaken in Hurst Lane in due course.
 - d) **Operation Resilience.**
The Council noted with great disappointment the disruption to parish life, and yet further damage to the verges as a consequence of the Morestead Road and Hazeley Road closures. Councillors were critical of the signage which seemed to have little impact on traffic using the village to by-pass the road works, or to help those motorists who got lost in the narrow lanes of the parish.
 - e) **Transport services.**
The Clerk was asked to provide an update at the April meeting of the Council.
 - f) **Residential developments in Fair Oak.**
The Council noted the considerable developments proposed in the neighbouring parish of Fair Oak. Whilst the Council had made representations at the time the Eastleigh plan was under discussion, the Council was strongly of the view that the implications on traffic flows/congestion and flooding (matters affecting Owslebury parish) had not been thoroughly evaluated by the district council.
 - g) **Lengthsman Scheme.**
The Council unanimously **Resolved** to continue to participate in the Lengthsman Scheme for 2015/16 on the same terms as for previous years.
 - h) **Litter pick.**
The Council unanimously **approved** the Risk Assessment and Guide to Volunteers prepared by the Clerk. The Council **approved** expenditure in connection with the acquisition of litter pick equipment amounting to £107.99.
 - i) **Traffic survey.**
The Council noted a traffic survey had been undertaken by the Police. The Clerk and Councillor Tattersall were awaiting the outcome of the Police review.

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| Action: Traffic survey | By When: | By Whom: |
| <ul style="list-style-type: none"> • Clerk and Councillor Tattersall to update Council when survey results made known by the Police. | April | ST/Clerk |

- j) **Cycle race.**
The Clerk noted there would be a cycle race on the morning of Sunday 29th March. The Hall would be used as the HQ and parking arrangements were currently under review.

40/15 RIGHTS OF WAY.

- a) **Hampshire Countryside Access Plan.**
The Council noted the proposed HCC Countryside Access Plan. Whilst the Council was broadly supportive of the proposals, councillors asked the Clerk to submit a representation in connection with the speed of cyclists using bridleways for races rather than for a leisurely cycle ride through the countryside. Councillors noted horse riders had expressed concern over the increasing use of the bridleways by irresponsible cyclists.

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| Action: Countryside Access Plan | By When: | By Whom: |
| <ul style="list-style-type: none"> • Clerk to submit representation to HCC re cyclists. | April | Clerk |

- b) **Other matters.**
There were no new matters to report.

41/15 OPEN SPACES, RECREATION AND PLAY GROUNDS.

- a) **Longwood Road bus shelter.**
The Clerk updated the Council on the repairs necessary to the bus shelter following damage through high winds. The Council noted the RFO had authorised emergency expenditure of £150 under paragraph 3.4 of the Financial Regulations. The expenditure had been incurred to make good the steps leading to the bus shelter. The Council unanimously **approved** the expenditure.
- b) **Glebe Field tree.**
The Council noted a few branches of the tree were brushing against the overhead wires. Councillors felt that the branches may need thinning rather than there be a more extensive pruning exercise. It was agreed the matter would be considered at the next meeting.

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| Action: Glebe Tree | By When: | By Whom: |
| <ul style="list-style-type: none"> • Further consideration at April meeting as to need for pruning. | April | Clerk |

42/15 COMMUNITY SERVICES.

a) Vodafone Sure Signal Scheme.

The Clerk advised the Council it had proved too difficult to find suitable properties to house the necessary equipment and that owners had expressed concerns over the terms and conditions required by Vodafone.

b) Community website.

The Clerk noted it may be possible for the Council to take advantage of a 'free' web site service offered by Hugo Fox. Councillors asked the matter be considered further by the Clerk and Councillors Chapman and Martin.

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| Action: Website | By When: | By Whom: |
| <ul style="list-style-type: none"> Clerk and Councillors Chapman and Martin to review possibility of new website using Hugo Fox. | April | JC/WM/ Clerk |

43/15 FINANCE, ADMINISTRATION AND STATUTORY MATTERS.

a) Payments and receipts

Councillors unanimously **Resolved** to note receipts since the last Council meeting and to approve the following payments:

Payments and receipts

| Voucher | Amount (£) | Payee | Purpose |
|-----------------|------------|-------------------------|--|
| PAYMENTS | | | |
| 91 | 100.00 | South Central Ambulance | Donation towards defib training session (Minute 26/15(b)) |
| 92 | 254.52 | M Cleary | Net pay February |
| 93 | 169.60 | Post Office Ltd | PAYE February |
| 94 | 2.53 | M Cleary | February Exps (postage £0.50; travel £2.03) |
| 95 | 150.00 | Darren Hitchin | Building steps for shelter (Minute 41/15) |
| 96 | 107.99 | M Cleary | Litter pick equipment (10 Hi Vis vest £32.90, 8 grabbers £55.60, 50 gloves £11.99, refuse sacks (£7.50) VAT £16.75 (Minute 39/15(h)) |
| RECEIPTS | | | |
| | 0.86 | LLoyds | Interest – 30 day account |

b) The Council unanimously **Resolved** the Clerk should submit a form of proxy on its behalf in connection with the combination of Winchester Area Community Action and HCCS Community Action.

44/15 CLERK'S REPORT.

The Clerk summarised the progress made on matters determined by Council at previous meetings (Appendix 1).

45/15 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.

There were no items identified for discussion at the next meeting.

46/15 DATE OF NEXT COUNCIL MEETING.

It was agreed the next Council meeting would be held on 13th April 2015 commencing at 7.30pm.

The meeting closed shortly before 9.45pm.

Chairman.....J Chapman.....Date: 13th April 2015

Vice Chairman ...G Tull.....Date: 13h April 2015

APPENDIX 1: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

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| Action: Owslebury Sports Club | By When: | By Whom: |
| <ul style="list-style-type: none"> Clerk to explore financial and ownership options with the Club and report back to Council <p><u>Awaiting further information from Club.</u></p> | | Clerk |
| Action: Dog fouling | By When: | By Whom: |
| <ul style="list-style-type: none"> Clerk to arrange for additional signage and public notices. <p><u>Completed</u></p> | November | Clerk |
| Action: SpeedWatch | By When: | By Whom: |
| <ul style="list-style-type: none"> Clerk/Rob Humby to arrange a meeting with Andy Smith; Subject to above, Council/Rob Humby to consider approach to Police Commissioner. <p><u>Awaiting information from RH.</u></p> | | Clerk/Rob Humby |
| Action: Enforcement | By When: | By Whom: |
| <ul style="list-style-type: none"> Clerk to invite Enforcement to attend a Council meeting. Long Ash – enforcement to request tidy-up of site Local farm – to ask Enforcement to investigate possible building activity. To obtain from Enforcement full list of Enforcement cases <p><u>Enforcement attending April meeting; other matters in hand.</u></p> | March | Clerk |
| Beech Grove telephone box | By When: | By Whom: |
| <ul style="list-style-type: none"> Rob Humby to use contacts establish whether BT will replace door; If above unsuccessful, to establish whether OPC can adopt the box. <p><u>Awaiting information from RH. ; ME to take sounding re usage of telephone</u></p> | March | Rob Humby |
| Action: Cranbury Removals planning decision. | By When: | By Whom: |
| <ul style="list-style-type: none"> Chairman to write further letter to WCC expressing disappointment. Matter to be discussed with Julie Pinnock at April meeting. <p><u>Letter to be drafted on JC's return.</u></p> | April | JC/Clerk |
| Action: Affordable housing | By When: | By Whom: |
| <ul style="list-style-type: none"> Clerk to enquire of SDNP re criteria for affordable housing. <p><u>In hand for May meeting.</u></p> | | Clerk |
| Action: Enforcement | By When: | By Whom: |
| <ul style="list-style-type: none"> Chairman to follow-up with Marwell Activity re construction of stables. Chairman to follow-up re additional signage at Activity Centre warning drivers to take greater care in exiting the centre. | April/May | Chairman |
| Action: Beech Grove parking | By When: | By Whom: |
| <ul style="list-style-type: none"> Short term: Clerk to liaise with Hampshire Highways for repairs to kerbing and verges. Medium term: Clerk and Chairman to discuss with HCC/WCC/School alternative coach providers better able to negotiate Beech Grove or, for the safety of children and residents as well as protection of the verges. Consultation with residents most directly affected re installation of dragon's teeth Clerk and Chairman to discuss with School alternative pick-up points for school children, consistent with Health and Safety. <p><u>re instating verges n hand for May; discussion with school awaited.</u></p> | March/April | Clerk/Chair/ME |
| Action: Ditches and grips. | By When: | By Whom: |
| <ul style="list-style-type: none"> To consider with HH work required on area around Bottom Pond Farm To remove spoil following work on Whaddon Lane ditch To request HH to remove deep rut in Lower Baybridge Lane <p><u>To update at meeting.</u></p> | March | Clerk Clerk Clerk |
| Action: Litter Pick | By When: | By Whom: |
| <ul style="list-style-type: none"> Arrangements to be made for litter pick on 8th March <p><u>Completed</u></p> | March | WM |
| Action: Community transport | By When: | By Whom: |
| <ul style="list-style-type: none"> Ellen Catterson to complete review of 'socially necessary' public transport; Clerk to investigate use of local charity to help with transport costs for emergency situations, and to liaise with OMCA <p><u>Update to be provided at April OPC.</u></p> | March/April | Clerk/Ellen Catterson |
| Action: Grit Bin | By When: | By Whom: |
| <ul style="list-style-type: none"> Clerk to acquire further grit bin for Beech Grove, if considered necessary, and after consultation with Chair. | March/April | Clerk |

In hand.

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| Action: Parish Hall Advisory Committee | By When: | By Whom: |
| • Clerk to draft terms of reference and to arrange for first meeting of the Advisory Committee. | April/May | Clerk |

Awaiting further information.

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| Action: Defibrillator | By When: | By Whom: |
| • Clerk to arrange further familiarisation session | March | Clerk |

Completed.

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| Action: The Great War and D-Day Remembrance Projects. | By When: | By Whom: |
| • Clerk to arrange for landscaping work around the Stone | April | Clerk |

Estimates being obtained