

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
13th JULY 2015  
COMMENCING AT 7.30PM IN OWSLEBURY PARISH HALL**

**PRESENT**

Parish Councillor John Chapman (in the Chair).  
Parish Councillors: Will Martin, Roger Page, Paul Phillips, Sally Tattersall.

**IN ATTENDANCE**

County and District Councillor Rob Humby.  
District Councillor Laurence Ruffell (left at 9pm)

Clerk and Responsible Financial Officer (RFO): Michael Cleary.

5 member of the public were present (left at varying times).

**APOLOGIES FOR ABSENCE.**

Parish Councillors Mark Egerton, Gerry Tull.

**99/15 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.**

Councillors Martin and Phillips declared their interests (as members of their respective Parochial Church Councils) in matters affecting Morestead and St. Andrews churches respectively.

**100/15 CONFIRMATION OF MINUTES OF THE PARISH COUNCIL MEETING HELD ON 8<sup>th</sup> June 2015.**

All Parish Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 8<sup>th</sup> June 2015, and it was unanimously **Resolved** they were a true record.

**101/15 PUBLIC QUESTIONS AND COMMENTS.**

**a) Planning applications.**

Digby Cooper commented on the application for Marwell Activity Centre. He noted that the original (2013) application for a mixture of eco-pods and lodges had proved to be inappropriate in that eco-pods were not in great demand. The latest application involved the construction of lodges instead of eco-pods. The change in approach would result in just two additional bedroom spaces, with little impact on traffic volume. He responded to questions from Councillors.

**b) Other agenda items.**

Two parishioners commented on the problems being experienced by residents in Hilly Close as a consequence of the play area being used late into the evening/night (up to 11pm), with consequent noise from the playing of basketball. The basketball area was near to the lounges of certain properties. Attempts to find a solution has not been overly successful and whilst they were loath to complain, the situation had become intolerable. Councillors empathised with the unreasonable situation faced by residents (some of whom were elderly) and noted they would ask the Clerk to see what could be done in terms of signage, lighting of the area, community policing and communication.

**102/15 COUNTY AND DISTRICT COUNCILLORS REPORT.**

County and District Councillor Humby commented on a number of matters including the Boundaries Commission review of the electoral arrangements for HCC. He noted that whilst the number of county councillor would remain the same, the recommendations put forward to the Commission would result in certain changes to the ward boundaries. However, Owslebury parish would, in all likelihood, remain within his ward.

He noted he had made enquiries of BT about the Beech Grove telephone box. The door had been missing for over 12 months and BT had determined it would be uneconomic to repair. The Clerk noted BT had informed him that usage was minimal; this was in line with informal soundings from some local residents in Beech Grove. Councillors noted the matter would be reviewed again when BT had reached a decision as to whether to continue to provide a telephone box service.

District Councillor Ruffell noted the high levels of satisfaction recorded in a recent survey of WCC tenants – very significantly above national averages. He and County and District Councillor Humby commented on the BoomTown festival – the changes made in recent years to mitigate the impact on local villages and the

economic benefit it brought to the Winchester area. However an application for a certificate of lawful use had been declined by WCC/SDNP. Whilst this did not have an impact on the holding of the festival in the current year, a planning application for the use of the site would be required for further events.

**103/15 WCC BOUNDARY COMMISSION REVIEW.**

The Council noted the outcome of the Boundaries Commission review of the electoral arrangements for WCC. There was disappointment that the parish had not been grouped with the adjoining parish of Twyford with which it had close connections. However this was little different from the current electoral arrangements, and it was noted that the arrangements for the representation of Owslebury at a County level were unlikely to change.

**104/15 REPORT ON SOUTHERN PARISHES MEETING.**

Councillor Chapman reported on his recent meeting with the Southern parishes to consider the role of the National Association of Local Councils (NALC) and the Hampshire Association (HALC). There were concerns about the role and effectiveness of both organisations. County and District Councillor Humby noted that recent changes to NALC may result in an improvement in both procedures and effectiveness. The Council agreed to monitor developments over the next few months.

**105/15 POLICE REPORT.**

There was no Police report. However, the Clerk noted that one anti-social behaviour incident had been recorded for May (the latest month for which police information was available on the Police UK website) and three cases of theft in or around the village. The Clerk also noted the unauthorised entry on several occasions into the school grounds.

**106/15 PLANNING.**

**a) Planning Applications.**

SDNP/15/01873/FUL	Lower Farm, Whaddon Lane, Owslebury
Proposal:	Change of use from agricultural to a Playmac all-weather recreational sized tennis court
Closing date (OPC):	14/07/2015

The Council noted that due to a technical problem with the SDNP planning portal, insufficient information had been made publicly available during the consultative period. Whilst SDNP had endeavoured to assist in resolving this issue, additional information eventually had to be copied by SDNP and posted to the Clerk. Clearly full information was not in the public domain. Given Councillors local knowledge, the Council was concerned that residents (more particularly the owners of neighbouring properties) may not have been given adequate opportunity to comment on the application.

Secondly, the Council felt that insufficient reason has been provided as to why the existing tennis court, within the garden curtilage, was insufficient, or could not be refurbished to an acceptable standard. The Council was concerned that the application was for the change of use of an agricultural field and, in effect, the extension of the garden curtilage. Such a development would provide an unwelcome precedent for others to follow and could spoil the beauty of the countryside.

The Council unanimously **Resolved** to object to the application.

SDNP/15/02189/FUL	Marwell Activity Centre, Hurst Lane, Owslebury
Proposal:	Proposed amendments to site layout and portable visitor accommodation permitted under planning Ref: SDNP/13/03035/FUL 5 no. timber lodges to replace permitted 2 no. three bedroom lodges, 5 no. two person eco-pods and 1 no. four person eco pod.
Closing date (OPC):	14/07/15

The Council had no objections in principle but unanimously **Resolved** to request the Planning Officer to include within the planning conditions a requirement that the lodges only be used for holiday lettings.

**b) Planning Decisions**

The Council noted the following applications had been approved by SDNP:

SDNP 15/01797/HOUS	Wayhill, Pitcot Lane
Proposal:	Replacement of exiting garage with double garage and office
Decision:	Permitted.

SDNP 15/01798/HOUS	2 Lower Farm Cottage, Whaddon Lane, Owslebury
Proposal:	Existing flat roof to be raised (pitched) and re-covered.
Decision:	Permitted.

The Council noted the Planning appeal in relation to The Granary, Marwell Manor Farm Portsmouth Road, Fishers Pond. The Appeal was against WCC's refusal to grant consent for change of use from Agricultural to C3 residential (WCC 14/02966/PNACOU)

**b) Enforcement.**

There were no new Enforcement cases for the Council to consider.

**c) Planning Applications outstanding.**

Councillors noted the list of planning applications where decisions are awaited.

**107/15 REPORT ON PARISH COUNCILS FORUM.**

The Chairman reported on his recent attendance at the Forum. The Forum had focused on planning and enforcement issues. The issues discussed were similar to those considered at the June meeting of the Council when Julie Pinnock (Head of Development Management) and David Townsend (Principal Planning Officer Enforcement) attended the Council (Minute 83/15).

**108/15 HIGHWAYS.**

**a) Quiet Lanes pilot.**

The Clerk reported on his and Councillor Egerton's recent meeting with HCC and SDNP on the introduction of Quiet Lanes. Amongst other matters he noted:

- there would most likely be two pilot parishes in Hampshire - one in the New Forest and the other in SDNP. Owslebury would be invited to be a pilot parish subject to parish council and residents support for the initiative;
- Quiet Lanes was not a substitute for reduced speed limits. However, a reduction in speed limits had proved difficult to achieve and nothing was on the table at the present time. The objective of Quiet Lanes is to encourage motorists - through the example set by residents, signage, rumble strips etc - to appreciate the designated lanes are for walkers, horse riders and cyclist as well as motorists so as to enjoy the countryside, rather than simply to get from A to B as quickly as possible. HCC/SDNP considered that the example set by local residents in their day to day motoring would be essential to the project and hence the need to ensure they understood and supported the pilot;
- the next stages would include:
  - the Council to re-confirm its willingness to support Quiet Lanes and to be a pilot parish. In the absence of such confirmation, another parish would be invited to participate;
  - HCC will work with the Council in the summer/autumn period to consult with residents and to test the degree of support for the scheme. In the absence of wide-spread support, HCC would approach another parish;
  - HCC/the Council will select the lanes to be classified as Quiet Lanes;
  - signage/road marking etc would be undertaken in the January-March period;
  - the Council will feedback the outcomes experienced by residents over a 12 month test period - HCC will use the information to determine whether to roll-out the project to other parishes.

The Council debated the benefits and risks of joining the scheme as a pilot parish. At the end of the debate the Council unanimously **Resolved** to participate as a pilot parish and instructed the Clerk to inform HCC/SDNP and to keep them advised of further developments. The Council would consider the outcome of the more detailed planning which would be undertaken over the next few months, at its September or October meeting.

Action: Quiet Lanes	By When:	By Whom:
<ul style="list-style-type: none"> <li>• Clerk to advise HCC/SDNP of the Council's willingness to participate as a pilot. Clerk to ascertain next steps.</li> </ul>	July	Clerk

a) **School parking.**

The Clerk noted that parking in Beech Grove remained a problem with cars and vans inhibiting the access to the school by coaches. Efforts by the school and Council to alleviate the problem by asking parents and residents to keep the access routes clear at specific times, had not proved successful. The Chair noted that he and the Clerk had observed matters during one of the 'coach' days. Whilst the coach was so late for the morning pick-up and early for the afternoon return that they had not seen the coach, it was clear that some parents parked cars in the most inconvenient areas, disregarding yellow line markings and in one case, blocking a resident's drive. Equally the school had previously identified and recorded a mix of parents and residents cars parked inappropriately. The solution to a practical problem (which arose only for a few hours on a few days) was unclear. Councillors agreed that the matter should be reviewed afresh with the newly appointed head teacher and the Council's representative on school matters, Councillor Egerton, in time for the new school year.

More generally, Councillors wished to strengthen their relationship with the school. In addition to Councillor Egerton taking on the role as the Council's representative on school matters, the Clerk was asked to invite the head teach and/or the Chair of the Board of Governors to attend Council meetings on a periodic basis for a general update and to consider ways in which the community links could be further strengthened.

Action: Parking Beech Grove	By When:	By Whom:
<ul style="list-style-type: none"> <li>Councillor Egerton to consider with new Head teacher ways of improving access for coach re collection/return of pupils.</li> </ul>	September	ME/Clerk
<ul style="list-style-type: none"> <li>Clerk to invite new Head teacher and/or Chair of Governors to council meetings.</li> </ul>	September	Clerk

b) **Flood mitigation.**

The Clerk noted that Hampshire Highways would be completing the work shortly on flood mitigation in Owslebury Bottom.

c) **Road narrowing in Twyford.**

The Clerk noted the road work being undertaken in Twyford for a new 'puffin' crossing. County and District Councillor Humby commented that some concerns had been brought to his attention about the narrowing of the road. However he emphasised that the narrowing of the road as part of traffic calming and a safer pedestrian environment, had the whole hearted support of Twyford and Colden Common parish councils. Twyford residents had called for such measures over many years and the work had been approved only after extensive public consultation, which in turn had showed overwhelming support. He understood concerns that the road narrowing may lead to greater traffic using Owslebury as a short-cut, but he and HCC felt the risk was minimal.

d) **Change of provider for school transport.**

The Council noted the further change in provider, following reliability issues with the previous provider.

e) **HCC obligations to rural villages.**

The Clerk noted a resident had made a formal complaint to HCC about the lack of public transport services to and from Owslebury and had questioned whether HCC was fulfilling its legal obligations to rural villages. The complaint was currently under review by HCC and the Clerk was asked to update the Council in due course. County and District Councillor Humby noted that HCC was considering practical options against the reality of the need to contain public subsidy for certain bus routes.

Action: Public transport	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to ascertain outcome of HCC review of complaint.</li> </ul>	August	Clerk

f) **Speed survey**

The Clerk noted the results of a recent HCC survey of traffic speed in the parish. The survey had covered a number of areas in the parish but not three of the main areas the Council had identified as being ones of concerns -the stretch at Hurst Lane/ Thompsons Lane, the stretch in Whaddon Lane outside the 30mph limit area and the 40mph stretch on the Morestead Road. The survey showed that average speeds were not materially above 40mph outside the centre of the parish and 20mph in the village centre. The Chairman noted the Council had previously been advised that the nearer the measured speed is to the Council's proposed speed limit of 40mph/20mph, the easier it would be to justify a change in the legal speed limits. Accordingly, the survey, together with information provided to the Council by the Police on Whaddon Lane, appeared to support, at least, the Council's argument for lower speed limits to 40mph on Whaddon Lane and to 20mph in the centre of the village. Such a reduction in speed limits would encourage more drivers to keep their speed down. Whilst progress in persuading HCC to change speed limits was painfully slow, the Council would continue in its long term endeavours for lower speed limits (or other traffic calming measures) in the parish.

**109/15 RIGHTS OF WAY.**

Councillor Phillips noted the drainage improvements being undertaken in Picot Lane by certain parishioners- at their own expense. However, he also noted Picot Lane is part of the Monarchs Way and the path lower down the lane and over the neighbouring field had been in an appalling, unsafe, state for years. Some work had

been undertaken by parishioners in their own time, with some help from Hampshire Highways in the provision of planings. In order to complete the work, additional planings were required; Hampshire Highways could not afford to provide any more loads.

The Council recognised that the Monarchs Way is one of the prime Rights of Way in the parish, enjoyed by increasing numbers of residents and visitors alike. Given the pressure on HCC resources, they had not been able to make material improvements to the path and it was unreasonable to expect parishioners to complete the necessary work without support from the Parish Council.

The Council recognised that HCC and landowners have the legal obligation to maintain Rights of Way and the Council was not prepared to accept liability for such maintenance. However, after due consideration of the circumstances, and in particular the unsafe condition of the Right of Way, the Council unanimously **Resolved** to provide financial assistance to the parishioners undertaking the work at their own volition. Such assistance would be equivalent to the lower of the cost of three loads of planings or £500. However this would be strictly subject to the direct or tacit consent of HCC for the work being undertaken, and confirmation that public liability would not fall on the Council.

Action: Monarchs Way	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk with the help of C&amp;DC Humby to obtain HCC consent for completion of the work;</li> <li>Clerk to arrange for financial assistance for parishioners to acquire 3 loads of road planings at no more than £500.</li> </ul>	August	RH/Clerk

**110/15 OPEN SPACES, RECREATION AND PLAY GROUNDS.**

**Refurbishment of notice boards.**

The Clerk noted he had obtained quotes for the refurbishment of the main (statutory) notice board outside the hall and for the access board sited at the entrance to the Glebe field. The Council unanimously **Resolved** to authorise the Clerk to incur expenditure of up to £200 for the refurbishment of the notice boards.

Action: Notice boards	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to arrange for parish hall and access routes notice boards to be refurbished.</li> </ul>	September	Clerk

**111/15 COMMUNITY SERVICES.**

**a) Identification of community assets.**

The Clerk noted he would shortly be submitting to WCC (in accordance with Minute 92/15(d)) the Council's request that Morestead Church, St. Andrews Church and the Glebe Field (the part not already owned by the Council) be designated 'community assets'. He noted he had been informed that the Morestead and Owslebury Parochial Church Councils had expressed support for such a proposal as had County and District Councillor Humby and District Councillor Ruffell.

The Clerk updated the Council on the forthcoming major event at The Ship Inn – already designated as a community asset. He understood that an application for a Temporary Event Notice was now in hand.

Action: Community assets	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to submit proposal to WCC re designation of Morestead/St Andrews/Glebe as community assets.</li> </ul>	August	Clerk

**b) Resilience and self-sufficiency.**

The Council noted the trend towards parishes taking a more active role in the provision and/or financing of services. The Council asked the Clerk to establish whether any help was available from WCC, or information from other Clerks, as to how best the Council could prepare itself for the additional responsibilities.

Action: Self sufficiency	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to ascertain help or information on how other councils are dealing with similar issues.</li> </ul>	September/ October	Clerk

**c) Youth Club.**

The Council noted with dismay the possible closure of the Youth Club by reason of lack of volunteers and the unruly behaviour on the part of a small number of children. It recognised the great efforts made by Cathy Fox over the years and understood her reasons for stepping down as organiser of the club. Councillors agreed to reflect on possible successors and to inform the Clerk and/or Cathy Fox.

Action: Youth Club	By When:	By Whom:
<ul style="list-style-type: none"> <li>• Councillors to consider possible successors including: <ul style="list-style-type: none"> <li>• Councillor Martin re Church youth leaders</li> <li>• Councillor Chapman/Humby re Marwell Activity Centre</li> <li>• Councillor Egerton/Clerk re school contacts/parents</li> </ul> </li> </ul>	September	All

**112/15 FINANCE, ADMINISTRATION AND STATUTORY MATTERS.**

**a) Payments and receipts**

Councillors unanimously **Resolved** to note receipts since the last Council meeting and to approve the following payments:

Voucher	Amount (£)	Payee	Purpose
<b>PAYMENTS</b>			
19	258.82	M.Cleary	Clerk's net pay for June
20	172.00	Post Office Limited	PAYE for June
21	131.02	M.Cleary	Expenses for June (postage, £3.24; telephone and broadband quarterly allowance £30.95; home working quarterly allowance £31.25; keys for Red Lane gate £21.37; wood preserver £27.93; Land Registry charges (Community assets) £12; VAT £4.28)
22	20.00	J.Chapman	Chairman's quarterly allowance
23	230.00	Hedge Sparrow	Grass cutting for June
24	29.30	OPHMC	Hall bookings June
<b>RECEIPTS</b>			
	200.00	Owslebury Sports Club	License fee 2015/16
	100.00	Portsmouth North End Cycling Club	Donation for use of Glebe Field for parking
	22.50	P Harrison	For use of basketball area of children's play ground
	100.00	Scottish and Southern Electricity	Substation wayleave fee for 2015/16

**b) Financial summary for first quarter 2015/16.**

The Council noted the Clerk's summary of receipts and payments for the first quarter of the financial year (Appendix 1).

**c) Cheque payments for August.**

The Council noted that its next routine meeting would be in September. The Council unanimously **Resolved** that cheque payments could be made in August provided the expenditure is within budget and the cheques signed, in accordance with Financial Regulations, by 2 Councillors. Such payments would be reported at the September meeting.

**113/15 CLERK'S REPORT.**

The Clerk summarised the progress made on matters determined by Council at previous meetings (Appendix 2).

**114/15 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.**

There were no matters put forward for the Council's next meeting.

**115/15 DATE OF NEXT COUNCIL MEETING.**

It was agreed the next routine Council meeting would be held on 14<sup>th</sup> September 2015 commencing at 7.30pm in the Committee Room.

The meeting closed shortly before 9.45pm.

Chairman.....John Chapman.....Date: 14<sup>th</sup> September 2015

**APPENDIX 1****Owslebury Parish Council - Receipts and Payments Account – 3 months April - June**

		<u>ACTUAL</u>	<u>Phased budget</u>	
			<u>Q1</u>	<u>Variance</u>
		<u>£</u>	<u>£</u>	<u>£</u>
<b><u>Opening Balance 1st April 2015</u></b>		<b><u>42388</u></b>	<b><u>42388</u></b>	<b><u>0</u></b>
<b><u>Receipts</u></b>				
<b>Precept&amp; CT grant</b>	<b><u>11506</u></b>		11506	0
<b>Other Receipts</b>				
General grants & donations	100		0	100
Ring fenced: Xmas grants & donations	0		0	0
Ring fenced: other grants and donations	0		0	0
Ring fenced: WW1/Dday grants & donations	0		0	0
Playing Field - Sports Clubs	200		600	-400
Substation Rent	100		100	0
Play area income	23		0	23
Interest	3		2	1
VAT Refund	0		100	-100
Overpayment Refund	0		0	0
<b>Total</b>	<b><u>425</u></b>			
<b>Total Receipts</b>		<b>11931</b>	<b>12308</b>	<b>-377</b>
<b><u>Payments</u></b>				
<b><u>Staff Costs:</u></b>				
Clerks net salary	874		1007	133
PAYE	581		671	90
National Insurance - Clerk	0			0
National Insurance - OPC	0			0
Pension - OPC	0		0	0
Locum	0			0
<b>Total</b>	<b><u>1455</u></b>	<b>1455</b>	<b>1678</b>	<b>224</b>
<b><u>Other Payments:</u></b>				
<b>Administrative Expenses:</b>				
Postage	9		15	6
Photocopying	2		7	5
Stationary	24		40	16
Telephone/Internet	31		31	0
Travel	9		38	29
Home Working	31		31	0
<b>Total</b>	<b><u>106</u></b>	<b>106</b>	<b>162</b>	<b>55</b>
Chair's Expenses	20		20	0
Councillors Expenses	0		13	13
Meeting Room	155		113	-42
Subscriptions	399		357	-42
Insurance	962		1400	438
Green Keeping	630		970	340
Dog Waste Bins	0		185	185
Website	0		100	100
Training	35		63	28
Audit Charges	190		200	10
Office Equipment	0		0	0
General Maintenance	49		125	76

Minutes of the Owslebury Parish Council Meeting Held on Monday 13<sup>th</sup> July 2015

Play area costs	80		150	70
Street lighting	206		220	14
Section 137	0		0	0
Community Projects - General	3		0	-3
WW1 commemoration	0		0	0
Christmas Lights	0		0	0
Parish Plan	0		0	0
VAT Paid	30		100	70
Publications	0		0	0
Election costs	0		0	0
Bank tree	0		0	0
Land registry	0		0	0
Vodafone	0		0	0
<b>Total</b>	<b>2759</b>	<b>2759</b>	<b>4015</b>	<b>1255</b>
<b>Total Payments</b>		<b>4320</b>	<b>5854</b>	<b>1534</b>
Net surplus/(deficit) for year		<b>7611</b>	<b>6454</b>	<b>1158</b>
<b>Closing Balance</b>		<b>50000</b>	<b>48842</b>	<b>1158</b>

**APPENDIX 2: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.**

Beech Grove telephone box	By when	By Whom
<ul style="list-style-type: none"> <li>Future of 'adoption' of box to be considered if and when BT decide to remove the box</li> </ul>		Council
<u>Awaiting BT decision; alternative use put forward by local resident (subsequent to meeting BT plan to remove – Council to consider options).</u>		
Action: Enforcement	By When:	By Whom:
<ul style="list-style-type: none"> <li>Chairman to follow-up with Marwell Activity re construction of stables.</li> <li>Chairman to follow-up re additional signage at Activity Centre warning drivers to take greater care in exiting the centre.</li> </ul>	July	Chairman
<u>Signage now in place.</u>		
Action: The Great War and D-Day Remembrance Projects.	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to arrange for landscaping work around the Stone</li> </ul>		Clerk
<u>In hand.</u>		
Action: Kerbing and verges	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to make enquires of HH as to repairs to kerbing at Pitcot Lane.</li> </ul>	July	Clerk
<u>Reported to HH</u>		
Action: Marwell Wildlife improvements to bridleways	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to invite Marwell Wildlife Park to make a presentation to Council.</li> </ul>	September	Clerk
<u>In hand for September mtng</u>		
Action: Play Equipment	By When:	By Whom:
<ul style="list-style-type: none"> <li>Councillor Tull to review (with Clerk) certain (non-urgent) points noted by the Inspector.</li> </ul>	June	Clerk
<u>Completed – minor repairs to be undertaken in due course.</u>		
Action: Swings at Play Ground	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to arrange for bird protectors to be installed on Lengthsman's next visit.</li> </ul>	June/July	Clerk
<u>Completed</u>		
Action: Affordable housing	By When:	By Whom:
<ul style="list-style-type: none"> <li>Council to consider requirements and possible sites at a future meeting.</li> </ul>		Clerk/JC
Action: Cycling	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to write to HCC and County Councillor Rob Humby re road racing cyclists</li> </ul>	July	Clerk
<u>Completed; Cllr Humby has corresponded with officers.</u>		
Action: Parish Hall and cycling events	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to write to OPHMC requesting Hall be used for only 5 events per annum.</li> </ul>	June	Clerk/JC
<u>Completed</u>		
Action: SatNav directions/Whites Hill	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to write to Councillor Humby, WCC and SDNP requesting providers be asked to change route information..</li> </ul>	June	Clerk
Action: On-line banking	By When:	By Whom:
<ul style="list-style-type: none"> <li>Clerk to arrange for on-line banking for non-transactional matters.</li> </ul>	July	Clerk