

**OWSLEBURY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING HELD ON  
12<sup>th</sup> October 2020  
COMMENCING AT 7:00 PM *VIRTUALLY VIA ZOOM***

**PRESENT.**

Parish Councillor John Chapman (Chair).

Parish Councillors: Paul Bowes, Paul Phillips (Vice Chair), Mark Egerton, Roger Page, Charlotte Thompson, Will Martin

**IN ATTENDANCE.**

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Hugh Lumby

District Councillor Laurence Ruffell

1 Member of the public was present.

**99/20 APOLOGIES FOR ABSENCE.**

County Councillor Rob Humby

**100/20 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.**

Councillor Egerton declared an interest in planning application SDNP/20/03645/FUL (The Ship Inn).

**101/20 APPROVAL OF MINUTES.**

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 7<sup>th</sup> September 2020, and the Council **Resolved**, unanimously, they were a true record.

**102/20 PUBLIC QUESTIONS AND COMMENTS.**

**Planning:**

**The Ship Inn**

The representative of the applicant noted that the polytunnels were to be used to grow flowers for the garden and hanging baskets and vegetables to use in the kitchen. The representative for the applicant noted that all flowers and vegetables would only be used for The Ship.

**Other Items:**

**Recycling**

A member of the public asked the Chairman if they could speak to the Council about the village recycling plastic by possibly using the company terracycle.com.

**103/20 DISTRICT & COUNTY COUNCILORS REPORT.**

**COUNTY COUNCILLORS REPORT**

The County Councillor was not present therefore there was no report.

**DISTRICT COUNCILLORS REPORT**

The district Councillors Report (Appendix 1) had been circulated to councillors before the meeting.

## 104/20 CSO REPORT

The CSO noted that he had dealt with the hole in the fence in the playground and spoken to the resident. He noted that this should be the end of the matter.

The CSO noted that he had passed his accreditation that gives him more powers in dealing with anti-social behaviour.

The CSO noted that he was dealing with a littering problem in the village.

A Councillor asked the CSO if he was aware of the recent break-ins in the area. The CSO noted that he had only become aware of these through the OIS system, but had asked the local Police, where he was informed that they were following up leads.

## 105/20 PLANNING

### a) Planning Applications:

SDNP/20/03645/FUL	Ship Inn Whites Hill Owslebury Hampshire SO21 1LT
Proposal	Installation of a 16ft (4.87m) x. 18ft (5.48m) polytunnel (8ft, 4 inches in height(2.53m)) in a large pub garden
PC Comment	The Parish Council do not wish to comment on this application, however would like a condition to be put on the application that all flowers and vegetables that are grown are for the sole use of the pub.

SDNP/20/04221/HOUS	Long Ash, Pitcot Lane, Owslebury, SO21 1LR
Proposal	Ground floor and first floor extension
PC Comment	The Parish Council would like to oppose this planning application on the grounds that it is out of keeping with the area. The Council would be requesting that this planning application is sent to the planning committee.

### b) Planning Decisions:

SDNP/20/02863/HOUS	White Beam Cottage Pitcot Lane Owslebury Winchester Hampshire SO21 1LR
Proposal	Open porch
Decision	Approved

Winchester 20/01469/FUL	Marwell Manor Farm Portsmouth Road Fishers Pond Eastleigh Hampshire SO50 7HF
Proposal	Demolition of two existing buildings and subsequent construction of one new timber framed building to be used as a farm office / training laboratory and grain testing facility, together with new concrete foundations and an area of hard standing for parking.
Decision	Approved

### c) Enforcement Matters

The Clerk updated the Councillors on the outstanding planning enforcement cases.

### d) General Matters

Councillor Phillips noted that the planning decision on the appeal for Moris farm had been received and the planning inspector had granted planning permission. It was noted that there had been many horses entering the site and a this was being monitored by the local residents to make sure that they were keeping to the planning conditions of 8 horses.

## 106/20 CLIMATE CHANGE

The Clerk noted that she has sent out an OIS after September's meeting to ask for help in the community to head up this initiative but had not received any responses. Councillor Thompson noted that she had spoken to the school and they were keen to help. However there was not enough information on the Greening campaign on the Winchester City Council website or email that was sent out to direct the Council or individuals on how to help. Councillor Thompson noted it wasn't very village friendly.

The Chairman asked the Council if we should drop this or should we try again?? The Council felt that the Council should try again and put another OIS out and put it out on Facebook.

The Chairman felt we should to reach out to secondary school children to run this in the village.

Councillor Thompson noted that she had been contacted by an interested parishioner to see if the Parish Council could use TerraCycle – which recycle plastic, Cllr Thompson had briefly looked into this and to be able to recycle, a bin must be purchased at a cost of around £100. However the plastic must not be contaminated or they will not be able to recycle the plastic. So would need to be managed closely.

The Council felt that they would wait until more research could be carried out by the parishioner. The Chairman asked for this to be put on next month's agenda.

Action:	By Whom:
To put out OIS on Climate Change	The Clerk
To put out note on Facebook on Climate Change	Councillor Thompson

## 107/20 HIGHWAYS

### a) Parking at Beech Grove

Councillor Thompson noted that some residents of Beech Grove wanted to bring to the Council attention to lack of parking on the road.

There was discussion around consulting the residents if the Parish Council were able to pursue any further parking 'fixes'. Once the PC receives a reply from SDNP/WCC and HCC the Parish Council will consult with residents on the street to further assess opinion before progressing.

The Chairman asked the Clerk to contact SDNP, WCC and Hampshire to ask how they would feel if the grass verges were removed to make more parking spaces, would this be in keeping with the village.

The Council noted that Winchester and Hampshire had done as much as they could to put spaces along the road.

The Council asked if this was a majority of the residents or just a few. Councillor Thompson was unsure.

It was noted that the Council would need to take into consideration that the road would be wide enough for large vehicles to access the bottle bank in the Close.

Action:	By Whom:
To contact SDNP/ Winchester/ Hampshire on removal of verges to gain more parking spaces (Note this is information gathering)	The Clerk
To look into people parking in Disabled spaces	The CSO

**b) General Matters**

It was noted that some residents were upset because the disabled spaces were used by non-disabled people in Hilly Close. The CSO noted that he would look into this.

**108/20 RIGHTS OF WAY**

**a) General Matters**

**Whiteflood (Footpath)**

Councillor Egerton noted that this footpath should be cut imminently. Once cut Councillor Egerton would visit the footpath to check all had been done and would contact the landowners who hadn't cut their area.

**Green Bin (Top of Whiteshill)**

Councillor Egerton noted that the bin had not been emptied for some time and was overflowing and could the Clerk ask Winchester to empty.

Action:	By Whom:
Get green bin emptied	The Clerk

**Installation of Bollard (Marwell)**

The Clerk asked if the bollard had been installed in Bridleway 18 – Councillor Egerton noted that it had been passed to the landowner to be installed.

**109/20 OPEN SPACES, RECREATION & PLAYAREA**

**a) Playground Incident**

The Council noted that there has been an incident in the playground where a piece of equipment had broken whilst a child was playing on it. The child was unhurt.

The Council reviewed the last playground inspection which had been carried out in August and felt that a small group of Councillors should visit the playground with the playground inspection and check all the equipment and to report back to the Clerk. The Clerk would gain quotes for any repairs that needed to be made.

Action:	By Whom:
To inspect play ground with playground inspection report	Cllr Thompson Cllr Page

**b) Hole in the Fence**

The hole in the fence has been fixed again. See above for CSO report.

**c) Other Matter**

The Chairman asked if the Sports field was being maintained. Councillor Egerton responded that the Pavilion had been boarded up and was being checked regularly and the water and electricity had been turned off. The field was being cut regularly.

**110/20 FINANCE, ADMINISTRATION AND STATUTORY MATTERS**

**a) Payments & Receipts**

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman, Councillor Phillips or Councillor Martin to authorise the electronic payments as necessary.

**Payments:**

PAYMENTS	Amount (£)	Payee	Payment Type
57	7.15	SSE (Street Lights)	
61	180.00	WCC - Dog Bin Jul 20	
62	16.87	IONOS - Website Support	DD
63	36.00	CPRE Annual Subscription	Paid
64	250.00	Citizen Advice Grant	Paid
65	69.00	Westcotec (Sped Sign Bracket)	
66	320.00	Steve Comley (Grass Cutting Sept & Repair to fence)	
67	40.00	Chairmans Expenses (Q1 & Q2)	
68	452.80	Clerks Salary September 20	
69	69.25	Clerks Expenses (September)	
70	113.20	HMRC	
71	320.83	Swanmore PC (CSO )	
72	7.17	SSE (Street Lights)	
73	14.39	Zoom	CC
74	18.48	Batteries (CSO)	CC

**Receipts:**

Voucher	Amount (£)	Payee	
<b>RECEIPTS</b>			
11	1,090.58	VAT Return	
12	0.01	Interest on Business Account	
13	11,908.00	Precept	

**b) Clerks Salary**

The Clerk noted that the National Joint Council for Local Government Services agreed the new pay scales for 2020-21 in August 2020 to be implemented from the 1<sup>st</sup> April 2020. Therefore the Clerks pay scale had increased by £0.45 an hour which needed to be back dated from April.

The Council **Resolved** unanimously to agree to the new pay scale and back date any pay from April 2020.

**c) Half Year Financial Performance against Budget**

The Clerk commented on the pre-circulated receipts and payments account for the six months ended 30<sup>th</sup> September 2020 and noted the Council had operated well within its budget. In the absence of any material unbudgeted expenditure in the next six months the Council was likely to show a £6,500 deficit at the end of the financial year due to the CSO salary.

**d) Accessibility Statement**

The Clerk explained that legislation had been brought in to make all Council websites accessible to everyone including any disabled person by the end of September. She explained that she had written an Accessibility Statement that needed to be checked by the Councillors and would be brought to the next Council meeting to be adopted.

Councillor Thompson noted that an accessibility plugin could be downloaded to the website to help make the website more user friendly.

Action:	By Whom:
To download the Accessibility plugin To send the Accessibility Statement to the Councillors to review	The Clerk

**e) Review Press & Media Policy**

The Council **Resolved**, unanimously, to re-confirm the Press & Media Policy and asked the Clerk place a copy of the website

**f) Review Complaints Policy**

The Council **Resolved**, unanimously, to re-confirm the Complaints Policy and asked the Clerk place a copy of the website

**111/20 INFORMATION EXCHANGE**

**i) Fly tipping**

Councillor Page noted that he had seen several fridges and freezers that had been fly tipped on the outskirts of the village. The Clerk asked Cllr Page to report these using the Winchester City Council website and to upload photos if possible.

**ii) Westgate School Bus**

Several Councillors noted that the Westgate School bus had been seen travelling down Whaddon Lane and Thompson Lane. They felt that this was a dangerous route to be taking and ask the Clerk to contact the school to ask if this is the correct route.

Action:	By Whom:
Contact Westgate school regarding the school bus	The Clerk

**iii) Road Signs**

Councillor Bowes noted that several signs in the village were not visible and needed to be cleared of vegetation.

Action:	By Whom:
To get vegetation cleared	The Clerk

**iv) Defibrillator**

Councillor Bowes noted that the Defibrillator pads and battery had expired and needed to be replaced. Cllr Bowes had found a company to replace these items. He would find out 3 quotes and bring to the next meeting.

Councillor Bowes noted that the pads go out of date every 18-30 months and need to be replaced in this time and the Battery life is said to be covered by the manufacturers guarantee for 48 months.

Action:	By Whom:
To replace the pads and battery in the defrib	Cllr Bowes The Clerk

v) **Asset of Community Value**

The Clerk noted that St Andrews and Morestead Church had been removed from the list as it had been 5 years since they first went on the list. The Clerk noted that the legislation had changed and that the Churches may no longer be an Asset of Community Value due to them not furthering the social wellbeing or social interests of the local community. The Clerk would forward the paperwork to Cllr Bowes and Martin to read and would bring this forward to the next Parish Council meeting in November.

**112/20 DATE FOR NEXT MEETING**

The Council agreed the next Council Meeting would be on Monday 9<sup>th</sup> November 2020 at 7.00pm **virtually via Zoom**.

The meeting closed at 8:50pm

Chairman:

Date:

## **October Parish Council Report.**

### **Winchester Sport & Leisure Park reaches next major milestone**

Winchester City Council's new sport & leisure park at Bar End is set to become one of the greenest buildings in the south of England after reaching its latest major construction milestone. Construction partner Willmott Dixon has now completed installation of more than 400 Photovoltaic (PV) solar panels on the roof of the fitness suite and sports hall, which will generate enough renewable energy to power the lights in the main swimming pool hall for 21.5 hours a day.

In addition to the PV panels, the new centre boasts a specialist infrastructure to reduce carbon emissions and improve water efficiency through the use of thermally-efficient solar control glazing, extensive rainwater drainage and biodiversity enhancements. Combined heat and power for heating the pools' water and electrical generation will also contribute to the project achieving an 'excellent' BREEM rating, a key marker in certifying the building's sustainability credentials.

The state-of-the-art facility will be equipped with the latest features including a 50m competition pool, a separate training pool (also with a movable floor), an eight-court sports hall, four squash courts 200 gym stations, two large studios and 'Top Rock' indoor fun climbing. A hydrotherapy suite, in partnership with The Pinder Trust, will also be available for patients with long term health conditions and for the public to receive physiotherapy, support with sports injuries and pain relief or for general relaxation.

### **35 new affordable council homes in Kings Worthy**

One of Winchester City Council's newest housing schemes is starting to take shape. The scheme will provide 35 homes with a range of different housing options including affordable rent and shared ownership.

Contractors Drew Smith have made significant progress over the summer, with all foundation work well advanced and the timber frame construction complete to many of the plots. The scheme is on track to be completed in summer 2021. The council is also working with local residents and ward councillors to preserve a much-loved open space called Top Field at Hookpit Farm. Significant ecological preservation work is being carried out with over 100 slow worms already relocated on the site for protection. Public Consultations have been held by the Natural Environment and Recreation Team which will inform how the area will be left.

The mixture of homes at Hookpit Farm includes 25 affordable rent, eight shared ownership and two discounted market sales.

### **Winchester Street Market trials Broadway move on Sundays**

Winchester Street Market will be trialling a new location in The Broadway from Sunday 6 September.

Moving the stalls from their previous location on Winchester High Street and Middle Brook Street car park, this trial looks to test an element of the long-term aspirations around increasing the vibrancy of the Central Winchester Regeneration area. Organisers are also looking to assess the benefits around improved ease of social distancing in the more spacious area.

The primary location will be The Broadway and there will also be a limited number of stalls positioned on the Lower High Street and Middle Brook Street. The trial will assess the impact on the market and High Street footfall as well as the level of traffic generated in Colebrook Street.

To accommodate the stalls, The Broadway will be closed from the bus station entrance to the junction of Market Street and Colebrook Street, with access to the Mercure Wessex Hotel and Market Street routed via Colebrook Street. Great Minster Street and the Square will remain closed

### **Free Wi-Fi launched in Winchester city centre**

Winchester City Council has launched the new service which will be available 24 hours a day, 365 days a year, helping to support the city's reopened businesses.

The Wi-Fi coverage includes Winchester Railway Station and all of the High Street, as well as The Broadway, King Alfred statue, Jewry Street and The Square, enabling residents and visitors alike to remain connected as they shop, eat and go about their day. Those who sign up will also be eligible to receive updates and special offers of interest.

To access the Wi-Fi search for the WinCityFree Wi-Fi network signal on your device and tap connect.

Registration is a couple of clicks and you will be online in no time at all and able to check your email, or visit your favourite websites without worrying about data charges.

**Hugh Lumby Laurence Ruffell**