

**OWSLEBURY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
8th October 2018
COMMENCING AT 7:30 PM IN OWSLEBURY PARISH HALL**

PRESENT.

Parish Councillor John Chapman (Chair).
Parish Councillors: Mark Egerton, Roger Page, Paul Phillips, Paul Bowes, Will Martin

IN ATTENDANCE.

Responsible Financial Officer (RFO) Juanita Madgwick
District Councillor Laurence Ruffell (Left after item 165/18(c))
County Councillor Rob Humby (Left after item 164/18)

5 members of the public were present (2 Members of the public left after item 162/18 (b), 2 Members of the public left after item 165/18 (a), 1 Member of the public left after item 169/18 (c))

159/18 APOLOGIES FOR ABSENCE.

Parish Councillor Charlotte Thompson
County Councillor H Lumby

160/18 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

Parish Councillor Phillips disclosed an interest in Pitcot Lane

161/18 APPROVAL OF MINUTES.

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 10th September 2018, and the Council **Resolved**, unanimously, they were a true record.

162/18 PUBLIC QUESTIONS AND COMMENTS.

a) Planning Applications

OLD MILL MAIN ROAD

1 member of the public wished to speak about the planning application of Old Mill, Main Road however The chairman explained to the planning applicant that the PC would find it difficult to consider their application as no plans were available on the planning website. The applicant agreed to supply the plans to the PC, so the application was put on hold until they were received.

b) Other Agenda Items

Pitcot Lane/ McKenzie Feeds:

2 members of the public wished to have an update on the concerns with McKenzie Feed Mill. The Chairman replied that the Clerk had received an email on the 8th October that the Feed Mill were happy to arrange a meeting.

District Councillor Ruffell also reported that he had sent all the information to Phil Tidridge, the Head of WCC Environmental Services.

163/18 COUNTY AND DISTRICT COUNCILLOR REPORT.

COUNTY COUNCILLOR REPORT:

County Councillor Humby reported that Hampshire Highways are buying 2 pothole repair machines for the sole use of Hampshire.

He also said that the Gritters had been out at the weekend on a test run and that they had new equipment which knows what type of salt to put down where, and when. It is able to provide this information to the operators so this should prove to be more cost effective and better for the environment. There have been more budget cuts and that the Council has to save another £18 million.

The Council are looking into joint ventures with other Councils to save money. Cllr Perry, leader of HCC has put aside £1/2million funds for Parish Councils to bid for. More will follow on this.

HCC has met with CAMS for a group discussion on Motor Bike noise and ways to reduce it. There had been a discussion around using average speed cameras but the police were unsure that this would work. The Council are hoping to set up a forum to drive this forward. A Councillor asked if speed cameras were able to record sound. Cllr Humby responded that this is being looked into and will be reported back in Jan 19.

A pilot project may be run in SDNP which the Police will lead.

The County Council are investing an additional £6million on highways in preparation for the winter maintenance programme.

DISTRICT COUNCILLOR REPORT:

District Councillor Ruffell commented on his report (Appendix 1), which had been circulated to councillors before the meeting, and responded to questions from councillors.

District Councillor Ruffell reported that H Lumby won the election and Councillor Ruffell & Lumby will be splitting going to Parish Council meetings in the future and swap so that they both, individually do meet all Parish Councils in this Ward.

164/18 POLICE & NEIGHBOURHOOD WATCH REPORT

Councillor Chapman reported back on the 'Cops & Coffee' morning that had been held at The Ship Inn on Thursday 4th October. He reported that it was a success. Those who attended enjoyed speaking with our Local PCSO Emma Gill.

It was reported that a Land Rover had been stolen, but found the next day via social media.

165/18 PLANNING

a) Planning applications.

SDNP/18/04776/HOUS	Long Ash Pitcot Lane Owslebury Winchester Hampshire SO21 1LR
Proposal:	Balcony over permitted development single storey rear extension
Deadline for Comment:	16/10/18

The Council Resolved, unanimously, to object to the application as the balcony would overlook the neighbour's property and would not respect the neighbour's privacy.

SDNP/18/04640/HOUS	Melrose Main Road Owslebury Winchester Hampshire SO21 1LU
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Proposal:	Single storey rear extension
Deadline for Comment:	16/10/18

The Council have no objection to this planning application and therefore will make no comment.

SDNP/18/04585/HOUS	Old Mill Main Road Owslebury Winchester Hampshire SO21 1LN
Proposal:	First floor extension above existing ground floor extension
Deadline for Comment:	12/10/18

The Council will discuss this planning application in the November meeting as there were no plans on the website to view.

SDNP/18/04932/HOUS	Hensting Hall Hensting Lane Fishers Pond SO50 7HH
Proposal:	Proposed external alterations in connection with the use of the property as a residential dwelling pursuant to the grant of a Lawful Development Certificate for and Existing Use or Operation dated 23 rd April 2014 under reference SDNP/13/03916/LDE
Deadline for Comment:	25/10/18

The Council have no objection to this planning application and therefore will make no comment.

b) Planning Decisions.

18/01544/FUL	Cranburys Thompson Lane Owslebury SO21 1FU
Proposal:	Removal of 1004sqm of polytunnels and erect 500sqm (GIA) storage (B8 use) building; erect 70sqm (GIA) building to accommodate 500kW biomass boiler; remove removals business; new access ramp; external landscaping and parking.
Decision:	Application Permitted

SDNP/18/02826/HOUS	Hydes Barn, Fawley Lane, Morestead, Hampshire, SO21 1NA
Proposal:	Reconstruction of single storey flint barn to form ancillary accommodation
Decision:	Approved

SDNP/18/02875/HOUS	Marwell House Whaddon Lane Owslebury Winchester Hampshire SO21 1JF
Proposal:	A replacement garage in place of existing garage
Decision:	Approved

SDNP/18/03881/HOUS	The Old White House, Baybridge Lane, Owslebury, Winchester, Hampshire, SO21 1JN
Proposal:	Resubmission of application SDNP/15/03657/HOUS
Decision:	Approved

SDNP/18/03532/DCOND	Moris Farm Hurst Lane Owslebury SO21 1JQ
Proposal:	Details of the facilities for the storage of horse manure and its means of disposal from the site shall be submitted to and approved in writing by the Local Planning Authority before the use of the stables is commenced. The facilities shall be provided and thereafter maintained in accordance with the approved details.
Decision:	Approved

c) Enforcement Matters:

i. The Cottage Main Road

There was discussion around the fact that the owners of the Cottage had made changes to the garden which was not permitted without a planning application as it is a listed building. The Enforcement department had been called and visited the site on Friday 5th October. The owner had reported to the Chairman Councillor Chapman that he had consulted with his lawyer before carrying out any works.

Councillor Ruffell said that he would speak to the Enforcement Officer dealing with this case to receive and update as soon as possible.

Action:	By Whom:
<ul style="list-style-type: none"> To contact the Enforcement Dept. to ask for the Enforcement report from the visit to The Cottage Main Road To find Old Photos of The Cottage to send to Enforcement Dept. 	The Clerk

d) General Matters

Councillor Chapman & Phillips reported on the planning meeting that they had attended on Tuesday 2nd October. The Clerk had submitted Councillor Chapman & Phillips feedback on the meeting.

166/18 SOUTHERN PARISH MEETING

Councillor Chapman & Phillips reported on the Southern Parishes Meeting. See Minutes in Appendix 2

167/18 HIGHWAYS

a) 30mph Bin Signs

The Council **Resolved**, unanimously, to buy 50 30mph & 50 30mph 'Please Drive Carefully' bin stickers to hand out to residence in the village.

Action:	By Whom:
To order Bin Stickers from Amazon	The Clerk

b) General Matters

Councillor Egerton reported that 2/3 down Water Lane the surface of the road had deteriorated. It was discussed whether it was the Parish Council responsibility to resurface the road or Hampshire Highways. It was noted that the surface of the road had been resurfaced a few years ago with a grant that the Parish Council had secured.

Action:	By Whom:
To find out who should resurface Water Lane?	The Clerk

168/18 RIGHTS OF WAY

a) Tree Preservation Orders

The Council **Resolved**, unanimously, to put Tree Preservation Orders on the 2 Lime Tress outside the Village Hall (subject to OPHMC agreement) and the Yew Trees in St Andrews Church Yard.

Action:	By Whom:
To arrange for Tree Preservation Orders to be put on the 3 Lime Trees outside the Village Hall and the Yew Trees in St Andrews Church Yard	The Clerk

b) General Matters

Councillor Bowes reported that 2 stiles were missing on footpath 43.

The Council asked the Clerk to obtain copies of the maps of all the footpaths, bridle ways and Byways in the Parish. The Council Resolved unanimously that the footpaths Map should be put on the website and a copy put up in the Village Hall.

Action:	By Whom
<ul style="list-style-type: none">To obtain a copy of the footpaths map for every councillorTo put a copy of the footpaths Map on the websiteTo put a copy of the footpath map in the Village Hall	The Clerk

169/18 OPEN SPACES RECREATION AND PLAY GROUNDS

a) Playground Quote

The Clerk had distributed the 3 quotes that had been received for the new playground equipment. (See Appendix 3). The councillors discussed the quotes and felt that the cost of a new roundabout was expensive, the chairman volunteered to find out if it could be repaired, further decisions were deferred until he reports back.

b) Moving the Sports Ground Bench

The Clerk reported to the Council that she had spoken to Zurich and that they were happy for us to move the bench and felt that this would be a good idea.

The Council **Resolved**, unanimously to ask the Sports Club to move the bench and that the Parish Council would pay for any costs incurred in doing this. Councillor Egerton would arrange for the Sports Club to do this.

Action:	By Whom:
To move the bench from the side of the football pitch to another area on the sports field	Cllr Egerton

c) Plants for Staggs Pond

The Council asked the Clerk to get a quote on buying a hedge to plant at Staggs Pond.

Action:	By Whom:
To get a quote for planting a hedge at Staggs Pond	The Clerk

d) Update on Pavilion Renovations

Councillor Egerton reported that the Sports Club had with the football club who want to use the pitch this season. They are possibly going to get a grant of £1,000.00 from the FA. This will be confirmed in the next week. Once this has been confirmed the Sports club will meet back up with the football club and a plan will be discussed and put in place for what the money will be spent on. An update will be made at the November meeting.

170/18 COMMUNITY ASSETS

The Clerk updated the Council on the progress of the Ship Inn being added back to the Community Assets list. The Clerk reported that she had received a letter from Winchester City Council department and further information was needed about the '*variety of social gatherings for the local community*', what activities take place that constitute social gatherings, the frequency with which they take place and when they last happened.

The Councillors gave the Clerk a list of 'social gatherings' to report back to Winchester City Council.

The Council asked if the Village Hall was on the Community Assets Register. The Clerk will find out.

Action:	By Whom:
To find out if the Village Hall was on the Community Assets Register	The Clerk

171/18 MCKENZIE FEEDS

The Clerk had received an email from the Feeds Mill on the 8th October stating that they would be happy to meet members of the Council in November. However this would be restricted to 4 people due to Health and Safety.

Councillor Chapman and Bowes wished attend and ask 2 parishioners to attend. The Council asked the Clerk to set up a meeting with the Feed Mill.

Action:	By Whom:
To set up a meeting with McKenzie Feeds in November	The Clerk

172/18 COMMUNICATION

The Chairman asked the Council whether they felt that the Parish Council could improve communications within the village. The Chairman asked whether there was more that the Parish Council could do.

There was discussion around the current methods of communication, the Information System, Newsletter, Facebook and the Website. There was discussion around how well used the Twitter Account was the Clerk informed the Council that it did not have many followers.

The Council noted that the door to door drops worked well for the ADD campaign. There was discussion around that these methods of communication possibly do not get through to the younger generation and how do we reach this audience.

The Council **Resolved**, unanimously that the Chairman should write an Annual report which would be delivered to every household in the village.

173/18 FINANCE

a) Payments and Receipts

The Council **Resolved**, unanimously, to approve the following payments and authorised any two of the four approved signatories (Councillors Chapman, Phillips, Bowes and Martin) to authorise electronic payments.

Payments:

Voucher	Amount (£)	Payee	Purpose
PAYMENTS			
46	8.39	1&1 Monthly Fee	Website Fee
47	6.14	Tape for Roundabout C Thompson	Tape for Roundabout
48	36.00	CPRE Membership	Membership
49	20.00	J Chapman chairman's allowance Q2	Chairman's Allowance
50	352.00	Clerks Salary Sep	Salary September
51	88.00	HMRC	Tax on Salary
52	113.22	Clerks Expenses Sep	Stapler/ Home working, broadband, telephone allowance
53	290.00	S Comley Grass Cutting Sep	Grass Cutting
54	21.65	OPHMO Hall Hire Sep	Hall Hire

Receipts:

Voucher	Amount (£)	Payee	Purpose
RECEIPTS			
31	11,416.00	WCC Precept & Council Tax Grant	Precept & Grant
32	0.04	Interest Business banking account	Interest
33	16.25	Penni Harrison Playground Use Sep	Playground use

174/18 CLERKS REPORT

The Council noted the Clerk's report and discussed what actions are to be taken. (Appendix 4)

175/18 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.

Councillor Martin wished to add to the next agenda an 'Update on Traffic Advisory Meeting'

176/18 DATE OF NEXT COUNCIL MEETING.

The Council agreed the next Council Meeting would be on Monday 12th November 2018 at 7.30pm in the Committee Room.

The meeting closed at 10:00pm.

ChairmanJ Chapman.....Date: 12th November 2018

APPENDIX 1

October Report

The government announced its plans to scrap the current cap on how much local authorities can borrow against the value of their housing stock.

Winchester City Council welcomes the announcement:

The need for affordable housing across the Winchester district has never been greater and the borrowing cap has been a massive constraint on the council's ability to build the houses we so desperately need.

Providing affordable housing is at the forefront of the council's strategy. We have an ambitious plan to build 600 homes by 2020 and are constantly looking for ways to increase this number.

The government's plan to lift the borrowing cap entirely should allow us to build even more new homes so local people can enjoy the benefits of living in the district.

New HMO licensing powers have come into force..

As from 1st October 2018 any privately rented property housing 5 or more people in 2 or more households must be licenced, the council had communicated this in July and now the new licence laws have come into force.

The Council believes however that there are many properties in district that fall into this scheme for which landlords have yet to submit their application, and as the earlier article stated, this is a criminal offence. **The council** will allow a 1 month period of grace for late applicants, expiring on 31st October 2018.

Planning District Coach Tour – Friday 5 October 2018 – 9.30am to 5pm ..

All Winchester City Councillors and representatives of the Parish Councils and the City of Winchester Trust have been invited to participate on this Planning District Coach Tour.

10am The Brook, Clewers Lane, Waltham Chase – 16/01205/FUL – Demolition of existing dwelling and erection of 10 no. dwellings, vehicular and pedestrian access, servicing and landscaping. Permitted 27 March 2017.

10.45am Torbay Farm, Sciviers Lane, Upham – 14/00199/OUT and SDNP/14/00467/OUT – Demolition of existing buildings and erection of 19 no. dwellings including 8 no. affordable dwellings, an office unit (100sq mtrs) extension to May cottage garden (370sq mtrs) public open space, wetland open space, access roads and landscaping. Permitted 31 July 2015.

SDNP/15/03862/REM (SDNP call in) – Reserved Matters application pursuant to outline planning permission 14/00199/OUT and SNDP/14/00467/OUT. 19 dwellings, an office unit.

access and landscaping. Details of access, appearance, landscaping, layout and scale to be determined. Permitted 18 December 2015.

11.45am Garage Block 11 To 16 Mitford Road Alresford – 15/02599/FUL – Erection of affordable housing to include 6no. 1 bedroom flats and 2no. 2 bedroom houses, alterations and re-engineering of Mitford Road and landscape improvements to open space, following demolition of existing garages. Permitted 3 March 2016.

2.30pm **Hunts Foodservice Ltd**, 27 Andover Road, Winchester – 15/01489/FUL – Demolition of the existing vacant Hunts Food Warehouse and Erection of Purpose Built Student Accommodation comprising 257 study bedrooms. Permitted 26 February 2016.

3.30pm Wellington House 77 Kingsgate Street Winchester – 14/02535/FUL – (AMENDED PLANS 24.04.15) Proposed renovation, conversion and development of land and buildings to create 11 dwellings for private rent with eight parking spaces bicycle storage and associated landscaping. Permitted 27 July 2015.

South Downs National Park

Rangers managed invasive nettles and completed field sign surveys of water voles along the River Meon, confirming their dispersal and continued breeding success

Welcomed three new apprentice rangers to the National Park.

Carried out work with the Woodland Trust at Binswood to **manage rare wood pasture**.

Worked with Butterfly Conservation to **improve habitat for rare Duke of Burgundy butterfly at Kithurst** and replaced a vandalised gate at the car park.

Mowed the scheduled ancient monument at Rackham Bank.

Began the lengthy task of **replacing 130 steps on the South Downs Way in West Dean**.

Began **restoration work on Burnt House Dew Pond** – removing non-native invasive species and replacing fencing out working in the National Park. Began **winter scrub clearance at Beddingham Local Wildlife Site**.

Undertook **training in leading health walks and monitoring the health of heathland Sites of Special Scientific Interest**.

Cleared blackthorn at Pheasant's Field local wildlife site near Hassocks to **support the brown hairstreak butterfly** which needs young blackthorn regrowth to lay its eggs.

Cllr Laurence Ruffell

APPENDIX 2

[Southern Parishes Group](#)

Southern Parishes Meeting

2.30pm, Monday 17th September 2018

The Jubilee Hall

Present:

Cllr Robin Howe Bishop's Waltham

Cllr Judy Marsh Bishop's Waltham

Mrs Lindsay Edge Bishop's Waltham

Mr Geoff Wright Boarhunt

Cllr Eric Bodger Curdridge

Cllr Kevin Andreoli Denmead

Mr Gareth Davies Denmead

Cllr John Chapman Owslebury

Cllr Paul Phillips Owslebury

Cllr Mrs Janet Dunford Upham

Cllr Mike Evans Whiteley

Cllr Loraine Rappe Wickham

Also present: Cllr Caroline Brook, WCC, Ward Member for Denmead and Portfolio Holder for Built Environment.

1. Welcome & Apologies.

Apologies received from Durley and Shedfield.

2. Cllr Caroline Brook, WCC, Ward Member for Denmead and Portfolio Holder for Built Environment.

Affordable Housing.

Discussion points:

WCC briefings on 2nd and 8th October – some confusion over the term ‘training session’ CB to send email clarifying the purpose of the session.

Affordable housing in the district – costs/rents etc. Issues with 2 sites in Owslebury – details to be forwarded to CB for follow-up.

Current housing projects.

Local need for truly affordable housing.

Rural exception sites.

Issues surrounding the SDNPA.

Changes to agricultural buildings difficult i.e. converting to residential.

Enforcement issues within parishes – lack of communication on cases.

Updating of WCC enforcement documents.

WCC review of planning service, to be covered in Parish briefings in October, report to be sent to all parishes.

Concern over lack of WCC contact with WDALC.

3. Updates on outstanding actions:

i) Draft charter – Cllr Evans

No response from CEO at WCC.

Meetings held with CEO and leader of the Council.

Awaiting response.

ii) HCC funding – Cllr Evans

HALC will be requesting ideas for the use of the £500k. More information to follow in due course.

iii) Speedwatch/SLR – Curdridge PC/Mrs Edge

Responses received from some Councils, but lack of volunteers is an issue.

PCs to revisit this and report back in due course to allow group to decide action.

CPC has purchased SLR equipment at a cost of £2321 + VAT.

iv) ACSO/Parish Lengthsman – Mrs Edge

Upham, Owslebury, Swanmore and Whiteley interested in the ACSO role.

Upham, Boarhunt and Whiteley interested in the Lengthsman role.

BWPC to consider options within its budget setting process.

v) Cost of meetings/Logo – Cllr Howe/Mrs Edge

Ongoing.

4. Any other matters.

BPC – enforcement issues.

CPC – meeting with Cllr Humby and Highways representatives.

DPC – creation of new Parish Council at Newlands.

OPC – response due October on Eastleigh Local Plan.

WPC – newsletter sharing.

WTC – article in NALC publication concerning the SPG (see below).

5. Request for agenda items for future meetings.

1. Update on Eastleigh Local Plan.

2. Update on all outstanding matters.

6. Date of next meeting.

Monday 12th November 2.30pm, at Denmead Parish Council.

Meeting closed at 4.00pm.

APPENDIX 3

	Vita Play	Sovereign	AVA Recreation
Roundabout	£7,121.60	£5,611.38	£7,800.00
Shelter	£9,187.90	£1,172.72	£3,775.00
Baby Swings	£275.50	£413.70	£359.00
1x Swing		£136.21	
Table Tennis Table	£4,225.00		£1,901.43
Trim Trail		£1,062.72	
Re-surfacing Swing Area	£3,880.80	£4,619.97	£2,868.00
Picnic Bench		£330.29	
Re-Surfacing Roundabout Area		£3,931.51	
Removal of waste		£3,166.22	
Council Welfare		£1,832.40	
Total	£24,690.80	£22,277.12	£16,703.43

All Prices do not include VAT

Vita & AVA Includes Re-surfacing area

APPENDIX 4

CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: Parish Hall Advisory Committee.	By Whom:
<ul style="list-style-type: none"> Clerk to set-up and prepared preliminary list of issues 	Clerk
<ul style="list-style-type: none"> OPHMC to consider revisions to current constitution Currently 'On Hold' 	On Hold

Action: Local transport services.	By Whom:
<ul style="list-style-type: none"> Council to consider other transport options. 	Clerk
<ul style="list-style-type: none"> Awaiting outcome of HCC review 	On Hold

Action: Positioning of signs.	By Whom:
<ul style="list-style-type: none"> Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane. 	Clerk
<ul style="list-style-type: none"> Will include on agenda for meeting with HH on 15/06/18 	To Contact HH

Action: HGV signage	By Whom:
<ul style="list-style-type: none"> Councillors/Clerk to consider need/cost re better signage to local businesses. 	Clerk

<ul style="list-style-type: none"> • Outstanding 	
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Action: Red Lane	By Whom:
<ul style="list-style-type: none"> • Chairman and Clerk to investigate likelihood of HCC grant • Clerk to investigate 'clear-up' order re adjoining piece of land • Clerk to investigate ownership re neighbouring piece of land. 	Chairman / Clerk
<ul style="list-style-type: none"> • To excavate area to check what is under the surface of the lane. • Cllr Martin to contact Roger Trott to see if he can do some test digging in Red Lane. • To communicate with Mr Hebditch owner of the land 	