

**OWSLEBURY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
14th October 2019
COMMENCING AT 7:30 PM IN OWSLEBURY PARISH HALL**

PRESENT.

Parish Councillor Paul Phillips (Chair).

Parish Councillors: Paul Bowes, Roger Page, Will Martin, Charlotte Thompson

IN ATTENDANCE.

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Laurence Ruffell (Left after item 143/19)

District Councillor Hugh Lumby (left after item 143/19)

6 members of the public were present and 4 left after item 145/19.

136/19 APOLOGIES FOR ABSENCE.

John Chapman

Mark Egerton

Rob Humby

137/19 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

None

138/19 APPROVAL OF MINUTES.

Councillors noted their acceptance of the Minutes of the Parish Council meeting held 9th September 2019, and the Council **Resolved**, unanimously, they were a true record.

139/19 PUBLIC QUESTIONS AND COMMENTS.

a) Planning Applications

Rowhay Farm

The planning applicant noted that they intended to remove the side extension and replace, with internal alterations.

Elm Farm

The planning applicant noted that they only wished to replace the existing barn with a new one

b) Other Agenda Items

A member of the public wished to know what the Parish Councils objective was in removing the pavement at the Island opposite the Ship Inn.

The Parish Council responded that this was to stop people parking around the Island. It was noted that this item would be discussed under item 143 Highways.

140/19 COUNTY AND DISTRICT COUNCILLORS REPORTS

The County Councillor was not present so no report was made.

DISTRICT COUNCILLORS REPORT

District Councillor Ruffell and Lumby commented on the district Councillor Report (Appendix 1), which had been circulated to councillors before the meeting.

Councillor Lumby commented on the Bin day changes in the village. Winchester City Council is aware that the bin changes didn't go well. Biffa have a 1 year extension on the bin contract. Next year a new 8 year contract will be out for tender. Biffa can apply for the contract. Councillor Lumby noted that households can buy a second glass bin by going on WCC website.

Councillor Lumby noted that noise cameras are being tested around the area. The cameras pick up individual vehicle noise. However currently there is no punishment for noisy vehicles. This is being worked on in Westminster to change the law. Hampshire County Council are working on new local options for parishes to adopt, these options Parish Councils will need to pay for, however there are grants available.

Councillor Ruffell noted that there is a new planning Pre Application service where you pay for the service. This new service will be going live this autumn.

Councillor Ruffell was asked what size aeroplanes Southampton airport will accommodate with the increase length of the runway. The airport will stop plying twin engine aeroplanes and will be able to accommodate A320's and Boeing 737's. There will be 2 roadways running under the new runway.

141/19 POLICE & NEIGHBOURHOOD WATCH REPORT

Councillor Bowes noted that there had been an increase in car thefts in the area.

a) ACSO

The Councillors discussed if Owslebury PC should join Swanmore PC and Shedfield PC in employing an ACSO across the three Parish Councils. Owslebury would like to employ the ACSO for 8 hours a week. The cost to employ the ACSO for 8 hours a week including a 15% admin fee would be £7,660.19.

The ACSO would not just be available in daylight hours and would mix the days and times up so there is no regular pattern. The ACSO would be available for surgery's and school visits.

The Council felt that they could afford to employ the ACSO for a year in the current financial year however this would not be sustainable in future years and therefore the PC would have to increase Council Tax to afford to pay for this service.

It was decided to ask the Clerk of Swanmore PC to attend November's meeting to talk to the PC about employing an ACSO so the Councillors can ask questions.

Action:	By Whom:
To ask Swanmore PC clerk to attend Novembers meeting	The Clerk

142/19 PLANNING

a) Planning Applications:

SDNP/19/04586/LIS	Marwell Wildlife Thompson Lane Owslebury SO21 1JH
Proposal:	Change of use of the first floor in the Vets Cottage from staff residential to staff office together with new internal wall.
PC Comment	The Parish Council do not wish to comment on this planning application.

SDNP/19/04578/LIS	The Farm House Main Road Owslebury Winchester Hampshire SO21 1LU
Proposal:	Replace ground floor windows and French doors on south elevation of the rear extension
PC Comment	The Parish Council do not wish to comment on this planning application. The Parish Council would like to ask the planners to put a condition on this application for any construction traffic not to block any roads and park responsibly and make good any damage to any verges.

SDNP/19/04343/HOUS	Elm Farm Baybridge Lane Owslebury SO21 1JN
Proposal:	Proposed oak barn to replace dilapidated stables and Hay barn
PC Comment	The Parish Council do not wish to comment on this planning application. The Parish Council would like to ask the planners to put a condition on this application for any construction traffic not to block any roads and park responsibly and make good any damage to any verges.

SDNP/19/04185/HOUS	Rowhay Farm Roughay Lane Upham Hampshire SO32 1JP
Proposal:	Demolition of existing west elevation lean-to and construction of single storey linked study/farm office, Two storey extension over existing single storey annexe, proposed balcony, raised patio area and new windows and doors to main dwelling, proposed new front portico entrance, remodelling of existing fenestration, partial demolition and internal alterations.
PC Comment	The Parish Council do not wish to comment on this planning application.

b) Planning Decisions:

SDNP/19/02007/LDE	Hensting Hall Hensting Lane Fishers Pond SO50 7HH
Proposal:	The change of use of part of an agricultural building and some garden land to a dwelling house, as shown on the plans accompanying this application.
Decision:	Split Decision

The Parish Council asked the Clerk to ask for clarification on what this decision means.

Action:	By Whom:
To ask for clarification on the above planning decision	The Clerk

c) Enforcement:

The Parish Council asked the Clerk to ask for an update on all the current enforcement cases that are open.

Action:	By Whom:
To ask for an update on all open enforcement cases	The Clerk

d) Eastleigh Local Plan

Councillor Phillips updated the Council on the developments of the Eastleigh Local Plan. Councillor Phillips noted that a flyer had been put in the Newsletter and OIS asking for donations to ADD. A letter had been written to the planning inspector which will go before the Inspector at the hearings in November.

SDNP had been slow on the uptake on how the Eastleigh Local plan would affect the national park roads. SDNP have since have had discussions with Eastleigh Borough Council and have produced a Statement of Common Ground. There are 7 – 8 issues that they have with the plan. Specifically mentioned was the traffic through Upham, Colden Common and Owslebury. SDNP have however decided not to attend the hearing in November which is concerning as there will be no representative to answer any questions the Inspector might have.

The Parish Council would like to thank RD and AH for all their hard work in putting together the statement and traffic survey which has been sent to the planning Inspector.

143/19 HIGHWAYS

a) Wooden Posts Around the Islands Opposite the Ship Inn

The Council decided that they would like to move this item to the next meeting in November. This was due to receiving an email from a resident of the village with suggestions on possible solutions to the parking problems. Councillor Phillips and Bowes volunteered to visit the site with the resident to discuss this proposal.

Action:	By Whom:
To visit the islands opposite the Ship Inn	Cllr Phillips Cllr Bowes

b) Speed Sign

Councillors Thompson and Martin updated the Council on the progress of the speed sign. They had walked the village and found three potential sites for the speed sign:

1. Glebe Field possibly using the bus stop sign
2. The Bank at Hilly Close
3. Gorse Down

They noted that each site had to have good site lines in both directions.

The Council **Resolved** unanimously that they would like to install a speed sign within the Parish.

c) Gorse Down

The Clerk noted that she had received 2 emails in response to the letter sent out to the residents of Gorse Down regarding parking. Both noted that a 'wait and see approach' should be taken. One noted that it could be an opportunity to improve the view of the entrance to the village.

The Councillors discussed these emails; they noted that the parking was useful in one way as it helped stop speeding traffic through the village, however did feel that they should wait and see what happens over the next month. The PC decided to bring this item forward to the next meeting in November.

d) General Matters

1. HGV Sign

The Clerk noted that she had received an email from Cllr Rob Humby and Hampshire Highways stating that a new sign will be erected on Main Road opposite Pictcot Lane to direct HGV's to turn right out of the lane. However if there was any complaints from residents or the school regarding this they would have to remove it.

2. Baybridge Lane

It was noted by one of the Councillors that Baybridge Lane to Lower Baybridge Lane was becoming dangerous and to contact Hampshire Highways to see if a sign could be installed to slow cars down on the bend.

Action:	By Whom:
To contact HH to install a sign in Baybridge Lane	The Clerk

144/19 RIGHTS OF WAY

a) Red Lane

The Clerk noted that there had been no update on the sample patch that is being resurfaced on Red Lane It has been partly done but not finished. The Council asked the Clerk to contact the builder to ask when the sample will be finished.

Action:	By Whom:
To contact the builder to ask when the sample will be finished.	The Clerk

b) General Matters

1. Footpath 20

Councillor Egerton had visited footpath 20 and noted that there is a wet area near the house which is about 8 yards long, it is the lowest point, the field next to the area has a pond in it which is full and the grass area in the field next to the

bridleway is flooded. This is probably due to the amount of rain that we have had in the recent weeks.

The Councillors asked the Clerk to contact Hampshire Countryside to come and visit the footpath.

Action:	By Whom:
Contact Hampshire Countryside regarding footpath 20	The Clerk

2. Path Warden Training

The Clerk noted that Hampshire Countryside is coming to Owslebury on Friday 22nd November to carry out the Path Warden training at 10-11am in the committee room. The Clerk asked if any Councillors would like to attend.

145/19 OPEN SPACES, RECREATION AND PLAYGROUND

a) Approve 1 Playground Inspection a Year

The Council **Resolved** unanimously to approve for 1 playground inspection a year in addition to the annual on carry out by Winchester City Council.

b) Update on Use of Sports Field

Councillor Egerton had sent an email in his absence which updated the Council on the Sports Ground. He noted that the Colden Common rep for their football club has been and meet with the Chairman of the Sports Club, They would like to use the ground pay a small fee, although they are prepared to do some refurbishments i.e. window frames and replace the showers I and the sports club are happy with their offer.

The Council discussed this possibility of using the Sports Ground. The Councillors would like the Clerk to check the contract that the Sports Club cab sub-let the Sports Ground. The Councillors also wish to know if the football club have the correct level of insurance and how often the club will play at the ground. The Council asked the Clerk to contact the Sports Club with questions that they have.

Action:	By Whom:
Contact the Sports Club regarding the questions they have on letting the Sports Ground out to Colden Common	The Clerk

c) General Matters

1. Playground Inspection

The Council discussed the recent playground inspection that had been carried out. The Council asked the Clerk to go back to the playground inspectors regarding the roundabout and the gate.

Action:	By Whom:
To contact the playground inspectors regarding the gate and roundabout.	The Clerk

2. Dog Bins

Councillor Thompson asked if the Dog Bins in the village could be replaced with due purpose bins. Due to the cost to the Council of collecting the Dog Bins every quarter as it does not cost the Council for the collection of the dual purpose bins. The Council asked the Clerk to contact WCC on replacing the red bins with dual purpose ones.

Action:	By Whom:
To contact WCC to replace the Red bins with Green dual purpose bins	The Clerk

146/19 FINANCE, ADMINISTRATION AND STATUTORY

a) Complaints Policy

The Council **Resolved**, unanimously, to re-confirm the Recruitment Policy and asked the Clerk place a copy of the website.

b) CCTV Policy

The Council would review this policy when necessary.

c) Half year Performance Against the Budget

The Clerk commented on the pre-circulated receipts and payments account for the six months ended 30th September 2019 and noted the Council had operated well within its budget. In the absence of any material unbudgeted expenditure in the next six months the Council was likely to show a small surplus at the end of the financial year.

d) Payments and Receipts

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman, Councillor Phillips or Councillor Martin to authorise the electronic payments as necessary.

Payments:

PAYMENTS	Amount (£)	Payee
63	4.20	Stamps 6 x 1st Class
64	16.87	1&1 Internet invoice 203018784057
65	72.00	HALC Training (The Planning Framework) Invoice - 3580
66	342.00	PO Box - Royal Mail
67	36.00	CPRE - Membership
68	20.00	Chairman's Expenses Q2
69	399.06	Clerks Salary September
70	99.80	HMRC
71	92.24	Clerks Expenses September
72	30.15	OPH Hall Hire Sep 19
73	7.15	SSE (Street Lights)
74	110.00	Steve Comley (grass Cutting

		Sep)
75	165.00	Dog Bin Emptying Jul - Sep
76	78.00	AVA Recreation - Playground Inspection
77	20.25	P Phillips Mileage

Receipts:

Voucher	Amount (£)	Payee
RECEIPTS		
11/09/2019	11,158.00	Precept
11/09/2019	0.04	Interest Business banking account
30/09/2019	20.00	Penni Harrison Use of Playground

e) General Matters

1. Grant for Citizens Advice

The Clerk noted that she had received a letter from the Citizen Advice asking for a Grant from the Parish Council.

The Council **Resolved**, unanimously to award a grant of £250 to Citizen Advice.

147/19 CLERKS REPORT

The Council noted the Clerk's report and discussed what actions are to be taken. (Appendix 2).

Councillor Page noted that the sight lines from Hurst Lane onto Portsmouth Road are not very good for Tractors and Vehicles that sit higher than normal vehicles due to the signs at the end of Hurst Lane. The Council asked the Clerk to contact HH to look into this.

Action:	By Whom;
To contact HH regarding sight lines at the end of Hurst Lane	The Clerk

148/19 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING

a) Litter Pick

Councillor Martin noted that the Council should start thinking about organising the litter pick for next March.

b) Enforcement/Planning

Councillor Martin noted that the planning application that had just been received for Magnolia had already been built. He asked if it was a retrospective planning application. The Clerk noted that this was not a retrospective application. The Clerk noted that an enforcement case was open on this property. The Clerk would look into this planning application.

Action:	By Whom:
To contact the planning & Enforcement department on the planning application on Magnolia	The Clerk

c) Southern Parishes

Councillor Phillips noted that all the Councils had complained about the planning and enforcement within Winchester City Council. Councillor Evans is putting together a Charter for HALC on planning and enforcement so that there can be more involvement with the Parish Council and the planning processes.

149/19 DATE OF NEXT COUNCIL MEETING.

The Council agreed the next Council Meeting would be on Monday 11th November 2019 at 7.30pm in the Committee Room.

The meeting closed at 9:24pm

Chairman: Paul Phillips Date: 11/11/19

APPENDIX 1 – DISTRICT COUNCILLORS REPORT

Owslebury Parish Council Winchester City Councillor Report October 2019

1. Changes in bin collections

Kerbside glass collection commenced this month. A separate black box is to be used for this and each householder should have received theirs by now. If any householder hasn't received their box yet then they should contact the Customer Service Centre using the online form - [my glass collection box has not arrived](#) and WCC will arrange for one to be provided. The Council is aiming to have the number of outstanding bins awaiting delivery down to about 200 - 300 by 14 October.

Some areas, including Owslebury, have seen changes to collection days. The main part of Owslebury will be collected on Tuesdays, although other arrangements may apply elsewhere in the Parish. This is a change from Friday. Details of collection dates can be found following the link <https://www.winchester.gov.uk/bins>.

There were some issues with revised dates not being notified in advance of the first collection, which meant that residents may not have put any or the correct bins out on the new collection date. This has led to some ongoing collection issues; across the district. The Council are continuing to collect those residual bins which were not presented in the first week due to the delayed calendar distribution and most of these collections have now taken place as planned. As of Thursday 10th October, the number of reported outstanding collections across all waste types was just over 400.

There do however continue to have a number of incidents, missed bins and other issues to deal with, and the Council are continuing to provide a high level of attention to the service both at an operational and managerial level to try to ensure that any problem householders report are dealt with swiftly and effectively. This will continue for the foreseeable future.

The transitional arrangements should ensure that no householder has any problem with a build up of extra waste even if their new collection day means a one off delay as they switch to a new day – provided they follow the instructions for the new arrangements. As a one off, the Council will take all waste and recycling during this period during the change over.

2. Noisy and speeding vehicles

The Police ran a major campaign in relation to noisy bikes and vehicles over the summer, with nine specific operations undertaken in the area, including the A272 and the A32.

In addition, acoustic cameras are being trialled in the area, the next step will be legislative change to allow prosecution on grounds of noise.

Finally, Hampshire County Council are working on a menu of local options for parishes to adopt, if they wish.

3. Smart Motorways - M27 update

The traffic management between junction 4 and 5 of the M27 will be moved from lane four of the motorway, over to lane one, to accommodate the start of Highways England work within the verge area. During this time, they will also undertake additional works, such as the removal of overhead gantries. The traffic management switch was due to start on 30 September 2019, and will finish on 30 October 2019. These works will be undertaken from 9.00pm, and will last until 6.00am the following morning. During this time there will be a requirement for a number of slip road closures, lane closures and full carriageway closures.

4. Southampton Airport – Public Information Drop-in Sessions

In 2018, Southampton Airport produced a masterplan of their vision and potential growth for the airport over the next 20 years and consulted a variety of stakeholders about it. This included the proposed 164 metre extension of the runway (to accommodate larger planes, increase passengers and fly further afield), an extension to the terminal building and increase in car park provision..

The next stage is for the airport to submit a planning application to Eastleigh Borough Council which is understood to be imminent. Winchester City Council will be consulted by Eastleigh Borough Council and will respond to the application. In the meantime, the airport is running a series of public information drop in sessions that you might like to attend /advise residents or interested parties to attend, as below:

Date	Time	Venue
Tuesday 22 October	18.30 - 20.30	Holiday Inn, Leigh Road, Eastleigh
Thursday 24 October	18.30 - 20.30	Bitterne Park School
Saturday 26 October	10.00 - 12.00	Southampton Airport
Tuesday 29 October	18.30 - 20.30	Shawford Village Hall

5. South Downs National Park

As previously reported, the SDNPA will be holding a round of parish workshops in October 2019. This round of workshops will focus on the South Downs Local Plan. and give attendees an opportunity to learn more about the plan and some of its unique aspects, such as their ecosystem services and dark night sky policies. Parish Councillors are encouraged to attend.

A reminder that the workshop for our area will be held on **Tuesday 29th October** at the Meon Hall in Meonstoke, starting at 6.30. Please contact planning policy to book places.

Laurence Ruffell Hugh Lumby.

APPENDIX 2 – CLERKS REPORT

Action: Parish Hall Advisory Committee.	By Whom:
<ul style="list-style-type: none"> Clerk to set-up and prepared preliminary list of issues 	Clerk
<ul style="list-style-type: none"> OPHMC to consider revisions to current constitution Currently 'On Hold' 	On Hold
Action: Local transport services.	By Whom:
<ul style="list-style-type: none"> Council to consider other transport options. Council to consider transport from Twyford to Owslebury 	Clerk
<ul style="list-style-type: none"> Awaiting outcome of HCC review 	On Hold
Action: Positioning of signs.	By Whom:
<ul style="list-style-type: none"> Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane. 	Clerk
<ul style="list-style-type: none"> To discuss with Hampshire Highways on their visit to Owslebury in March. 	
Action: HGV signage	By Whom:
<ul style="list-style-type: none"> Councillors/Clerk to consider need/cost re better signage to local businesses. Councillors/ Clerk to consider better signage at Whites Hill and Jackmans Hill 	Clerk
<ul style="list-style-type: none"> To discuss with Hampshire Highways on their visit to Owslebury in March. 	