

**OWSLEBURY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
9th March 2020
COMMENCING AT 7:30 PM IN OWSLEBURY PARISH HALL**

PRESENT.

Parish Councillor John Chapman (Chair).

Parish Councillors: Roger Page, Paul Bowes, Paul Phillips, Mark Egerton, Charlotte Thompson

IN ATTENDANCE.

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Laurence Ruffell (Left after item 25/20)

District Councillor Hugh Lumby (Left after item 25/20)

3 members of the public were present and left after item 25/20.

18/20 APOLOGIES FOR ABSENCE.

County Councillor Rob Humby

19/20 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

None

20/20 APPROVAL OF MINUTES.

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 10th February 2020, and the Council **Resolved**, unanimously, they were a true record.

21/20 PUBLIC QUESTIONS AND COMMENTS.

a) Planning Applications

Shepherds Hut

A member of the public noted that they had asked the planning department for a copy of the ecological report on this planning application; however they could not send it out as it has sensitive information within it.

The member of the public wanted to know if the application would go to the planning committee. The Council noted that they had asked for it to go to the planning committee.

22/20 CSO & NEIGHBOURHOOD WATCH

CSO Report

This month the CSO has split his time into three main areas, littering, high visibility patrols in the village to deter inconsiderate driving and high visibility in the more rural areas to deter crime.

His focus in March will be signs and signposts and his fight against fly-posting continues, and the setting up of No Cold Calling Zones if the village think it is necessary.

23/20 DISTRICT & COUNTY COUNCILORS REPORT

COUNTY COUNCILLORS REPORT

The County Councillor was not present therefore there was no report.

DISTRICT COUNCILLORS REPORT

District Councillor Ruffell commented on the district Councillor Report (Appendix 1), which had been circulated to councillors before the meeting.

Cllr Chapman asked Cllr Lumby about the Local Enforcement Plan. Owslebury had not been involved in. Cllr Lumby said that he would forward the Plan onto the Clerk so they could circulate it to the rest of the Councillors.

24/20 PLANNING

a) Planning Applications

There were no planning applications

b) Planning Decisions

SDNP/20/00134/DCOND	Marwell House Whaddon Lane Owslebury SO21 1JF
Proposal:	Discharge of conditions 3, 4, 5 and 6 of approved planning consent SDNP/19/01446/HOUS
Decision:	Approved

SDNP/19/05498/HOUS	Wayhill Pitcot Lane Owslebury SO21 1LR
Proposal:	Rear Extension
Decision:	Approved

SDNP/19/04343/HOUS	Elm Farm Baybridge Lane Owslebury SO21 1JN
Proposal:	Proposed Oak Barn to replace dilapidated Hay barn (amended).
Decision:	Approved

c) Enforcement Matters

There was no update on any Enforcement matters.

d) Planning Training Course

Councillors Chapman, Phillips, Bowes and Page had attended a training course on planning with Upham PC. They noted that it was a good session. The Chairman had asked the Clerk to put together a planning checklist for the Councillors to use when discussing Planning Applications. The Clerk had distributed the list before the meeting. The Chairman asked if the Councillors could look at this Checklist and try and condense it to be discussed at the next meeting.

Councillor Chapman noted that the PC should be looking for the recommendations for any Planning Application before it is decided and if it is not on the portal the PC can phone the planning department and request it.

The Chairman asked the Clerk to put together a list of outstanding Planning Applications and this should be an agenda item from April.

The Chairman asked the Clerk to send the checklist onto Councillor Ruffell.

Action:	By Whom:
Send the Planning checklist to Councillor Ruffell	The Clerk

25/20 HIGHWAYS

a) Speed Sign

The Clerk noted that the Speed Sign had been delivered and that she had contacted Hampshire Highways about the Licence, this has now been signed and the PC can now put the sign up at the beginning of April once the pole extensions have been completed.

The Councillors asked the Clerk to add the sign to the insurance policy.

Action:	By Whom:
To add the sign to the insurance policy	The Clerk

b) Any Other Matters

Whaddon lane Ditch

The Clerk noted that she had written to operation resilience regarding the ditch, as it was dangerous and needed more bollards, the Clerk noted that the response was not acceptable. The Chairman noted that he would write to Councillor Humby.

Bollard at Pitcot Lane

The Clerk noted that she has written to Hampshire Highways on the bollard and when they would finish the job. The Clerk noted that she had not received a response yet. It was noted that due to the current weather the job would not be finished soon.

C9

It was noted by a Councillor that there had been an increase in accidents on the C9 recently. It was noted that the PC should contact Hampshire Highways to look into making the road a B road. It was noted that this would be brought forward to a meeting in the future.

Action:	By Whom:
To write to Councillor Humby regarding the Whaddon Lane Ditch	Cllr Chapman

26/20 PARISH HALL

The Chairman noted that the Parish Hall committee had met and everything was moving forward, the paperwork was still being put together.

27/20 CLIMATE CHANGE

The Clerk had circulated a power point presentation that had come out of the Action 2050 presentation.

There was discussion on who in Winchester City Council would help the Parish Councils and provide some guidance. The Chairman asked the Clerk to find out at WCC is the head of Climate Change.

The Chairman asked the Clerk to find out whom in HALC if anyone is head of Climate Change.

There was discussion around how the PC could work with the school to promote Climate Change within the village. There was discussion on the PC sponsoring something at the school over a period of time regarding climate change.

The Chairman asked for this to bring this forward to the next meeting and for the Councillors to think about how the PC can tackle Climate Change.

There was discussion on cutting back the trees and vegetation on the Bank by the school. Councillor Thompson would liaise with the school to arrange this.

Action:	By Whom:
To find out who in charge of Climate change at Winchester City Council and HALC	The Clerk
To liaise with the school to cut back the Trees on the bank by the school	Councillor Thompson

28/20 RIGHTS OF WAY

a) Bridleway Committee Meeting

Councillor Egerton noted that a Bridleway meeting had taken place on 18th Feb.

Councillor Egerton noted that the following had been discussed:

- i) The possibility of getting a grant to re-surface part of the Bridleway near Marwell and to the possibility of getting a grant to do this.
- ii) For the Parish Council to link up with the bridleway group to for the Litter Pick day
- iii) For the Horse Riders to obtain a list of bridleways that need attention.
- iv) For the Clerk to put together a list of outstanding ROW problems.

b) Red Lane

The Chairman noted that he, Cllr Egerton & Page met with the landowner and a Hampshire Countryside Ranger on Friday 6th Feb.

The landowner made it clear in the meeting that they do not like what the PC had done on the Bridleway and would like the new surface to be removed.

The PC need to remove the rubble on the side of the bridleway and remove what has been done on the main bridleway.

The chairman said that as the PC had not understood the regulations with regards to a restricted byway so we not taken the right measures. To comply with relevant regulations proposed changes have to be approved by HCC Countryside Dept. Before any further work is done this will have to sorted out.

The Chairman noted that the Bridleway is now closed until the end of April. The Chairman asked the Clerk to put this out on OIS.

The Chairman noted that he felt that this was his fault and should resign as Chairman. The Council felt that this was not the Chairman was not at fault but the whole Council were at fault. Councillor Egerton proposed a vote of confidence for the Chairman and Councillor Martin seconded it. The Council **Resolved** unanimously for the vote of confidence for the Chairman.

The Chairman asked the Clerk to get 3 quotes to remove the rubble and clear up what the Council had laid.

Action:	By Whom:
To gain 3 quotes to remove the rubble and clear the surface on the bridleway.	The Clerk
To put out on OIS that Red Lane is closed.	

c) Quotes for Post for Bridleway

The Council discussed the 3 quotes but the Council felt that the landowner should decide what post they would like for the bridleway. Councillor Egerton would speak to the

landowner to see which one they would prefer. The Council **Resolved** unanimously that they would pay for the post.

Action:	By Whom:
To speak to the landowner so they could decide on a post for the Bridleway	Councillor Egerton

29/20 OPEN SPACES, RECREATION AND PLAYGROUND

a) Playground Inspection

The Clerk noted that Winchester City Council had completed their annual playground inspection. The report had been circulated before the meeting. There was no urgent action that needed to be taken.

The Clerk noted that she had asked the Lengthsman to paint the backboard of the basketball board but he had not, therefore the Parish Council **Resolved** unanimously to ask the greenkeeper to paint the board when he next cut the grass.

Action:	By Whom:
To ask the Green Keeper to paint the Basketball back board	The Clerk

30/20 FINANCE, ADMINISTRATION AND STATUTORY MATTERS

a) Payments & Receipts

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman, Councillor Phillips or Councillor Martin to authorise the electronic payments as necessary.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
115	16.87	1 & 1 Interent Extended Support	DD
116	3,840.00	Westcotec	Paid
117	17.49	Ink Cartridge	CC
118	486.09	Swanmore PC - CSO (Jan)	
119	80.00	Upham PC - Planning Training Course 20/02/20	
120	380.20	Clerks Salary Feb 20	
121	95.00	HMRC	
122	13.50	Clerks Expenses Feb 20	
123	30.15	OPH Hall Hire Feb 20	
124	7.13	SEE (Street Lights)	

Receipts:

Voucher	Amount (£)	Payee	
RECEIPTS			
64	0.04	Interest Business banking account	
65	11.25	Penni Harrison Use of Playground	

b) Grant for Hampshire & Isle of Wight Wildlife Trust

After some discussion it was **Resolved** unanimously to give the Hampshire & Isle of Wight Wildlife Trust a grant for £100 towards the purchase of land near St Catherine's Hill.

31/20 CLERKS REPORT

The Council noted the Clerk's report (Appendix 2).

32/20 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING

COVID – 19

The Chairman noted that the PC should keep up to date with the latest information on the virus and liaise with the village agent and Newsletter to support any residences should they need help. The PC would use Facebook and the OIS system to inform residence as necessary.

Village Shop

The Chairman noted that he had been approached by a resident regarding opening a shop in the village. They had seen in another village where they had a coffee morning where they sold items. The Chairman had asked the resident to look into this further and report back to the Chairman.

33/20 DATE FOR NEXT MEETING

The Council agreed the next Council Meeting would be on Monday 6th April 2020 at 7.30pm in the Committee Room.

The meeting closed at 9:30pm

Chairman: JC

Date: 09/04/20

Owslebury Parish Council Winchester City Councillor Report March 2020

1. Council Tax and Charging Increases

Winchester City Council's share of the Council Tax for the next financial year was approved at the full meeting of Council held on 26th February. The tax is to increase by 3%.

Other changes in charges approved included:

- the current garden waste collection service is to be replaced with an optional service from February 2021, for which a charge will be levied. The exact amount has not yet been announced
- parking charges in Winchester (other than Park & Ride) will be increased by 3% (rounded to the nearest 10p)
- Park & Ride charges will increase by 50 pence
- a flat rate charge of £2 will be introduced for all "Central" car parks in Winchester on Sundays. This will not include the Chesil car park.
- car parking charges for the "Central" car parks will be extended to 7pm in a six month trial

2. Weather update

In light of on-going wet weather, Winchester City Council continues to monitor the situation closely with Environment Agency and Hampshire County Council and is working with parish councils, flood action groups and land/property owners in areas potentially at risk of flooding.

To date a number of steps have been taken to reduce the chance of flooding by the Council's Special Maintenance team. This has included making available sandbags in areas where flood alerts are in effect and parish councils or flood action groups have requested assistance.

Further information can be viewed on the website at: <https://www.winchester.gov.uk/no-listing/public-information-following-heavy-rainfall>

3. Launch of new community-led and rural housing hub for Hampshire

Winchester City Council has been working with HARA (Hampshire Alliance for Rural Affordable Housing) to deliver rural affordable housing for local people and with the Hampshire Community Housing Partnership to deliver community led housing.

In June 2019 it was agreed that HARA and the Hampshire Community Housing Partnership would merge and an application would be submitted for community housing funding to set up a new Hampshire wide hub for rural and community led housing. The

funding application for community housing funding from Homes England was successful and the new Hampshire Homes Hub was piloted from October 2019.

From 1st April 2020 these two partnerships will officially merge to become Hampshire Homes Hub; a partnership to increase the supply of rural and community led housing, primarily as affordable homes, to meet local needs in Hampshire.

Hampshire Homes Hub will be based at Action Hampshire in Winchester, with community housing officers providing expert support to Parish Councils and community groups to deliver rural and community led homes. The project will be funded through the community housing funding initially, together with on-going payments for services including for housing needs surveys undertaken by the hub and enabling fees for completed projects.

4. Revised Local Plan

Winchester City Council is carrying out a review of its Local Plan. This plan does not apply in Owslebury, which is subject to the SDNP's separate local plan. A briefing for parishes on the process and progress to date will take place on 23rd March. Parishes within the National Park will, however, be invited to attend and comment in any event.

5. Local Enforcement Plan

The current Local Enforcement Plan was adopted in 2017. At the Parish Council Forum on 5th March 2019 and the Town Forum on 21st March 2019 a strategy was agreed for updating the plan.

A group of volunteers (comprising Councillor Porter (Cabinet Member for Built Environment and Wellbeing), 6 parish councillors, Julie Pinnock (Service Lead – Built Environment) and David Townsend (Team Leader – Planning Enforcement) have worked in a project team amending the current plan. The new draft plan is much easier to read and includes a series of flow diagrams setting out key stages and actions.

The draft plan will be circulated to all Parish Councils. Any questions should be submitted to David Townsend (dtownsend@winchester.gov.uk).

If you do want to comment please do so by 5pm on 28th March 2020.

After this date the draft plan with any revisions will be submitted to Cabinet for approval.

Laurence Ruffell Hugh Lumby

Appendix 2

CLERKS REPORT

Action: Local transport services.	By Whom:
<ul style="list-style-type: none">• Council to consider other transport options.• Council to consider transport from Twyford to Owslebury	Clerk
<ul style="list-style-type: none">• Awaiting outcome of HCC review	On Hold

Action: Positioning of signs.	By Whom:
<ul style="list-style-type: none">• Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane.• Hampshire Highways to move signs in January 2020	Clerk

Action: HGV signage	By Whom:
<ul style="list-style-type: none">• Councillors/Clerk to consider need/cost re better signage to local businesses.• Councillors/ Clerk to consider better signage at Whites Hill and Jackmans Hill• Hampshire Highways has put up sign at the end of Pitcot lane for all HGV's to turn Right.	Clerk