

**OWSLEBURY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
13th July 2020
COMMENCING AT 7:00 PM *VIRTUALLY VIA ZOOM***

PRESENT.

Parish Councillor John Chapman (Chair).

Parish Councillors: Paul Bowes, Paul Phillips (Vice Chair), Mark Egerton, Will Martin, Charlotte Thompson

IN ATTENDANCE.

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Hugh Lumby

District Councillor Laurence Ruffell

69/20 APOLOGIES FOR ABSENCE.

Councillor Roger Page

County Councillor Rob Humby

70/20 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

None.

71/20 APPROVAL OF MINUTES.

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 8th June 2020, and the Council **Resolved**, unanimously, they were a true record.

72/20 PUBLIC QUESTIONS AND COMMENTS.

There were no members of the public present

73/20 DISTRICT & COUNTY COUNCILORS REPORT

COUNTY COUNCILLORS REPORT

The County Councillor was not present therefore there was no report.

DISTRICT COUNCILLORS REPORT

District Councillor Lumby commented on the district Councillor Report (Appendix 1), which had been circulated to councillors before the meeting.

Councillor Lumby noted that the new Garden Waste collection will start in Feb 21, people will have the option to opt in or out from the autumn.

A Councillor asked if there had been a consultation on this. Councillor Lumby noted that there had been a consultation but it hadn't been well responded to or advertised.

Councillor Lumby noted that he had met with Councillor Humby regarding road junctions and issues with them in the local community. Councillor Humby suggested that the Parish Councils put forward 3 road projects that they would like to be addressed, these would then be looked at to see what would be feasible to complete. Owslebury should think of their top 3 highways issues and feedback to the County Council by August.

It was noted that the biggest 3 Parish Councils in the area are working together and would Owslebury like to work with them. The Chairman noted that it would be good to be able to work with them.

It was also noted that there was still some funding left from the budget to be spent and if there was anything the Council needed money for to contact Councillor Humby.

Action:	By Whom
To contact other PC's regarding their Highways Issues	Cllr Lumby

74/20 CSO REPORT

The CSO was not present and no report had been received.

The Chairman noted that the Councillors should try and gain feedback from the residents on how they feel about having a CSO in the village and if they would be prepared to pay more council tax to keep this service. As the Parish Council are currently using their reserves to pay for this service.

75/20 PLANNING

a) Planning Applications

There were no planning applications

b) Planning Decisions

SDNP/20/01602/HOUS	3 Hilly Close Owslebury SO21 1LW
Proposal:	Front dormer window, replacement garage and new windows, roof tiles and roof light to existing conservatory
Decision:	Approved

SDNP/20/01765/HOUS	16 Hilly Close Owslebury Winchester Hampshire SO21 1LW
Proposal:	Single storey rear extension
Decision:	Approved

SDNP/19/03493/FUL	Land to The rear of Bottom Pond Cottages Morestead Hill Morestead SO21 1JE
Proposal:	Change of use of agriculture field to site 1 No shepherd hut
Decision:	Application Withdrawn

c) Enforcement Matters

Morestead Cottages:

The Clerk noted that she had sent an email to the enforcement department about this planning application as it seem that there could be a breach of this application. The Clerk noted that she had emailed the department twice with no response. The Clerk will chase again.

A Councillor noted that a pathway near Whitedflood Farm had been gated off. The Clerk noted that she had checked the rights of way maps and unfortunately this was not part of a footpath or bridleway on the map therefore there was nothing that the Council could do to help.

77/20 HIGHWAYS

a) Pitcot Lane Bollard

A meeting has been arranged with Hampshire Highways on Tuesday 21st July to discuss the bollard and will be discussed at the next meeting.

b) Speed Indicator Sign

The Speed Indicator sign is now in Owslebury and Cllrs Martin and Chapman are going to install the sign this week and give it a trail. It will be put in Main Road at the Junction of Hilly Close for 3 weeks. The data collected after the 3 weeks will be downloaded and presented at the next meeting.

c) Pathway Improvement on Beach Grove

The Clerk noted that she had contacted Hampshire Highways regarding a proposal of removing part of a garden in Beach Grove to make way for a pavement. The Clerk has not received a response from Hampshire Highways and will chase them.

Action:	By Whom:
Contact Hampshire Highways regarding Beach Grove	The Clerk

78/20 RIGHTS OF WAY

a) Wild Flower Verge

The CSO had put forward a proposal for a wildflower verge in the village. After some discussions the Councillors **Resolved** unanimously to proceed with this idea. Councillor Phillips would contact the CSO for more information.

The Councillors also asked the Clerk to find out where the 'Owslebury' signs that were visible when entering the village as they seem to have disappeared.

Action:	By Whom:
To liaise with the CSO on the Wildflower Verges To find out where the 'Owslebury' signs are	Cllr Phillips The Clerk

b) Bollard

The Clerk noted that she and Cllr Egerton had decided on a bollard to be installed at Bridleway 18, with the consent of the land owner. The Council **Resolved** unanimously to purchase a bollard to install in Bridleway 18.

Action:	By Whom:
To buy bollard	The Clerk

c) Footpath 30 & 43

The Clerk noted that these footpaths had not been cleared and would contact the Land Owners.

Action:	By Whom:
Contact Land Owners to cut back vegetation	The Clerk

d) Red Lane

Councillor Chapman noted that the works at Red Lane had been completed and he had made a site visit and it looked good. The Chairman asked the Clerk to contact Hampshire Countryside and re-open the Bridleway.

Action:	By Whom:
To contact Hampshire Countryside to re-open Red Lane	The Clerk

e) Footpath 4

Councillor Martin noted that he had walked along footpath 4 to see if the vegetation had been cut back. He noted that the Longwood side had not been done and 4 – 5 metres needed to be cleared from either side of the pathway. The Clerk noted that she had spoken to the Landowner who would clear the pathway after nesting season. Cllr Martin also noted that the rest of the pathway had not been cleared properly. After some discussion the Councillors asked the Clerk to contact Hampshire Countryside as a plan needs to be made to clear this footpath with some dates on when this needs to happen.

Action:	By Whom:
Contact Hampshire Countryside regarding Footpath 4	The Clerk

79/20 OPEN SPACES, RECREATION & PLAYAREA

The Councillors thanked Cllr Thompson for her hard work on getting the playground ready to open.

There was some discussion around removing one swing from each set to help with social distancing as the Councillors were not sure if it was safe to wrap them around and padlock them. The Councillors asked the Clerk to check this point with WCC.

The Councillors **Resolved** unanimously to the poster that Cllr Thompson had made to put up in the playground for COVID-19.

The Councillors ask the Clerk to gain 3 quotes to replace the wooden gate as it was in a state of disrepair.

The Council were happy to open the playground once the posters had been put up and the swings either removed or tied back.

Action:	By Whom:
Contact WCC regarding removing swings 3 quotes to replace the gate	The Clerk

80/20 FINANCE, ADMINISTRATION AND STATUTORY MATTERS

a) Payments & Receipts

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman, Councillor Phillips or Councillor Martin to authorise the electronic payments as necessary.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
22	916.78	Swanmore PC (CSO)	
24	16.87	IONOS - Website Support	DD
25	387.40	Clerks Salary June 20	
26	97.00	HMRC	
27	524.40	Vita Play - Playground Clean	
28	270.00	Steve Comley (Grass Cutting June)	
29	7.17	SSE (Street Lights)	
30	76.00	Clerks Expenses	
31	14.39	Zoom	CC
32	11.16	CCTV Stickers	CC
33	63.94	Ink Cartridges	CC
34	899.53	Swanmore PC (CSO)	

Receipts:

Voucher	Amount (£)	Payee	
RECEIPTS			
7	0.04	Interest on Business Account	

b) Review Budget for Q1

The Council noted the RFO's summary of receipts and payments for the first quarter – broadly, expenditure was slightly over budget and income was what was slightly under due to COVID-19, where the Council had to pay out for the cleaning of the playground and there was loss of income from the play area income as it has been closed since March.

c) Approve Standing Orders

The Council **Resolved**, unanimously, to re-approve the policy and asked the Clerk place a copy of the website.

d) Approve Financial Regulations

The Council **Resolved**, unanimously, to re-approve the policy and asked the Clerk place a copy of the website.

e) COVID-19 Play area Risk Assessment

The Council **Resolved**, unanimously, to approve the policy and asked the Clerk place a copy of the website.

f) Grants and Donations Policy

The Council **Resolved**, unanimously, to re-approve the policy and asked the Clerk place a copy of the website.

81/20 INFORMATION EXCHANGE**Climate Change**

The Clerk noted that she had been approached by WCC on who the Council's Climate Change Councillor was for Owslebury. The Clerk had asked WCC to send any information to her. The Chairman asked the Clerk to put an agenda item for Climate Change at the next meeting.

Website Accessibility Regulation 2018

The Clerk noted that the Owslebury website needed to be compliant to the new Website Accessibility Regulation 2018. The Clerk is working through the regulation to make sure the Council are compliant.

82/20 DATE FOR NEXT MEETING

The Council agreed the next Council Meeting would be on Monday 10th August 2020 at 7.00pm **virtually via Zoom** if needed.

The meeting closed at 8:30pm

Chairman: JC

Date: 07/09/20

Winchester City Councillor Report July 2020

1. Introduction

Winchester City Council's principle focus at the moment is re-opening the District as the lockdown eases. Money received from the government and the EM3 LEP is being used to assist with this and to encourage a safe return to our high streets. Initiatives include the provision of tables and chairs to assist with outdoor food and beverage services and social distancing signage.

Service levels are being increased where previously reduced or cancelled, for example home repairs and parking enforcement. However, all services remain subject to social distancing requirements.

The council's communications team is now publishing [regular information on our website](#) to keep residents and businesses up to date. Click on the link to reach WCC's site.

2. Opening of community facilities

From 4th July 2020, community centres and other community facilities have been able to open once again in accordance with government guidelines and the easing of lockdown. Below is guidance collated by Action Hampshire which has been sent to parish clerks and community venues.

<https://actionhampshire.org/news-blog-events/opening-your-community-building-after-lockdown/>
<https://actionhampshire.org/wp-content/uploads/2020/06/Covid-19-Opening-your-hall-after-lockdown-2020-06-15th.pdf>

If anyone needs any further help or advice on the approach community facilities intend to adopt for opening their centres and would like a second opinion, then please do get in touch with the council. Mark Maitland, Community Officer, can be contacted on mmaitland@winchester.gov.uk or on 01962 848518.

3. Grants update

Winchester City Council's Grants Department are continuing to provide organisations with the opportunity to apply for match funding of up to £2000 via Crowdfund Winchester. There are currently three funds available on the platform, details can be found on the council's website.

Please contact Vanessa Dubisson with any queries on vanessa@crowdfunder.co.uk

4. New garden waste collection service

Garden waste is currently collected fortnightly, without any additional charge for the first bag.

The council's Cabinet are to consider on 9th July a proposal to introduce a new service in its place from February 2021. The existing sack based collection service will end and be replaced by a service using wheeled bins.

This will be an optional service with an annual charge, which will include the supply of the bin and fortnightly kerb side collection. Two sizes of bin will be available. The initial charges are proposed to be set at £39 for a 140 litre wheeled bin and £59 for a 240 litre wheeled bin.

Waste and recycling collections will in the meantime continue on their usual cycle.

5. Winchester City developments

The council has various projects under way or under consideration.

The new Sports and Leisure Park at Bar End is likely to have a slightly delayed completion as a result of the pandemic and other factors, with opening now being targeted for spring 2021.

In the meantime, the Station Approach office development by Winchester Station and plans for the disposal or redevelopment of the existing River Park Leisure Centre have both been put on hold whilst the impact of the pandemic is considered.

In Central Winchester itself, consultants have been appointed to undertake a feasibility study into creating a new creative quarter at Kings Walk. Up to 50,000 sq ft of flexible work space could be available to enable the use of currently empty properties whilst plans for the wider project are finalised.

Laurence Ruffell Hugh Lumby