

**OWSLEBURY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING HELD ON  
9th July 2018  
COMMENCING AT 7:30 PM IN OWSLEBURY PARISH HALL**

**PRESENT.**

Parish Councillor John Chapman (Chair).

Parish Councillors: Mark Egerton, Roger Page, Paul Phillips, Will Martin, Charlotte Thompson

**IN ATTENDANCE.**

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Laurence Ruffell (Left after item 123/18)

Nigel Baldwin Housing Enabling Officer (Left after item 121/18)

3 members of the public (3 Members of the public left after item 123/18)

**118/18 APOLOGIES FOR ABSENCE.**

Parish Councillor Paul Bowes

County Councillor Rob Humby

**119/18 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.**

None

**120/18 APPROVAL OF MINUTES.**

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 11<sup>th</sup> June 2018, and the Council **Resolved**, unanimously, they were a true record.

**121/18 AFFORDABLE RURAL HOUSING – Presented by Nigel Baldwin**

Nigel thanked Owslebury Parish Council for inviting him to speak.

Nigel spoke to the council on the new 'Rural Affordable Housing' initiative which WCC are promoting. This scheme is different from those that have surfaced in the past as some constraints have been lifted.

Nigel responded to questions from the councillors. These questions centred around the true 'affordability' of these houses. The councillors were concerned that these houses would not be affordable for the type of people that they were aimed at. The councillors were also concerned if affordable houses were built would they remain affordable in the future as they felt that they would fall onto the open market.

There was concern about the level of the housing costs depending on the cost of the land. There was discussion around looking at a longer term pay back from 25 to 30 years to reduce the rent for these types of houses. There was also discussion around having open market houses on the same development of the affordable houses as in the past the scheme did not allow any open market houses on the same site.

The Council still support affordable housing for Owslebury but it must be 'affordable' for the type of people that need these type of houses.

**122/18 PUBLIC QUESTIONS AND COMMENTS.**

**a) Planning Applications**

There were no public comments on any planning applications

**b) Other Agenda items**

Three members of the public wished to update the Parish Council on the on-going Shepherd's Hut enforcement issue. The members of the public spoke about the traffic issues regarding the Shepherd's Huts. One member of the public spoke about the

applicants report stating that Owslebury Parish Council had never raised an issue or campaigned for the improved safety of the Morestead Road. The members of the public spoke about the dangers of the speed of traffic along the Morestead road. One member of the public raised the issue that Highways Engineer had withdrawn his support on this matter.

**123/18 COUNTY AND DISTRICT COUNCILLOR REPORT.**

District Councillor Ruffell commented on his report (Appendix 1), which had been circulated to councillors before the meeting, and responded to questions from councillors.

**124/18 INSURANCE CLAIM**

The Clerk reported that she had emailed Zurich for an update on the Insurance claim against Owslebury Parish Council but was still awaiting a reply.

**125/18 POLICE AND NEIGHBOURHOOD WATCH REPORTS**

There was no report to share.

**126/18 PLANNING**

**a) Planning applications.**

SDNP/18/02875/HOUS	Marwell House, Whaddon Lane, Owslebury, Winchester, Hampshire, SO21 1JF
Proposal:	A replacement garage in place of the existing garage
Deadline for comments	13/07/18

The Council have no objection to this planning application and therefore will make no comment.

**b) Planning Decisions**

WCC/17/03035/FUL	Little Ranch Portsmouth Road Fishers Pond Eastleigh Hampshire SO50 7HF
Proposal:	(RESUBMISSION) The use of land for stationary caravans for residential purposes and an erection of utility/dayroom
Decision:	Refused

SDNP/18/02277/HOUS	Victoria Park, Baybridge Lane, Owslebury, Hampshire, SO21 1JN
Proposal:	Development of two detached, ancillary, garages, including home office , and garden fountain
Decision:	Approved

**c) Enforcement Matters**

**i. Shepherd's Hut**

Cllr Chapman wished the Clerk to write to the enforcement agency for an update and explanation on the current progress on this case.

Action:	By Whom:
• Email the enforcement agency for update	The Clerk

**ii. Little Ranch**

The Clerk updated the Council that an email had been sent to OPC asking for further evidence on this case.

Action:	By Whom:
<ul style="list-style-type: none"> <li>Email to be sent to the enforcement agency with evidence.</li> </ul>	The Clerk

**iii. Red Lane**

The Clerk reported that she had sent an email to the environmental health officer dealing with the case. However there was no further update as the case officer is on holiday until the 11<sup>th</sup> July. However there was an issue with the access to the site which is unlocked allowing unrestricted access to the site.

**d) Eastleigh Local Plan**

Cllr Chapman gave an update of the current position of ADD since the Eastleigh Local Plan has been issued. Unfortunately there is no news as the consultants are still wading through the paperwork, having started a week late due to holidays and lateness of the data appearing. However the Eastleigh website is open for comments, however this is not easy to use. ADD will provide its own web interface which will allow a simpler input. The traffic data appears to be very vague with little information. Ecological concerns are recognised but they will be 'mitigated' by processes yet to be explained. There is no new data on options D & E.

Action:	By Whom:
<ul style="list-style-type: none"> <li>Organise a separate meeting to discuss the Eastleigh Local Plan</li> </ul>	The Clerk

**127/18 HIGHWAYS**

**a) Report on Meeting with Hampshire Highways**

Cllr Chapman and the Clerk commented on their report of their recent meeting with Ray Gardener from HH (Appendix 2), which had been circulated to councillors before the meeting, and responded to questions from councillors.

**b) Report on the Traffic Advisory Meeting**

Cllr Martin updated The Council on the traffic Advisory meeting that took place on Monday 25<sup>th</sup> June. The group reviewed the ideas in the Hamilton-Baillie Report on creating a 'sense of place' in Owslebury as a means of both calming traffic and even deterring it from using the village as a rat run. There was broad agreement with the H-B proposals for village entry points, place making, articulating the village and reclaiming Owslebury's streetscape.

There was a proposal of a more radical step: to change the priority of the junction of Whaddon Lane and Lower Baybridge Lane directing traffic along Lower Baybridge Lane and erecting 'Access to Village Only' signs at this point in Whaddon Lane.

The H-B proposals for place-making at The Ship Inn/Bank Tree were felt to be useful and relatively easy to implement and could have a major impact on traffic at this point where drivers really feel they are entering the village.

H-B's report calls for greater indication that there is a school in the village and to alert drivers to this. It was proposed that more use be made of the chain-link fence where the playground meets main road to erect a hoarding with school scenes on it - possibly paintings by the children themselves. Also cut-outs of children of varying ages/heights to be set at right-angles to the road at street level; both creating a slight narrowing of the road and a sense in the driver's mind that there could be a real child just around the

corner on his/her way to school, plus getting the yellow zig zag line along main road by the school.

To Engage HH in our objectives. It was agreed that we should approach Rob Humby in his capacity as the Councillor responsible for Highways at HCC.

**c) Report on Traffic Issues from Mckenzie Mill**

The Council noted that this issue should be reported to Hampshire Highways and that HH should deal with this issue.

Action:	By Whom:
<ul style="list-style-type: none"> <li>To email Rob Humby to ask who would be best to facilitate this exchange.</li> </ul>	The Clerk

**128/18 RIGHTS OF WAY**

**a) Report on Pitcot Lane**

There was nothing new to report. Cllr Phillips volunteered to walk down the Lane to see if the rubble had been moved.

Action:	By Whom:
<ul style="list-style-type: none"> <li>To walk down Pitcot Lane to check on the rubble</li> </ul>	Cllr Phillips

**b) Report on Dag Bins & Dog Warden**

The Clerk reported that it would cost £300 +VAT to install a Dog bin plus emptying charges. The Clerk reported that rather than install a Dog bin that OPC could install a green multi-waste bin instead in which dog waste and rubbish can be input into the same bin. The Clerk believed that WCC would not charge OPC to empty these types of bins nor to install them.

The Clerk also reported that there is no maximum amount of Dogs a Dog walker can walk at any one time. The Clerk reported that WCC has an Animal Welfare Officer. The Animal Welfare Officer encourages people to report dog fouling and any misbehaviour from Dogs on the WCC website. The Council **Resolved** that we should encourage the parishioners to report any Dog misbehaviour or Dog fouling through OIS.

Action:	By Whom:
<ul style="list-style-type: none"> <li>To contact WCC to install 2 new Green Waste bins in the village.</li> <li>To send an OIS out show the village how to report any Dog fouling or misbehaviour.</li> </ul>	The Clerk

**129/18 OPEN SPACES, RECREATION AND PLAY GROUNDS**

**a) Report on Vita Play**

The Clerk reported that she had sent out an OIS regarding having Gym Equipment in the village and if the play area needed some shade. There had been 47 responses all positive. 90% of the responses were in favour of Gym Equipment to be installed in the village, with most preferring the sport field. Also 70% felt some shade was needed in the play area.

Cllr Thompson and the Clerk reported back on their meeting with Vita Play. Chris from Vita Play had suggested putting a small seating shelter at the back of the play area for some shade for the parents and children and replace the matting under the swings with Rhino Mulch. Cllr Thompson and the Clerk visited the Sport ground and felt that 2 – 4 pieces of Gym Equipment could be installed to the left of the sports pavilion. Cllr Thompson and the Clerk also discussed possibly installing a Table Tennis Table on the site too.

The Cllrs thought that installing the Gym Equipment & Table Tennis Table at the Sports Field maybe too far out of the village as it was a dangerous road to walk along to access the field. There was discussion around installing the equipment instead at the Glebe field as this was more accessible.

A quote from Vita Play is expected by the next meeting for the cost of the equipment.

It was also noted that the roundabout would need to be repaired soon as it was starting to wobble and that the surface around the roundabout was starting to deteriorate.

**b) Report on Disabled Entrance to Play Area**

Cllr Thompson reported on the play area gate and that it is difficult to open if you are in a wheelchair. Possible solutions were to see if the gate could open inwards instead of outwards. However more investigation is needed to see if there are H&S reasons for the gate to open outwards.

**c) Report on Tree Preservation Orders**

The Clerk reported to The Council that to consider a tree for a TPO (Tree Preservation order) WCC would need to know the locations of them on a map and an explanation on why the Council would like the trees to be protected. There are certain criteria for placing a TPO on a tree or group of trees which includes; any threat or perceived threat to the tree(s), the visibility in the public street and if the tree(s) are good examples of their species.

The Council discussed that they would choose a couple of trees to begin with. The Council felt that it would be beneficial to include the Village Hall & Church in choosing the trees. The Council asked the Clerk to write to the secretary of the Village Hall and The Church to help propose which trees should have a TPO attached to them.

Action:	By Whom:
<ul style="list-style-type: none"> <li>To write to the secretary of the Village Hall &amp; Church to ask to help identify which trees should have a TPO attached to them</li> </ul>	The Clerk

**d) Report on Sycamore Tree**

Cllr Chapman reported on the Sycamore Tree, The Council had received an email regarding the Tree and that it did not look like it had been watered this summer and was feeling the effects. The Council discussed the possible dangers of the tree should it be dying. The Council discussed if the tree was cut down this would fit in with the possible road improvements discussed at the traffic advisory meeting.

The Council **Resolved** to get a second opinion on if the tree was dying and was worth saving.

Action:	By Whom:
<ul style="list-style-type: none"> <li>Receive a second opinion on the</li> </ul>	Cllr Phillips

**130/18 FINANCE, ADMINISTRATION AND STATUTORY.****a) Payments and receipts.**

- b)** The Council **Resolved**, unanimously, to approve the following payments and authorised any two of the four approved signatories (Councillors Chapman, Phillips, Bowes and Martin) to authorise electronic payments.

**Payments:**

Voucher	Amount (£)	Payee	Purpose	
<b>PAYMENTS</b>				
24	112.40	Clerks Expenses June	Stationary/ Broadband/Telephone/ Home working Expenses	
25	2,172.00	Hamilton-Baillie Traffic Study & Report	Traffic Report	Paid
26	35.00	Data Protection Renewal Fee		DD Set up
27	10,500.00	Grant re ADD Minute 113/18 a (ii)		Paid
28	352.00	Clerks Salary June	Clerks net pay June	
29	88.00	HMRC	May PAYE clerk	
30	38.65	OPHMO Hall Hire May	Room Bookings	
31	290.00	Steve Comley	Grass Cutting June	
32	20.00	Chairmans Expenses Q1		

**Receipts:**

Voucher	Amount (£)	Payee	Purpose	
<b>RECEIPTS</b>				
18 -19	550.00	Various Donors	Donations under S139 LGA 1972 for ADD	Electronic
20	0.04	Interest Business banking account	Interest	Electronic
21	28.75	Penni Harrison Playground Use	Use of play area June	Electronic

**131/18 CLERKS REPORT**

- The Council noted the Clerk's report and discussed what actions are to be taken. (Appendix 3)

**132/18 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING.**

Cllr Phillips updated The Council on the Southern Parishes Meeting he had attended earlier in the day. Cllr Phillips informed The Council that Hampshire Highways have a sign which informs drivers to 'Ignore Sat Nav', The Council thought that this sign would be useful in the Village. Cllr Phillips also informed The Council that Bishops Waltham PC is considering an appointment of an additional ASCO. This would cost around £15 an hour for a minimum of 5 hours a week. The Council **Resolved** that they would be interested in employing the ASCO for up to 5 hours a week.

Action:	By Whom:
<ul style="list-style-type: none"> <li>To contact HH regarding the 'Ignore Sat Nav' sign.</li> <li>To email the clerk of BWPC to show interest in employing the ASCO for up to 5 hours per week.</li> </ul>	The Clerk

There were no specific matters councillors wished to include on the August agenda other than those noted above.

**133/18 DATE OF NEXT COUNCIL MEETING.**

Cllr Chapman asked all the Councillors if a meeting was needed in August it was **resolved** that they would see what planning applications were received and make a decision nearer the time. If the council meeting were to go ahead the Council agreed the next Council Meeting would be on Monday 13<sup>th</sup> August 2018 at 7.30pm in the Committee Room.

The meeting closed at 9:55pm.

Chairman .....Date:

## **Apendix 1**

### **July Report**

#### **Winchester City Council's £16m Extra Care Scheme Chesil Lodge is complete**

A new state-of-the-art £16m development specially created to help older residents with care needs live independently is now complete. Chesil Lodge offers 52 extra care apartments for rent, shared ownership and sale – that will cater for residents over the age of 55. The scheme at Chesil Street, is funded by Winchester City Council, Hampshire County Council, Homes England and a gift from the late Winchester-born resident **Harold Harris**.

The idea behind the project is the concept of Extra Care which provides people with their own individual apartment, coupled with access to communal spaces, in modern, high-quality, attractive buildings, close to local facilities. It shows that the Council is making progress on its ambitious target of building 600 new homes over the next three years.

The development is a mixture of one-bedroom and two-bedroom apartments that are designed for independent living. It also offers an excellent range of communal facilities, including a restaurant, laundry, treatment rooms and lounges. Services at Chesil Lodge will be opening on July 16, and tenants will start moving in later this month.

On top of that it's energy efficient, having minimal heating costs subsidised by the latest renewable technology of solar panels on the roof.

#### **Cemetery extension provides thousands of new burial spaces for the District**

An extension to Magdalen Hill Cemetery along Alresford Road is now open, offering an additional 5,600 new burial spaces so local people can pay their respects to departed loved ones close to home. The new extension includes additional space for the Church of England, Catholic and Free Church areas. The site will also include new designated areas for Muslim and Ghurkha faiths as well as a plot for travellers. Losing a family member or close friend is a traumatic time and it's comforting to know that many more members of our community will now be able to visit the burial plots of people they have lost in a pleasant location that is close to home. The area was opened by the Mayor of Winchester Cllr Frank Pearson on 20 June 2018 and features memorial trees and benches. The extension also includes an area of meadow as a wildlife haven created by the Butterfly Conservation to support butterflies, moths and other insects.

#### **Redevelopment of Bishop's Waltham depot set to provide business units**

Plans to create three new business units at a former depot at Bishop's Waltham have been progresses a step further.

Councillors on Winchester City Council have given the green light for the development of the units following interest from local businesses in leasing them. The plans come after OB Architecture was appointed by the city council to produce feasibility drawings for a business unit development on the site. The move will see the buildings on the site demolished and redeveloped to provide business accommodation. The overall internal floor area for all three units will be nearly 9,000 square feet and plans also include 30 car parking spaces and one lorry space being provided within a proposed service yard.

Businesses in the area are keen to use this space, and are looking forward to seeing work begin on the redevelopment, which will create jobs and provide an economic boost to Bishop's Waltham.

The scheme is subject to a planning application being submitted and approved later in the year.

### **Open space in Winchester shortlisted for award following transformation**

Hillier's Haven in Winchester has been shortlisted for a prestigious award.

The open-space at Abbots Barton which opened earlier this year is shortlisted in the 2018 Campaign to Protect Rural England (CPRE) Countryside Awards.

The site was previously inaccessible, but its transformation was made possible by funding becoming available due to the affordable Winchester City Council home development Hillier Way.

Hillier's Haven features paths through the woodland, a meadow area with stone fire pits, bird and bat boxes, and a sculpture trail. It also benefits from interpretation boards showing a map of the area and details of the animals and plants that may be seen during a visit.

"Hillier's Haven is a fantastic place for families, and people of all ages to enjoy nature in Winchester. The City are delighted that CPRE have recognised the hard work that has been done to make it such a success.

**Winchester City Council** takes fly tipping very seriously; we have a 100 per cent success rate in prosecuting fly tipping. This year there has been a 100 tonne drop in the amount of fly-tipped waste in our District (2017-2018) compared to the previous year.

Both Hampshire County and Winchester City Councils have been working hard to crack down on those who disregard the District's environment and blight the lives of residents by dumping waste. Hampshire County Council has employed an officer to take forward fly-tip prosecutions and to target hot spot locations in the District with extra patrols.

Cameras have been purchased to monitor sites across Hampshire and joint covert operations have been set up involving Hampshire Constabulary, private landowners, the NFU the Environment Agency. **In just a few weeks over 230 vehicles have been stopped, several individuals issued with fines, one arrested and one vehicle seized.**

The aim of joint working across authorities is to help everyone understand they have a part to play by checking that any individual or company employed to take away waste from homes or businesses is legally registered to do so. If their waste ends up fly-tipped, they, as well as the illegal waste carrier, could be liable for a hefty fine.

**You can report fly tipping in Winchester online via [www.winchester.gov.uk](http://www.winchester.gov.uk) 24 hours a day or call 01962 840222 0830am to 5.00pm Mon –Thurs or until 430pm on Fridays.**

## **Appendix 2**

### **NOTES FROM MEETING WITH HAMPSHIRE HIGHWAYS 15/06/18**

Councillor Chapman and the Clerk met with Ray Gardaner regarding the state of the roads, verges and vegetation in Owslebury.

The following points were raised:

- Ray is going to send a Sweeper to sweep the roads on Owslebury as some have grit and debris in the roads.
- If sight lines at junctions are over grown and impaired vision at junctions we need to contact Hampshire Highways.

- Councillor Chapman suggested we send out an OIS for the parishioners to report any sightlines that need trimming to the clerk and the clerk can contact Hampshire Highways.
- Ray noted that the bottom of Baybridge Lane needs attention.
- Ray noted that the signs that had fallen had not been put back up – he will get that done.
- Outside the Lushes there is a pothole with water in it which is a southern water issue.
- Ray noted that at the bottom of Whites Hill the sight lines needed trimming.
- Ray noted that the verges on Hensting Lane (corner by Hensting Hall) need to be cut back.
- If we have a problem we need to report through HH but cc in Ray and he will try and help.
- It was noted to put on Julys agenda to discuss whether to remove the triangle at lower Baybridge lane.

### Appendix 3

#### CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: DBC check	By Whom:
<ul style="list-style-type: none"> <li>• Clerk to arrange for contractor to undertake DBS check and Council to pay costs involved.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• Clerk has emailed the DBS for an eligibility check</li> </ul>	Received response from DBS as Contractor is Self Employed as DBS check is not needed.

Action: Parish Hall Advisory Committee.	By Whom:
<ul style="list-style-type: none"> <li>• Clerk to set-up and prepared preliminary list of issues</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• OPHMC to consider revisions to current constitution</li> <li>• Currently 'On Hold'</li> </ul>	On Hold

Action: Whaddon Lane ditch.	By Whom:
<ul style="list-style-type: none"> <li>• Clerk to discuss with HH removal of mud.</li> <li>• Clerk to make enquires of Marwell Wildlife re ownership of ditch</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• Overtaken by Hampshire Highways</li> <li>• Major capital work included in 2018/19 budget to improve drainage</li> <li>• Work due to start 16<sup>th</sup> July 2018</li> </ul>	Work to start 9 <sup>th</sup> July 18 and be complete within 3 days

Action: Local transport services.	By Whom:
<ul style="list-style-type: none"> <li>• Council to consider other transport options.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• Awaiting outcome of HCC review</li> </ul>	On Hold

Action: Positioning of signs.	By Whom:
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<ul style="list-style-type: none"> <li>• Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• Will include on agenda for meeting with HH on 15/06/18</li> </ul>	To Contact HH

Action: HGV signage	By Whom:
<ul style="list-style-type: none"> <li>• Councillors/Clerk to consider need/cost re better signage to local businesses.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• Outstanding</li> </ul>	

Action: Red Lane	By Whom:
<ul style="list-style-type: none"> <li>• Chairman and Clerk to investigate likelihood of HCC grant</li> <li>• Clerk to investigate 'clear-up' order re adjoining piece of land</li> <li>• Clerk to investigate ownership re neighbouring piece of land.</li> </ul>	Chairman / Clerk
<ul style="list-style-type: none"> <li>• To excavate area to check what is under the surface</li> <li>• Cllr Martin to contact Roger Trott to see if he can do some test digging in Red Lane.</li> <li>• To communicate with Mr Hebitch owner of the land</li> </ul>	