

**OWSLEBURY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
14th February 2019
COMMENCING AT 7:30 PM IN OWSLEBURY PARISH HALL**

PRESENT.

Parish Councillor Paul Phillips (Chair).

Parish Councillors: Paul Bowes, Mark Egerton, Charlotte Thompson

IN ATTENDANCE.

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Laurence Ruffell (Left after item 24/19 (c))

District Councillor Hugh Lumby (Left after item 24/19 (c))

1 member of the public was present and left at the end of the meeting

17/19 APOLOGIES FOR ABSENCE.

Parish Councillor John Chapman

Parish Councillor Roger Page

Parish Councillor Will Martin

County Councillor Rob Humby

18/19 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

None

19/19 APPROVAL OF MINUTES.

District Councillor Ruffell commented that there was an error in the minutes for Jan 19. Biffa are only to continue with the refuse collection for a further 1 year not 8. The contract will go out for tender in October for an 8 year contract. Therefore the minutes were not signed. The Clerk will make the necessary corrections and bring to the March meeting to be signed.

20/19 PUBLIC QUESTIONS AND COMMENTS.

There were no public questions or comments.

21/19 COUNTY AND DISTRICT COUNCILLOR REPORT.

The County Councillor was not present so no report was made.

DISTRICT COUNCILLOR REPORT:

District Councillor Ruffell and Lumby commented on their reports (Appendix 1), which had been circulated to councillors before the meeting, and responded to questions from councillors.

District Councillors Ruffell & Lumby also commented on the following:

The meeting to set the budget is set for the 28th February 2019. Winchester City Council will not be asking for a further rise in Council Tax, however the Hampshire Constabulary will be asking for an increase.

The new Leisure Centres full business case will be put forward for approval. There will be extensive parking for around 800 cars which will be free for users of the leisure centre.

There is a proposal to build a smaller leisure centre for the rural community.

The Council has not decided what to do with the site for the existing leisure centre. However there is a covenant on the land and it has to be used for education, leisure or science.

22/19 POLICE & NEIGHBOURHOOD WATCH REPORT

There was no report from the police or the neighbourhood watch.

23/19 PLANNING

a) Planning Applications

SDNP/18/06474/HOUS	Hill Farm, Jackmans Hill, Morestead, Winchester, SO21 1LZ
Proposal:	The proposal is the erection of a detached 4 bay green oak framed garage. The garage's open fronted bays will serve as parking for the applicant's cars and as a storage area for garden maintenance equipment and other domestic paraphernalia. The roof space above will be used for occasional accommodation, ancillary to the enjoyment of the dwelling house. Therefore, the proposed garage will be used solely for purposes incidental and ancillary to the enjoyment of the dwelling house.
Deadline for Comment:	15/02/19

The Council have no objection to this planning application and therefore will make no comment.

SDNP/19/00078/HOUS	Owslebury Farm, Main Road, Owslebury, Winchester SO21 1LU
Proposal:	Detached Garden workshop/Store/Studio
Deadline for Comment:	15/02/19

The Council have no objection to this planning application and therefore will make no comment.

SDNP/19/00400/SCREEN	Marwell Wildlife Thompson Lane Owslebury Winchester SO21 1JH
Proposal:	The proposal is for the development of a straw biomass boiler to the rear of the existing Tropical House building at Marwell Zoo.
Deadline for Comment:	26/02/19

The Council have no objection to this planning application and therefore will make no comment.

SDNP/19/00643/APNB	Hill View Farm Hensting Lane Owslebury Winchester Hampshire SO21 1LE
Proposal:	A steel portal framed building, single span, twin pitched extension to existing grain store; Length 22.8 x Width 9.5 x Height 5.2 m to eaves, 6.3m to ridge. Roof pitches 12 degrees, clad with fibre cement roof sheets, external walls of concrete panels to 3m from floor level and above clad to eaves with plastisol coated box profile sheets in juniper green. Roller shutter door 4.5 x 4.2 m high and personnel door on front elevation. To be finished with a concrete floor. for storage of combinable crops and fertiliser.
Deadline for Comment:	18/02/19

The Council have no objection to this planning application and therefore will make no comment.

b) Planning Decisions

SDNP/18/05766/TPO	Marwell Wildlife , Thompsons Lane Owslebury, Winchester, SO21 1JH
Proposal:	1215A1. Release mature Oaks in area from competing growth by felling neighbouring Ash and young Oak All works aim to restore ancient woodland habitat, enhance structure and diversify floral communities. 1215W1. Reintroduce historic rotational coppice to benefit ground flora Also selective felling/thinning of some mature standard trees to release older trees and open canopy. Where required, regeneration felling or restocking (to 1100 trees/Ha.) All works will be in accordance with F.C. approved management plan (Ref 24550,) felling license (Ref 39183) and countryside steward agreement (AG323268.) (Individual trees are identified on the ground. TPO covers entire area.)
Decision:	Approved

SDNP/18/06139/DCOND	Longfields Whites Hill Owslebury Winchester Hampshire SO21 1LT
Proposal:	Discharge of conditions 3 and 4 of approved planning permission SDNP/18/02689/FU
Decision:	Approved

SDNP/18/05427/HOUS	Long Ash Pitcot Lane Owslebury Winchester Hampshire SO21 1LR
Proposal:	Change of use from light industrial B1 connected to existing house to domestic annex associated with existing house
Decision:	Approved

c) Enforcement Matters

i. Woodlands View & Stables

The Clerk had received an email from the Enforcement department with an update regarding Woodlands View which had been circulated before the meeting.

ii. Magnolia, Hensting Lane

The Clerk had received an email from the Enforcement department with an update regarding Magnolia which had been circulated before the meeting.

24/19 HIGHWAYS

a) Speed Sign

The Clerk reported that the speed sign that Durley Parish Council bough cost £1,918 plus £383.60 vat. It was reported that the speed signs that Colden Common Parish Council is battery operated and the batteries last for 2 weeks.

It was reported that the speed sign at the crossroads at Longwood road was no working. The Councillors asked the Clerk to report this to Hampshire County Council.

Action:	By Whom:
To report the speed sign at the crossroads a Longwood Road was not working	The Clerk

b) Whaddon Lane

The Clerk reported that she had received an email from HCC regarding Whaddon Lane which reported that the contractor has been instructed to re-profile the verges to bring the level up and remove the 'drop offs'. Also, there will be 2 reflective bollards erected on both sides of the road to inform drivers of the new brick headwalls that have recently been constructed.

c) General Matters

The Councillors asked the Clerk to contact the County Councillor regarding putting an 'Unsuitable HGV' sign when entering the village as there had been an increase in HGV using the village as a short cut.

The Councillors were also concerned with the number of potholes in the village and asked the Clerk to write to the County Councillor to voice their concerns.

Action:	By Whom:
<ul style="list-style-type: none">To contact R Humby regarding installing HGV signs when entering the village.To contact R Humby regarding the potholes in the village.	The Clerk

25/19 RIGHTS OF WAY

a) Response From Marwell Regarding Cutting of Footpaths

The Clerk reported that she had received an email from Marwell regarding the cutting of Footpaths 41,42a, 42b & 42c. Marwell plan to carryout phased work on these footpaths to open up the canopy to allow more light to dry up the footpaths, however this will happen over time when they have the resources.

The Councillors ask the Clerk to thank Marwell for their help.

Action:	By Whom:
To thanks Marwell for their help	The Clerk

b) General Matters

The Councillors reported that they were concerned with the Ash Trees in the Village that they could possibly have ash die back. They would not be able to see if the trees had this until the spring when the leaves come out. Once the Council know which trees have die back the Council will make a decision on what to do.

Action:	By Whom:
Ash Trees on May agenda	The Clerk

26/19 OPEN SPACES, RECREATION AND PLAYGROUNDS

a) Bench in Sports Ground

The Clerk reported that she had obtained 2 quotes to remove and dispose of the bench located at the Sports Ground.

- i. Quote 1: Chris Curran £90.00
- ii. Quote 2: Greener Landscapes £290.00 + VAT

iii. Quote 3: Karl Yates £310.00 + VAT

After discussion on whether the bench should be disposed of or relocated the Council **Resolved**, unanimously to remove and dispose of the bench in the sports ground rather than move it to another location within the grounds. The Council **Resolved** to ask Chris Curran to carry out the works.

b) General Matters

The Clerk reported that she had been notified that the baby swing was broken in the playground.

The Council **Resolved**, unanimously to buy 2 new baby swings and use AVA recreation.

Action:	By Whom:
To arrange for 2 new baby swings to be installed in the play ground	The Clerk

27/19 FINANCE, ADMINISTRATION AND STATUTORY MATTERS

a) Payments and Receipts

The Council **Resolved**, unanimously, to approve the following payments and authorised any two of the four approved signatories (Councillors Chapman, Phillips, Bowes and Martin) to authorise electronic payments.

Payments:

Voucher	Amount (£)	Payee	Purpose
PAYMENTS			
77	19.12	1&1 Internet	Extended Support
78	250.00	Citizen Advice	Grant S137
79	14.40	Councillor Phillips	Mileage for Southern Parishes Meeting
80	90.00	Parish Online	Digital Mapping
81	92.40	HMRC	PAYE Jan
82	369.60	J Madgwick	Salary Jan
83	11.25	J Madgwick	Jan Expenses
84	21.65	Owslebury Parish Hall	Meeting Expenses
85	218.68	J Madgwick	Buckingham Nurseries (Hedging)
86	140.00	Steve Comley	Grass Cutting (Nov)

Receipts:

Voucher	Amount (£)	Payee	Purpose
RECEIPTS			
40	0.04	Interest Business banking account	Interest
41	212.50	Interest from Fixed Term Deposit	Interest
42	7.50	Penni Harrison Playground Use Dec	Playground use

b) Credit Card

The Clerk proposed that the Council should obtain a Credit Card for the clerk to use to purchase items that cannot be paid for by internet transfer, as it is difficult to use a cheque as it needs two signatories.

The Council **Resolved**, unanimously, to approve the clerk to obtain a credit card. The Council proposed that the clerk would have a spending limit of £500 a month and the clerk should obtain 2 councillors authorisation for every purchase via email.

c) Fixed Term Deposit Account

The Clerk noted that she had invested £30,000 into a 1 year fixed term deposit account, which had been authorised by 5 Councillors via email.

The Clerk noted that the £25,000 in the 1 year fixed term deposit account from 2018 had matured and the Council had received £212.50 interest for the year.

d) The Publication Scheme

The Councillors wished to postpone reviewing this policy until the March meeting.

e) Insurance Claim

The Clerk noted that the Insurance claim against the sports ground had been closed and no payment had been made to the claimant.

28/19 CLERKS REPORT

The Council noted the Clerk's report and discussed what actions are to be taken. (Appendix 2).

29/19 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING

- a) Councillor Phillips had written a letter of complaint to Mckenzie Feed Mill on noise and had not received a response. Cllr Phillips reported that Mckenzie were still causing problems and a letter had gone back to the group.
- b) Councillor Phillips wished to add 'Speed Signs' to March agenda and asked the Clerk to speak to HH to arrange a meeting to work out the best 4 points around the village for a speed sign to operate.

Action:	By Whom:
To contact Hampshire Highways to arrange a meeting to see where the best places to put a speed sign in the village	The Clerk

- c) The Christmas Lights committee had given the Council the invoices for the cost of the Christmas Lights for 2018. The Council held a ring fenced amount of £1,264.25. However the invoice was for £1,347.15. There was a short fall of £82.90. The Council **Resolved**, unanimously, to approve the extra payment of £82.90 to be sent to the Christmas Lights committee.
- d) The Clerk and Councillor Phillips updated the Council on Broadband in the Longwood road area. The Clerk had received an email from the Programme Director of Hampshire Superfast Broadband and reported that the new cabinet had not been put onto the Sports ground as this needed a power source. The wayleave requested to access a power from a pole was turned down and Open Reach are looking for an alternative power source.

30/19 DATE OF NEXT COUNCIL MEETING.

The Council agreed the next Council Meeting would be on Monday 11th March 2019 at 7.30pm in the Committee Room.

The meeting closed at 8:40pm.

ChairmanDate:

Appendix 1

DISTRICT COUNCILLORS REPORT

February report

Winchester City Council adopts international antisemitism definition

The council has become the latest authority to adopt the International Holocaust Remembrance Alliance's (IHRA) definition of antisemitism. At a full council meeting, councillors agreed to the definition to send a clear message that antisemitism, hate crime and racism will not be tolerated. The IHRA definition sets out antisemitism as "a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities".

The definition was officially adopted by the Government in December 2016. It has also been adopted by a large number of councils across the country.

Nearly 50 electric vehicle charging points earmarked for the Winchester district
Dozens of electric charging points could be introduced across car parks in the Winchester district. Winchester City Council's Cabinet has rubberstamped the Electric Vehicle Charging Strategy, which recommends installing nearly 50 electric vehicle chargers across 58 parking bays. The plans underpin the council's drive to improve air quality in the district and follows the announcement of the Government's clean air strategy, which includes the pledge to stop sales of petrol or diesel powered cars and vans by 2040. The chargers could be installed over the next five years at locations including 25 Winchester City Council car parks, 13 park and ride car parks, 12 rural and town car parks, and three on-street parking bays in the heart of Winchester.

The strategy also factors in three electric charge points at the new sport and leisure centre in Bar End and four chargers specifically for taxis.

Central Winchester Regeneration future outlined in new roadmap

The progress that the Central Winchester Regeneration project will make over the next four years has been outlined at a meeting of the committee responsible for delivering the vision for the area. Members of the Cabinet (Central Winchester Regeneration) Committee met yesterday (22 January) and saw the new Delivery Roadmap.

The roadmap, which will evolve and change as the project progresses, gives an overview of the potential timescale for the key stages of the project including the design, planning and procurement of the development. It also includes investor marketing, funding sources and the overall delivery strategy along with detail around key work streams such as a new museum, the move of the bus station and ongoing improvements to the area ahead of the final new development. The roadmap also shows how the construction phase could begin by the end of 2021.

During the meeting the Committee gave its approval for: A design brief and budget for initial design work for improvements to the Broadway and lower section of the High Street.

Experts to be appointed to undertake a business case feasibility study for a potential pop up hub on the un-used space behind the bus station. Additional archaeology work to be identified and costed, including considering the value of water table monitoring across the site and undertaking ground penetrating radar surveys, both of which attendees to the archaeology events, held in December, felt were needed.

Councillors also heard an update on the plans to refurbish Coitbury House into offices and plans to give the public an opportunity to give feedback on the potential name for the area. The list of potential names that were suggested by members of the public during the consultation will be circulated on the Council's social media channels and website for people to comment on and add to. More details about this opportunity will be announced in the next few weeks.

SDNP

Following a series of public hearing sessions in November and December last year, the Planning Inspector has asked the National Park Authority to make a number of “Main Modifications” to the first ever Local Plan for the South Downs. Those changes focus on ensuring the “soundness” of the 15-year plan.

While the consultation is looking at the soundness of the Plan only, every comment on the Main Modifications will be passed, exactly as submitted, to the Planning Inspector who will respond to them as part of his examination into the Local Plan. The consultation started on 1 February and will run until 28 March.

The changes do not alter the planning approach of “medium level of growth dispersed across the towns and villages of the National Park” and the allocation of development sites remains unchanged, as do key policies.

Following further consideration, it is hoped the Local Plan will be adopted in the Spring. The Plan follows extensive consultation over the past five years and sets the policies against which planning applications will be considered and allocates land for a variety of uses:

When adopted the Local Plan will replace policies from 12 different local authorities with a single set of policies covering the whole of the National Park from Winchester to Eastbourne.

This landscape-led plan sets out to conserve the dark night skies, tranquillity and many services such as clean water and air, provided by the National Park. The Plan sets high goals for affordable housing – up to 50 per cent in some developments.

Appendix 2

CLERK’S REPORT

Action: Parish Hall Advisory Committee.	By Whom:
<ul style="list-style-type: none"> Clerk to set-up and prepared preliminary list of issues 	Clerk
<ul style="list-style-type: none"> OPHMC to consider revisions to current constitution Currently ‘On Hold’ 	On Hold
Action: Local transport services.	By Whom:
<ul style="list-style-type: none"> Council to consider other transport options. Council to consider transport from Twyford to Owslebury 	Clerk
<ul style="list-style-type: none"> Awaiting outcome of HCC review 	On Hold
Action: Positioning of signs.	By Whom:
<ul style="list-style-type: none"> Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane. 	Clerk
<ul style="list-style-type: none"> Outstanding 	
Action: HGV signage	By Whom:
<ul style="list-style-type: none"> Councillors/Clerk to consider need/cost re better signage to local businesses. Councillors/ Clerk to consider better signage at Whites Hill and Jackmans Hill 	Clerk
<ul style="list-style-type: none"> Outstanding 	

Action: Red Lane	By Whom:
<ul style="list-style-type: none"> • Chairman and Clerk to investigate likelihood of HCC grant • Clerk to investigate 'clear-up' order re adjoining piece of land • Clerk to investigate ownership re neighbouring piece of land. 	Chairman / Clerk
<ul style="list-style-type: none"> • To excavate area to check what is under the surface • To communicate with Mr Hebitch owner of the land 	