

**OWSLEBURY PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING HELD ON**  
**14<sup>th</sup> December 2020**  
**COMMENCING AT 7:00 PM *VIRTUALLY VIA ZOOM***

**PRESENT.**

Parish Councillor John Chapman (Chair).

Parish Councillors: Paul Bowes, Paul Phillips (Vice Chair), Will Martin

**IN ATTENDANCE.**

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Laurence Ruffell

District Councillor Hugh Lumby

2 Members of the public were present.

**129/20 APOLOGIES FOR ABSENCE.**

County Councillor Rob Humby

Parish Councillor Mark Egerton

Parish Councillor Roger Page

**130/20 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.**

Councillor Chapman disclosed an interest in Planning Application SDNP/20/04839/FUL.

**131/20 APPROVAL OF MINUTES.**

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 9<sup>th</sup> November 2020, and the Council **Resolved**, unanimously, they were a true record.

**132/20 PUBLIC QUESTIONS AND COMMENTS.**

**Planning:**

**Marwell Activity Centre**

The planning applicant noted that they are trying to diversify their business and have to make changes for the future of the centre as they have lost business over the past year. They noted that they will be placing the Mini Golf in the place of a current play area.

The planning applicant noted that they had been working closely with SDNP Planning department and Natural England and taking guidance from them on this application. They are going to deliver a sustainable project.

The planning applicant noted that they had been working with Hampshire Highways and they were happy with the entrance. The Councillors voiced their concerns on the entrance/exit to the activity centre due to Health and Safety issues as the exit is on a dangerous part of the road. The Councillors suggested that better signage should be used on exiting the Centre. The planning applicant took this on-board.

**Elm Farm**

The planning applicant noted that the current entrance opens onto Baybridge Lane and is dangerous; therefore they have planned to move the entrance to a better position so there will be better sight lines. The planning applicant noted that Hampshire Highways have made a site visit. The applicant noted that they would keep the current entrance which would still be used. A Councillor asked if HH felt the current entrance should be kept. The planning applicant responded that they didn't comment on this.

A Councillor asked if the new entrance would cause any flooding, the applicant responded that they had provided drainage from the groundworks that had been completed which included a large pipe for the soakaway.

## 133/20 DISTRICT & COUNTY COUNCILORS REPORT.

### COUNTY COUNCILLORS REPORT

The County Councillor was not present therefore there was no report.

### DISTRICT COUNCILLORS REPORT

District Councillors Ruffell & Lumby commented on the District Councillors Report (Appendix 1) had been circulated to councillors before the meeting.

Councillor Lumby noted that Winchester City Council will be increasing Council Tax by 3% next year.

Councillor Lumby noted that that Winchester City Council are looking into removing the 20p charge from the payment app for car parking in Winchester. He also noted that there had been some issues with the bin collections recently.

## 134/20 CSO REPORT

The CSO Report (Appendix 2) had been circulated to the Councillors before the meeting.

The Chairman noted that the Parish Council needed to decide if they would continue with the employment of the CSO, the increase in wages and admin fee.

The Parish Councillors discussed the continued employment of the CSO in the village. The consensus of the Parish Councillors was that he adds value to the village and he was a good source of keeping the village connected. The Councillors felt that he had made a positive difference to the village.

There was some discussion around the admin fee that is paid to Swanmore PC. The Councillors asked the Clerk to contact Swanmore regarding the admin fee and to see if this could be renegotiated for the next financial year.

A decision was not made on the continued employment of the CSO, the Chairman asked the Clerk to pend this to the January meeting, when all the Councillors were present.

Action:	By Whom:
To contact Swanmore PC on CSO admin fee	The Clerk

## 135/20 PLANNING

### a) Planning Applications:

Councillor Chapman left the meeting

SDNP/20/04839/FUL	Marwell Activity Centre, Hurst Lane, Owslebury , SO21 1EZ
Proposal	Installation of mini Adventure Golf Course (activity) for use ancillary to the Activity Centre
PC Comment	The Parish Council wish to support this application. With conditions on this application regarding traffic and highways.

Councillor Chapman returned to the meeting

SDNP/20/05249/FUL	Elm Farm, Baybridge Lane, Owslebury, SO21 1JN
Proposal	New access to existing dwelling
PC Comment	The Parish Council does not wish to comment on this planning

	application.
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**b) Planning Decisions:**

SDNP/20/03645/FUL	Ship Inn Whites Hill Owslebury Hampshire SO21 1LT
Proposal	Installation of a 16ft x. 18ft polytunnel (8ft, 4 inches in height) in large pub garden (retrospective)
Decision	Approved

SDNP/20/04179/TCA	Church Cottage Pitcot Lane Owslebury SO21 1LR
Proposal	T1 & T2 - Lime next to swimming pool - Fell G1 - Beech Hedge - Fell T3- Poplar - Crown Reduce by 4m G2 - Hedge over water butt - Reduce T4 - Sycamore near garage - Fell T5 - Ash with dieback next to road – Fell
Decision	Approved

SDNP/20/04329/TCA	Baybridge Farm Baybridge Lane Owslebury SO21 1JN
Proposal	T1 - Ash - Previously pollarded. Remove at ground level.
Decision	Approved

SDNP/20/04313/CND	Elm Farm Baybridge Lane Owslebury SO21 1JN
Proposal	Variation to condition 5 relating to Application Reference Number: SDNP/20/01073/CND
Decision	Approved

**c) Enforcement Matters**

The Clerk updated the Councillors on the outstanding planning enforcement cases.

**d) Other Matters**

Councillor Phillips asked the Clerk to get an update on the following outstanding planning applications:

SDNP/18/00771/FUL	Pitcot Farm Pitcot Lane Owslebury Winchester Hampshire SO21 1LR	Application for the retention of a Temporary Agricultural Workers dwelling
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Action:	By Whom:
To contact planning department on above planning application	The Clerk

**136/20 CLIMATE CHANGE**

The Chairman noted that the village needed someone to run this and currently there was no one to do this, and the Councillors felt that it needed leadership from Winchester City Council and that the onus should be on WCC not the Parish Council. After some discussion the Parish Council decided that they could not move forward on this and ask the Clerk to remove this from the agenda and pend to the Annual Meeting in May.

**137/20 PLATINUM JUBLIEE**

After some discussion the Parish Council felt this should be looked at from a community level. The Chairman asked the Clerk to contact the Owslebury Community Association and ask if they will take on organising this for the village.

Action:	By Whom:
To write to OMCA regarding Platinum Jubilee	The Clerk

### 138/20 GOOD NEIGHBOURS

Councillor Phillips noted that he had attended a 'Good Neighbours' meeting. Good Neighbours is a new countrywide association which give help to all groups in the village.

After some discussion the Parish Councillors asked the Clerk to send a formal response that Cllr Phillips had reported back and felt that Owslebury & Morestead Community Association were already fulfilling this in the village.

Action:	By Whom:
To write to Good Neighbours Association	The Clerk

### 139/20 HIGHWAYS

#### a) Pathway Improvements on Beech Grove

The Clerk noted that she had received a response from Cllr Humby regarding the pathway improvements and gave us a contact. The Clerk noted that she had sent an email to the contact in Hampshire Highways but had not received a response.

### 140/20 RIGHTS OF WAY

#### a) General Matters

##### Finger Posts/ Rights of Way Signs

The Clerk noted that she had ordered 2 Finger Posts, one to replace the broken one on the Glebe field and another for footpath 18, which is also broken. The Clerk noted that she had also ordered some round footpath discs.

### 141/20 OPEN SPACES, RECREATION & PLAYAREA

The Clerk noted that all the repairs works had been completed in the playground. The Chairman noted that the new gate had been fixed and that the Basket Ball Hoop would be re-painted over the Christmas period.

### 142/20 FINANCE, ADMINISTRATION AND STATUTORY MATTERS

#### a) Payments & Receipts

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman, Councillor Phillips or Councillor Martin to authorise the electronic payments as necessary.

#### Payments:

<b>PAYMENTS</b>	Amount (£)	Payee	Payment Type
83	16.87	IONOS - Website Support & Extended support	DD
84	306.24	Aero Healthcare Ltd	Paid
85	7.15	SSE (Street Lights)	
86	398.40	Clerks Salary November 20	
87	99.60	HMRC	
88	1,376.44	Ava Recreation (Playground Repairs)	
89	829.82	Swanmore PC (CSO )	
90	100.00	Steve Comley (Grass Cutting Nov)	
91	450.00	Steve Comley (Gate for Playground)	
92	14.39	Zoom	CC

**Receipts:**

<b>Voucher</b>	Amount (£)	Payee	
<b>RECEIPTS</b>			
16	0.01	Interest on Business Account	

**b) Estimated outcome for 2020/21**

The RFO noted that the Council should just breakeven or have a small deficit at the end of the financial year, this was due to not using all of the Community Projects Budget. She provided the Council with the main variances against budget giving rise to the small deficit.

**c) Reserves**

The Council noted the ring-fenced reserves and the ear-marked reserves.

**d) Preliminary budget for 2021/22 and Precept**

The RFO noted the provisional budget for 2021/22 showed the Council could not operate within the existing level of precept, due to the employment of the CSO, the Clerk noted 2 scenarios on raising the precept. After some discussion on raising the precept for 2021/22, the council could not make a decision and ask the Clerk to bring this forward to January's meeting.

**e) Other Matters**

**Parish Councillor Vacancy**

The Chairman noted that Councillor Thompson had resigned as a Councillor and that the Parish Council now had vacancy for a Councillor.

The Clerk would start the proceedings to fill the vacancy as soon as possible. Cllr Martin asked the Clerk to write a small piece on what a Parish Councillors does in Owslebury.

Action:	By Whom:
To start proceedings to fill Councillor vacancy	The Clerk

**143/20 INFORMATION EXCHANGE**

There were no specific matters councillors wished to include on the January agenda other than those noted above.

**144/20 DATE FOR NEXT MEETING**

The Council agreed the next Council Meeting would be on Monday 11<sup>th</sup> January 2021 at 7.00pm **virtually via Zoom**.

The meeting closed at 8:40pm

Chairman: PP Date: 11/01/21

## December 2020 Report

### **Winchester City Council has installed the first of 33 electric vehicle charging points in the district.**

The news comes as the council continues to move ahead with its ambitious target of being a carbon neutral district by 2030.

The first charging point, installed at Denmead, is a result of the plans laid out by the city council's 'Electric Vehicle Charging Strategy' which has identified several car parks across the district to have charging points installed, including; Alresford, Bishops Waltham, Harestock and Wickham.

The council aims to complete the installation of the remaining points by Christmas, despite the impact of the tighter restrictions in response to COVID-19. Further work is being undertaken to roll out more charge points in future parking facilities and to serve residential areas which don't have access to private off-road parking. An additional 'rapid charge' point will be installed close to Winchester Railway Station, due for completion in early 2021.

The roll-out will be complemented by a pilot of on street charge point scheme that will be managed by Hampshire County Council.

### **Winchester City Council transfers to cashless parking with RingGo**

Winchester City Council has moved to a cheaper, COVID-19 Secure, telephone parking operator throughout the district, which will begin from 23 November 2020.

Motorists will now be able to pay for their parking through the [RingGo](#) parking app, enabling them to do so without the need to touch a keypad at charging points. There is no additional charge to use the RingGo service therefore paying by cash or phone costs the same.

Motorists who haven't yet registered with RingGo, simply need to provide a few details to use the new service. This can be done either by downloading the free RingGo app from the [App Store](#) . Alternatively, they can visit [RingGo.co.uk](#) online and register via the website or calling 01962 650600 at the time they wish to park.

Winchester's priority is to provide residents and visitors with the option for a quick, safe and completely contactless payment via the RingGo app or a quick phone call – and it won't cost anything extra.”

### **First virtual public consultation sees strong local engagement around Central Winchester plans**

Winchester City Council held its first ever online public consultation session this week, with local residents and businesses attending the 90 minute session on the draft development proposals for the Central Winchester Regeneration area.

Questions to the team covered a wide range of topics, including how the scheme might be delivered, how long it might take and the possible impact on the road network. An interactive element to the session showed over half of those participants who answered the questions were most excited about creative and cultural spaces included in the draft proposals and over 70% said they felt excited, interested or optimistic about the plans.

This was the first of four public sessions that will be taking place as part of the consultation on the Central Winchester Regeneration proposals. Proposals to develop the site, which incorporates Winchester Bus Station, Kings Walk, the old Friarsgate Medical Centre and Coitbury House, include creating a vibrant mixed-use development with high quality new homes, flexible workspaces, a thriving night-time economy and beautiful public spaces.

“Being part of the first ever online public consultation session hosted by the council was a landmark occasion to keep listening and involve as many residents and businesses as possible as we move forward with exciting plans for development. We have received feedback from people of all ages and backgrounds, helping ensure we get a fair representation of local views.

**Cllr Hugh Lumby Cllr Laurence Ruffell**



## Appendix 2 – CSO Report

### CSO Report - Owslebury - November 2020

Date	Village	Initial Report	CSO Final Report and Remarks
11/1/20 12:07:13	Owsebury	Lower Baybridge Lane - Flytipping	Restarting CCTV cameras next week.
11/1/20 12:21:42	Owsebury	Further reports of inconsiderate and dangerous parking by a building company	Spoke with the builder about the over flow of vans onto main road.
11/10/20 12:54:36	Owsebury	Lower Baybridge Lane - Flytipping	Wrong location for cctv cameras. May need to consider changing camera locations
11/10/20 12:56:38	Owsebury	No cold calling Zones	Met with a resident and discussed no cold calling zones
11/10/20 12:57:56	Owsebury	Tape ripped down from play park	Continue with High Vis patrols to try and catch up with possible anti-social offenders
11/10/20 16:25:09	Owsebury	Van with a puncture	Assisted the driver with changing the tyre
11/10/20 16:26:23	Owsebury	Damaged Finger Post	Reported to Clerk
11/10/20 16:33:41	Owsebury	Gleve Field unlocke and gates open	I closed the gate and hung the lock in such a way as to look locked. As I was leaving I met with a resident and together we locked the gates.
11/10/20 16:36:19	Owsebury	Flytipping	Reported to WCC
11/19/20 14:12:52	Owsebury	Defibrillators	Contacted the clerk about checking the defibs in the parish following an incident in Swanmore
11/19/20 14:25:10	Owsebury	Lower Baybridge Lane - Flytipping	Reviewed the memory card from the camera . several clear registrations seen and recorded. Moved the covert camera and swapped batteries and discs
11/19/20 14:32:21	Owsebury	Covid support to elderly resident	Met with elderly lady walking her dog and gave advice re covid and the restrictions. I made her aware that I can pick up items and deliver them to her at her home address. Her details taken and in my phone book
11/19/20 15:56:38	Owsebury	Burglary	Attended the village a for a high vis patrol in the dark. very little to report.
12/2/20 18:29:02	Owsebury	Suspicious behaviour in cricket pavillion car park	High Vis patrol. nothing found, will continue to monitor and attend after dark.
12/2/20 18:31:12	Owsebury	General Community Safety concerns	Arranged for a walk around the village with PCSO Reeves, discussed various concerns with a number of residents. High Vis patrols to continue.