

**OWSLEBURY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING HELD ON  
10<sup>th</sup> December 2018  
COMMENCING AT 7:30 PM IN OWSLEBURY PARISH HALL**

**PRESENT.**

Parish Councillor John Chapman (Chair).

Parish Councillors: Mark Egerton, Paul Bowes, Will Martin, Charlotte Thompson, Paul Phillips

**IN ATTENDANCE.**

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Laurence Ruffell (Left after item 200/18(b))

District Councillor Hugh Lumby (Left after item 200/18 (b))

Andrew Tilley (Citizens Advice) (left after item 196/18)

1 members of the public was present (left after item 202/18)

**193/18 APOLOGIES FOR ABSENCE.**

Parish Councillor Roger Page

County Councillor Rob Humby

**194/18 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.**

None

**195/18 APPROVAL OF MINUTES.**

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 12<sup>th</sup> November 2018, and the Council **Resolved**, unanimously, they were a true record.

**196/18 CITIZEN ADVICE BUREAU**

Andrew Tilley a trustee from the Citizens Advice (CA) gave a short presentation on the work that the CA does and showed a short video.

Andrew Tilley explained that the CA is a private Charity and is not government funded. They are competing with lots of Charities in the area. They get a core grant from WCC once a year the rest of the money is raised through fundraising. In the last year the CAB (Winchester district) has helped 6,000 people with 13,000 issues. There is only 3 permanent paid staff in the Winchester district the rest are volunteers which give 15,000 free hours a year. The CA gives advice on a range of issues including debt, universal credit and divorce. There are 4 offices within the district.

In Owslebury the CA has helped 14 people on 40 issues. It costs £52 for each client the CA sees. The CA is expensive to run and currently the Winchester district is eating into its reserves.

The Councillors asked questions which Andrew responded to.

The Council thanked Andrew for his time.

**197/18 PUBLIC QUESTIONS AND COMMENTS.**

**Other Agenda Items**

A member of the public wished to thank the Parish Council for arranging the meeting with Mckenzie Feeds Mill and attending the meeting with two residents.

## 198/18 COUNTY AND DISTRICT COUNCILLOR REPORT.

The County Councillor was not present so no report was made.

### DISTRICT COUNCILLOR REPORT:

District Councillor Ruffell commented on his report (Appendix 1), which had been circulated to councillors before the meeting, and responded to questions from councillors.

District Councillor Lumby commented on the following:

In Meonstoke the play area had been vandalised by people from outside the area.

Cllr Lumby spoke about the 'My Winchester' App which can be downloaded onto any smart phone which enables you to report any problems like fly tipping and pot holes instantly.

Cllr Lumby reported on a meeting that he had attended with the police on anti-social driving. Cllr Lumby reported that the police are operating at half capacity due to the government cuts. The police realised that they need to be more focused and find new places for speed checks. The police have trialled using 2 to 3 vans along one road to try and catch speeding cars, which was a success.

Action:	By Whom:
To advertise 'My Winchester' App on OIS	The Clerk

## 199/18 POLICE & NEIGHBOURHOOD WATCH REPORT

There was no report from the police or the neighbourhood watch.

## 200/18 PLANNING

### a) Planning Applications

SDNP/18/05890/HOUS	Morestead House Lodge Jackmans Hill Morestead Winchester Hampshire SO21 1LZ
Proposal:	Erection of a single storey side and rear extension to the existing dwelling
Deadline for Comment:	21/12/18

The Council have no objection to this planning application however The Council **Resolved**, unanimously, to make the following comments on the application: The Council wish that the planning department make sure that all the ecology reports are followed and all correct planning policies are adhered to.

SDNP/18/05996/CND	Matterley Farm Alresford Road Ovington Hampshire SO24 0HU
Proposal:	Variation of Condition 3 on planning consent SDNP/16/00692/CND
Deadline for Comment:	25/12/18

The Council have no objection to this planning application and therefore will make no comment.

SDNP/18/05766/TPO	Marwell Wildlife Thompson Lane Owslebury Winchester Hampshire SO21 1JH
Proposal:	Release mature Oaks in area from competing growth by felling neighbouring Ash and young Oak. Equally, management of standing

	deadwood by reduction in dead tree height and removal of hanging deadwood. All works aim to restore ancient woodland habitat, enhance structure and diversify floral communities. Secondary benefit would be educational group use of area, making canopy safe and improving access. 1215W1. Reintroduce historic rotational coppice to benefit ground flora (including ancient woodland indicator plants) and fauna (including white admiral butterfly and silver washed fritillary.) Also selective felling/thinning of some mature standard trees to release older trees and open canopy. Where required, regeneration felling or restocking (to 1100 trees/Ha.)
Deadline for Comment:	31/12/18

The Council have no objection to this planning application however The Council **Resolved**, unanimously, to make the following comments on the application: The Council would like to be assured by the planning department that they will involve the district agriculturists.

SDNP/18/05777/DCON D	Marwell House Whaddon Lane Owslebury Winchester Hampshire SO21 1JF
Proposal:	Discharge of conditions 3,4,5,6,7,8,9,10,11 of approved planning permission SDNP/18/02875/HOUS.
Deadline for Comment:	04/01/19

The Council have no objection to this planning application and therefore will make no comment.

#### b) Planning Decisions

SDNP/18/04640/HOUS	Melrose Main Road Owslebury Winchester Hampshire SO21 1LU
Proposal:	Single storey rear extension
Decision:	Approved

SDNP/18/04776/HOUS	Long Ash Pitcot Lane Owslebury Winchester Hampshire SO21 1LR
Proposal:	Balcony over permitted development single storey rear extension
Decision:	Approved

#### c) SDNP

Councillor Chapman reported on the SDNP settlement boundary meeting that Cllr Chapman and Phillips attended at the beginning of December. Cllr Chapman reported they explained why there were there and they felt it would be a good idea if OPC and SDNP could get together and discuss a suitable conclusion for both parties, however the response received from SDNP was that they had followed the SDNP methodology and were not interested in helping OPC find a suitable alternative to the settlement boundary.

Cllr chapman reported that he had been invited to write a briefing on this topic to send to County Councillor Humby.

## 201/18 HIGWAYS

The Council wished to raise their concerns on the state of Whites Hill. There had been several complaints made by the villagers regarding this road.

The Council wished to thank Hampshire County Council for the works done on Whaddon Lane. However the Council felt that the brickwork was not adequate and that some bollards and signs should be installed to bring to driver's attention the deep water and dips.

Action:	By Whom:
To contact HCC to install new signs and bollards along Whaddon Lane	The Clerk

## 202/18 MCKENZIE FEEDS MILL

Councillors Chapman and Bowes updated the Council on their recent meeting with McKenzie Feeds Mill that they attended with 2 members of the Village. The Councillors have given the Mill until the beginning of January 2019 to respond to the villagers concerns. If no response is received the Council will follow it up at the end of January.

## 203/18 RIGHTS OF WAY

### a) HCC 2019 cutting programme for the parish

The Council discussed the HCC cutting programme for 2019 the Council wished for footpath 49 to be cut in July instead of September. There was discussion around Marwell Zoo taking responsibility of footpaths 41, 42a, 42b & 42c and to ask the Lengthsman to cut footpath 47 when the Lengthsman is next in the village. The Council asked the Clerk to contact Marwell to ask if they would maintain the above footpaths.

The Council were **resolved** unanimously to keep footpath 9, 49 & 30 on the list and add footpath 11. The Council will choose 2 more footpaths to add to the list in January's meeting.

Action:	By Whom:
<ul style="list-style-type: none"><li>To contact Marwell Zoo to maintain footpaths 41, 42a, 42b, &amp; 42c.</li><li>To send an OIS to Landowners to remind to cut vegetation back on their land</li><li>To decide on 2 more footpaths to add to the HCC 2019 cutting list</li></ul>	The Clerk The Clerk The Councillors

### b) Receive an Update on TPO

The was no update to be given

## 204/18 OPEN SPACES, RECREATION AND PLAYGROUNDS

### a) Play Area Inspection Report

The Council discussed the need for an annual play area inspection; the Clerk noted that she thought that it would be a good idea for the inspectors to carry out an estimated life expectancy assessment at an extra cost of £4.95. The Council **Resolved**, unanimously to have an annual play area inspection and estimated life expectancy assessment.

### b) To receive a quote for a new bench for the Sports Ground

The Clerk reported that she had obtained 2 quotes for a new bench to be located at the Sports Ground.

- i) Quote 1:  
Earth Anchors:  
£294 excluding VAT

- ii) Quote 2:  
NBB Recycled Furniture:  
£280 excluding VAT

The Council wished to defer this to the beginning of 2019 as they discussed that the current bench needed to be removed first and once the current bench was removed to discuss the purchase of a new bench. The Council asked The Clerk to obtain 3 quotes to remove the bench in the Sports Ground.

Action:	By Whom:
To obtain 3 quotes to remove the bench from the Sports Ground	The Clerk

**c) To receive quote on new play area signs**

The Clerk reported that she had obtained a quote from Mint Signs for 2 new play areas signs for £271.00.

The Council **Resolved**, unanimously to purchase the 2 new play area signs.

**205/18 FINANCE, ADMINISTRATION AND STATUTORY MATTERS**

**a) Payments made by RFO on behalf of the Council**

a) The RFO noted she had made a payment of £90.00 on behalf of the Council for the Rights of Way Maps from Winchester City Council. The Council **Resolved**, unanimously, the RFO should be reimbursed for such expenditure.

**b) Payments and receipts.**

The Council **Resolved**, unanimously, to approve the following payments and authorised any two of the four approved signatories (Councillors Chapman, Phillips, Bowes and Martin) to authorise electronic payments.

**Payments:**

Voucher	Amount (£)	Payee	Purpose
<b>PAYMENTS</b>			
63	90.00	WCC	Rights of Way Maps
64	352.00	Clerks Salary Nov	Salary November
65	88.00	HMRC	Tax on Salary
66	86.29	Clerks Expenses Nov	Ink Cartridges/ Petrol/ Postage
67	38.65	OPHMO Hall Hire Nov	Hall Hire

**Receipts:**

Voucher	Amount (£)	Payee	Purpose
<b>RECEIPTS</b>			
36	0.04	Interest Business banking account	Interest
37	18.75	Penni Harrison Playground Use Nov	Playground use

**c) Estimated outcome for 2018/19**

The RFO noted that with the expenditure on the play area in the fourth quarter of the financial year, the Council would be in deficit of £5,128, however the RFO explained that the expenditure for the play area would be coming out of the reserves earmarked for the

play area, therefore if you take that into consideration the Council would be in surplus of £2,372. She provided the Council with the main variances against budget giving rise to the deficit/surplus.

**d) Reserves**

The Council noted the ring-fenced reserves and the ear-marked reserves. The RFO explained that she had reduced the ear marked reserves for the play area equipment from £25,000 to £17,500 due to the play area expenditure on resurfacing the roundabout and swing area and repairing the roundabout. The Council **Resolved**, unanimously, to decrease the ear marked reserves for the play area from £25,000 to £17,500.

**e) Preliminary budget for 2019/20 and Precept**

The RFO noted the provisional budget for 2019/20 showed the Council could operate within the existing level of precept, including an appropriate allowance for community projects and grants. Councillors felt there was no reason to increase the precept for 2019/20. The RFO noted the budget for 2019/20 showed a small surplus of £61 therefore avoiding the need to increase the precept. The RFO commented there would be no council tax support grant in 2019/20.

The Council **Resolved**, unanimously, to adopt the revised budget for the 2019/20 financial year.

The Council **Resolved**, unanimously, to request a precept of £22,316 for 2019/20.

**f) Neighbourhood Planning Course**

The Council discussed the neighbourhood planning course and decided that at this time the Councillors did not need to attend.

**206/18 CLERKS REPORT**

The Council noted the Clerk's report and discussed what actions are to be taken. (Appendix 2)

**207/18 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING**

- a) Councillor Chapman informed the Council that he would not be able to Chair the January and February meeting.
- b) Councillor Chapman reported on the recent Local Council Briefing that he attended.
  - i) Winchester will be getting a glass collection from 2019. Each resident will get a 40 litre box, however no broken glass will be allowed in the boxes.
  - ii) Winchester City Council will be updating the code of conduct for 2019.
  - iii) There is funding available for Parish Councils in 2019 for various projects.
- c) The Council discussed giving a grant to the CA. This would be discussed further and decided in January's meeting.

**208/18 DATE OF NEXT COUNCIL MEETING.**

The Council agreed the next Council Meeting would be on Monday 14<sup>th</sup> January 2019 at 7.30pm in the Committee Room.

The meeting closed at 9:44pm.

Chairman .....Date:

## **APPENDIX 1**

### **December report**

#### **Winchester named as one of the most magical Christmas cities in Europe**

Winchester's reputation as a major Christmas destination has been given another boost after it was listed at the top of the New York Post's list of **The nine most magical Christmas cities in Europe**. The city was named above European destinations like Zagreb, Coburg, Antwerp and Aarhus. The editorial praised the city described it as "bewitching" and "especially beautiful" in December. Winchester welcomes more than four million day trippers throughout each year and the Christmas Market, which is run by Winchester Cathedral, attracts in the region of half a million visitors each year.

It is fantastic news that Winchester has been recognised by a major US publication as a magical Christmas city. Winchester benefits from welcoming so many tourists each Christmas who enjoy all the fantastic things the city has to offer.

#### **Winchester High Street defence barriers installation is complete**

Work to create permanent defence barriers on the High Street is now complete. The barriers combine attractive planters and seating, providing both protection to pedestrians and business, and a place to sit and rest in the city centre. They are an attractive and practical addition to the High Street and really improve the pedestrianised area.

Ultimately, these barriers are a sensible precaution to keep people safe and protect property. They will reassure residents, visitors and business owners in the High Street. We're really pleased to have completed this work swiftly and with minimal disruption before the Christmas light switch on and the Christmas market opens.

#### **NAMED AND SHAMED: Fly-tipper successfully prosecuted by Winchester City Council**

Winchester City Council has continued its robust approach to dealing with fly-tippers with another successful prosecution. Alin Grosu of Gosport was prosecuted by the council in relation to a fly-tipping offence contrary to Section 33 of the Environmental Protection Act 1990. Portsmouth

Magistrates Court heard how a vehicle owned by Grosu was captured on CCTV, driving onto the Fulcrum 4 Business Unit at Solent Way in Whiteley. It was there where a bumper, tyre, wooden pallets, cardboard boxes and packaging was found dumped on March 13, 2018. Mr Grosu was convicted after a trial, having pleaded not guilty at a previous hearing.

When sentencing Grosu, the Magistrates ordered him to pay the £174 cost of clearing the waste, a £200 fine, £90 towards prosecution costs and a £30 Victim Surcharge.

The Magistrates told Grosu that had they followed the Sentencing Guidelines, he would have been facing a financial penalty of almost £8000. However, due to Grosu having significant outstanding court fines for unrelated matters, they were limited to the penalty they could impose.

**South Downs National Park Rangers** are out in the National Park every weekday and many weekends over the year, What are the Rangers up to this month?

Led Heart Smart walks in Eartham with 40 people, Clapham with 25 people and Binsted with 8 people

Started the new season of coppicing Church Copse and Rewel Wood and cleared the pond.

Carried out scrub control to improve chalk grassland at Medley Bottom SSSI, Chantry Hill SSSI, Steyning Combe SNCI and Beeding Hill and more .

Completed river maintenance work at East Meon at a section recently naturalised and planted, work included removing invasive plants and completed scrub management on the a section of bank to open up blackthorn thickets and allow vegetation to establish.

Supported a local landowner with tree planting following removal of poplar plantation. The new woodland will be more wildlife friendly with scrub species and oak trees.

Cut and collected seeds at Madehurst Church wildflower meadow

Working with farmers to cut hedges in a way that improves biodiversity and layed 100 yards of hedge in Plumpton village.

Replaced a kiss gate with a pedestrian gate near Alfirston to improve Access .

## APPENDIX 2

### CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: Parish Hall Advisory Committee.	By Whom:
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<ul style="list-style-type: none"> <li>• Clerk to set-up and prepared preliminary list of issues</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• OPHMC to consider revisions to current constitution</li> <li>• Currently 'On Hold'</li> </ul>	On Hold

Action: Local transport services.	By Whom:
<ul style="list-style-type: none"> <li>• Council to consider other transport options.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• Awaiting outcome of HCC review</li> </ul>	On Hold

Action: Positioning of signs.	By Whom:
<ul style="list-style-type: none"> <li>• Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• Outstanding</li> </ul>	

Action: HGV signage	By Whom:
<ul style="list-style-type: none"> <li>• Councillors/Clerk to consider need/cost re better signage to local businesses.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>• Outstanding</li> </ul>	

Action: Red Lane	By Whom:
<ul style="list-style-type: none"> <li>• Chairman and Clerk to investigate likelihood of HCC grant</li> <li>• Clerk to investigate 'clear-up' order re adjoining piece of land</li> <li>• Clerk to investigate ownership re neighbouring piece of land.</li> </ul>	Chairman / Clerk
<ul style="list-style-type: none"> <li>• To excavate area to check what is under the surface</li> <li>• To communicate with Mr Hebitch owner of the land</li> </ul>	