

**OWSLEBURY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING HELD ON
9th December 2019
COMMENCING AT 7:30 PM IN OWSLEBURY PARISH HALL**

PRESENT.

Parish Councillor John Chapman (Chair).

Parish Councillors: Roger Page, Will Martin, Paul Bowes, Paul Phillips, Mark Egerton

IN ATTENDANCE.

Responsible Financial Officer (RFO) Juanita Madgwick

District Councillor Laurence Ruffell (left after item 171/19)

1 members of the public was present and left at the end of the meeting.

165/19 APOLOGIES FOR ABSENCE.

Parish Councillor Charlotte Thompson

County Councillor Rob Humby

District Councillor Hugh Lumby

166/19 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.

Councillor Phillips declared a person interest in planning application SDNP/19/05498/HOUS.

Councillor Chapman declared a prejudicial interest in planning application SDNP/19/02508/FUL.

167/19 APPROVAL OF MINUTES.

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 11th November 2019, and the Council **Resolved**, unanimously, they were a true record.

168/19 PUBLIC QUESTIONS AND COMMENTS.

a) Planning Applications

Bottom Pond Shepherd Hut:

A member of the public asked the PC if they had, received a response on this matter from the Planning Department. The PC responded that they had received a letter and would send it on to them.

The member of the public believed that the applicant doesn't own the bridleway within the planning application.

It was noted that the PC would need to clarify with the planning department who owns the bridleway and the land by the bridleway as there is conflicting information.

169/19 POLICE & NEIGHBOURHOOD WATCH

a) To consider the HALC Consultation on 'Strengthening police powers to tackle unauthorised encampments'

The Parish Council would be supportive of this consultation.

b) ACSO

The Clerk noted that she had received the draft agreement for the ACSO and the Councillors had **Resolved** unanimously that they were happy with the agreement.

The Clerk noted that she had not been able to contact The Clerk at Swanmore but would contact her this coming week so that the agreement could be signed and sent back.

Action:	By Whom:
Contact Swanmore PC Clerk regarding ACSO agreement	The Clerk

170/19 County and District Councillors Reports.

The County Councillor was not present so no report was made.

DISTRICT COUNCILLORS REPORT

District Councillor Ruffell commented on the district Councillor Report (Appendix 1), which had been circulated to councillors before the meeting.

171/19 Planning

a) Planning Applications

SDNP/19/05498/HOUS	Wayhill Pitcot Lane Owslebury SO21 1LR
Proposal:	Rear Extension
PC Comment	The Parish Council do not wish to comment on this planning application The Parish Council request SNDP Planning to place a condition on this application which says that construction traffic must not block any roads and park must park responsibly. Also that the applicant must make good any damage to any verges etc.

SDNP/19/05386/CND	Matterley Farm Alresford Road, Ovington SO24 0HU
Proposal:	Variation of Condition 3 on planning permission SDNP/19/00692/CND (to extend the time period within which only 2 motor cycle racing events can take place between 29 th Feb and 15 th October in any calendar year) for 2020
PC Comment	The Parish Council do not wish to comment on this planning application

b) Planning Decisions

SDNP/16/03744/APNB	Park Farm, Baybridge Lane, Owslebury, Winchester, Hampshire, SO21 1JN
Proposal:	Steel framed, box profile green tin clad barn (WITHIN THE CURTILAGE OF A LISTED BUILDING)
Decision:	Raise no Objection

SDNP/19/04585/FUL / SDNP/19/04586/LIS	Marwell Wildlife , Thompsons Lane, Owslebury, SO21 1JH
Proposal:	Change of use of the first floor in the Vets Cottage from staff residential to staff office together with new internal wall and ceiling linings
Decision:	Approved

SDNP/19/01606/CND	Longfields Whites Hill Owslebury Winchester Hampshire SO21 1LT
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Proposal:	Removal or Variation of conditions 6 and 7 of approved planning permission SDNP/18/02689/FUL.
Decision:	Application Withdrawn

SDNP/17/02036/DCOND	Hydes Barn Fawley Lane Morestead Hampshire SO21 1NA
Proposal:	Discharge of conditions 3, 4, 5, 6, 7 and 9 of planning permission SDNP/14/01093/FUL
Decision:	Approved

c) Enforcement Matters

The Clerk noted that no new enforcement matter had been raised this month and there had been no updates on the currently open ones.

d) Planning Application SDNP/19/03493/FUL

After some discussion the Parish Council ask the Clerk to formally write to the Planning Department to request that this application goes to the planning committee and to copy in Jackie Porter.

Action:	By Whom:
To write to the planning department re Planning Application SDNP/19/03493/FUL	The Clerk

e) Planning Applications to be Presented at the Planning Committee

Hurst Farm (Cllr Chapman left the meeting)

The Parish Council discussed this planning application and what they would put forward in the Planning Committee.

It was decided that Cllr Page or Bowes would attend and represent the Parish Council.

Cllr Chapman returned to the meeting

Long Ash

The Parish Council discussed this planning application and what they would put forward in the Planning Committee.

Councillor Chapman would attend and represent the Parish Council

Action:	By Whom
To contact the planning department and let them know who would be attending the planning committee	The Clerk

172/19 HIGHWAYS

a) Speed Sign

Councillor Martin noted that an email had been received from Hampshire Highways regarding the speed sign. Hampshire Highways had approved the sites for the SLR/SID.

Hampshire Highways asked for the dimensions of the SLR/SID.

The Councillors asked the Clerk to gain a new quote from Westcotec for the cost of a SLR/SID so that a decision could be made and the camera ordered before the next Council meeting.

Action:	By Whom:
To gain a quote from Westcotec for a SLR/SID	The Clerk

b) Hampshire Highways Meeting

The Clerk noted that Cllr Phillips & Chapman were meeting with Hampshire Highways on Tuesday 10th December.

173/19 RIGHTS OF WAY

a) HCC Cutting List 2020

After some discussion the Councillors decided for footpath 11 should be included in the cutting list for 2020. The Councillors asked the Clerk to ask the Path Wardens if there were any footpaths or bridleways that they felt needed to be included on the cutting list.

Action:	By Whom:
To contact the Path Wardens to check if there are any footpaths they feel need to be added to the cutting list	The Clerk

b) Rights of Way Committee

The Clerk noted that the first committee meeting has been arranged for January 2020.

174/19 OPEN SPACES, RECREATION AND PLAYGROUND

There was nothing to report.

175/19 SOUTHERN PARISHES

Cllr Phillips was unable to attend.

176/19 FINANCE, ADMINISTRATION AND STATUTORY

a) Review Vulnerable Adults & Children Policy

The Councillors were happy with the changes that had been made in the policy and **Resolved** unanimously to re-approve the policy.

b) Review of the Emergency Control Plan

The Councillors asked the Clerk to check with all the named people in the plan to see if they still wish to be part of the plan. This should be brought to the January's meeting.

c) Payments & Receipts

The Council **Resolved** unanimously to approve the following payments and authorised the Chairman, Councillor Phillips or Councillor Martin to authorise the electronic payments as necessary.

Payments:

PAYMENTS	Amount (£)	Payee	Payment Type
87	16.87	1&1 Internet (Invoice 203019452599)	DD
88	4.20	6 1st Class Stamps	CC
89	6.44	Charlotte Thompson (Ink, Paper & Envelopes)	
90	380.20	Clerks Salary Nov 19	
91	95.00	HMRC	
92	11.25	Clerks Expenses Nov 19	
93	31.10	OPH Hall Hire Nov 19	
94	7.19	SSE (Street Lights)	
96	280.00	Steve Comley - Grass Cutting	

Receipts:

Voucher	Amount (£)	Payee	
RECEIPTS			
50-54	700.00	ADD Donations	
55	0.04	Interest	
56	11.25	Penni Harrison Use of Playground	

d) **Estimated outcome for 2019/20**

The RFO noted that if the Council used £4,000 on community projects for traffic calming in the fourth quarter of the financial year, the Council would still be in surplus. She provided the Council with the main variances against budget giving rise to the surplus.

e) **Reserves**

The Council noted the ring-fenced reserves and the ear-marked reserves. The Clerk noted that she felt that the reserve for the Playground Equipment should be raised from £17,500 to £20,000. The Councillors asked for the Clerk and Councillor Thompson to draft a reason for this increase and bring to the January meeting.

Action:	By Whom
Draft reason for increasing the Playground reserve	Cllr Thompson The Clerk

f) **Preliminary budget for 2020/21 and Precept**

The RFO noted the provisional budget for 2019/20 showed the Council could not operate within the existing level of precept, due to the employment of the ACSO, the Clerk noted 3 scenarios on raising the precept. After some discussion on raising the precept for 2020/21, the council could not make a decision and ask the Clerk to bring this forward to January meeting.

g) **General Matters**

1) **OIS**

Councillor Bowes asked the Councillors if a Councillor should have the password for the OIS system for when the Clerk was on holiday so that if there was any important information could still be broadcast. The Councillors **Resolved** unanimously that another Councillor should be trained on the system.

The Councillors noted that a disclaimer should be input at the bottom of the OIS system noting that the information broadcast is not the views of the Council. The Councillors asked the Clerk to add this to the OIS System.

Action;	By Whom
To add a disclaimer to the OIS System	The Clerk

2) Village Hall

The Chairman noted that a meeting had taken place with the OPHMC had taken place to pull together the paperwork to move the trustee to the Parish Council.

177/19 CLERKS REPORT

The Council noted the Clerk's report and discussed what actions are to be taken. (Appendix 2)

178/19 INFORMATION EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING

The Councillors asked to put an agenda item on the Graveyard in January's meeting.

179/19 DATE OF NEXT COUNCIL MEETING.

The Council agreed the next Council Meeting would be on Monday 13th January 2019 at 7.30pm in the Committee Room.

The meeting closed at 9:13pm

Chairman:

Date:

Appendix 1

District Councillors Report

Owslebury Parish Council Winchester City Councillor Report December 2019

1. Changes in bin collections for October 2020

The bids for the new contract starting next October have been received and were assessed by the Cabinet on 15th November. The decision was made not to introduce food collections at the start of the new contract. Consideration is being given to charging for garden waste collection.

2. Noisy and speeding vehicles

The latest meeting of the forum set up to seek solutions to the issues of noisy and speeding vehicles took place on 3rd December. The forum brings together CANS, the Police, Hampshire County Council officials and elected representatives from Parliament, the County Council and the City Council.

The Police ran a successful programme over the summer, with 11 separate operations targeted at peak times of motorbike activity. This occurred both on the A roads and on the smaller country lanes, including various operations on the Morestead Road. New sites were used and the Police welcome all offers of new locations.

Trials of the new acoustic cameras in the area are ongoing, the intention being to seek legislative change in relation to noisy vehicles if the cameras can be shown to work successfully.

A feasibility is to be carried out in relation to the use of average speed cameras in the area.

The County Council are reviewing the suitability and nature of the signage across the area and will be circulating their menu of traffic calming options which can be used by parishes.

3. Small grants

The next round of applications for small grants from Winchester City Council is now open. Grants of up to £500 are available for one-off pieces of expenditure on projects, equipment and other items. This scheme aims to make small grants easily available to local voluntary and community groups.

Applications for grants can be made online at [website](#). The Council will provide advice and guidance on how to apply and what is covered. The deadline for applications is 12pm on Monday 13th January 2020.

Applicants are asked to attend a session with the Council on 4th February. Decisions will be advised on the date.

4. Southampton Airport expansion

Southampton Airport's planning application to enable the 164 metre extension of the runway has now gone live on the Eastleigh Borough Council website. The planning application represents the first phase of growth outlined in last year's publication of the Airport Master Plan, now called A Vision For Sustainable Growth.

The airport says that extending the runway by 164 metres within its existing boundaries will allow the airport to increase passenger numbers from two to three million per year, significantly increase

route choices for business and leisure passengers, allow aircraft to reach further than ever before and bring destinations in Scandinavia, the Eastern Mediterranean and Eastern Europe within reach.

Southampton Airport is also committed to achieving carbon neutrality by 2030, for emissions within the airport's control, investing in innovation and the latest technology to enable it to reach that ambitious target; and working with airlines and business partners to maximise the use of sustainable power sources and developments such as electric aircraft.

Anyone wishing to view the planning application and provide feedback can do so easily by visiting the below the web page, typing 'airport' into the search box and referencing planning application F/19/86707:

<https://planning.eastleigh.gov.uk/s/public-register>

The consultation period ends on 3 January 2020.

Laurence Ruffell Hugh Lumby

Appendix 2

Clerks Report

Action: Local transport services.	By Whom:
<ul style="list-style-type: none"> Council to consider other transport options. Council to consider transport from Twyford to Owslebury 	Clerk
<ul style="list-style-type: none"> Awaiting outcome of HCC review 	On Hold
Action: Positioning of signs.	By Whom:
<ul style="list-style-type: none"> Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane. 	Clerk
<ul style="list-style-type: none"> To discuss with Hampshire Highways on their visit to Owslebury in December. 	
Action: HGV signage	By Whom:
<ul style="list-style-type: none"> Councillors/Clerk to consider need/cost re better signage to local businesses. Councillors/ Clerk to consider better signage at Whites Hill and Jackmans Hill 	Clerk
<ul style="list-style-type: none"> To discuss with Hampshire Highways on their visit to Owslebury in December. 	