

**OWSLEBURY PARISH COUNCIL  
MINUTES OF PARISH COUNCIL MEETING HELD ON  
13th August 2018  
COMMENCING AT 7:30 PM IN OWSLEBURY PARISH HALL**

**PRESENT.**

Parish Councillor John Chapman (Chair).  
Parish Councillors: Mark Egerton, Roger Page, Paul Phillips, Will Martin, Paul Bowes

**IN ATTENDANCE.**

Responsible Financial Officer (RFO) Juanita Madgwick  
District Councillor Laurence Ruffell (Left after item 139/18)

4 members of the public (4 Members of the public left after item 139/18)

**134/18 APOLOGIES FOR ABSENCE.**

Parish Councillor Charlotte Thompson  
County Councillor Rob Humby

**135/18 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS.**

None

**136/18 APPROVAL OF MINUTES.**

Councillors noted their acceptance of the Minutes of the Parish Council meeting held on 9<sup>th</sup> July 2018, and the Council **Resolved**, unanimously, they were a true record.

**137/18 PUBLIC QUESTIONS AND COMMENTS.**

**a) Planning Applications**

There were no public comments on any planning applications

**b) Other Agenda items**

Four members of the public wished to discuss the on-going issue on the planning application SDNP/18/00487/FUL. The members of the public wished to know if the planning application was approved was the 'Red' outline in the plans the only area that would change to recreational land. If this was the case if it was found to be used as part of the holiday let would this be an enforcement issue. The Council confirmed that it would be an enforcement issue if this happened.

**c) COUNTY AND DISTRICT COUNCILLOR REPORT.**

District Councillor Ruffell commented on his report (Appendix 1), which had been circulated to councillors before the meeting, and responded to questions from councillors.

**138/18 INSURANCE CLAIM**

The Clerk reported that she had received a letter from the Insurance Company with various questions which needed to be answered and sent back to the Insurance Company. The Clerk reported that she had asked the Insurance Company to remove the claim from their portal to give OPC more time to investigate the claim. The Clerk reported that she had spoken to Hants FA regarding the run off from the touchline and that Hants FA had sent 'A guide to Pitch & Goal Post dimensions' within this document it states that there should be a 9ft run off from the touchline free from any obstruction.

There was discussion that the pitch was marked out as it is to avoid the cricket square. There was discussion on whether this claim should lay with OPC as they lease the sports field to the sports club.

The Council asked the Clerk to investigate this further.

Action:	By Whom:
<ul style="list-style-type: none"> <li>Investigate if the claim could be passed on to the sports club or football club</li> </ul>	The Clerk

## 139/18 PLANNING

### a) Planning applications.

SDNP/18/00487/FUL	1 Bottom Pond Cottages, Morestead Hill, Morestead SO21 1JE
Proposal:	Change of use of agricultural field to site 2 No Shepherds Huts
Deadline for comments	24 <sup>th</sup> August 2018

The Council have already entered their objection for this planning application.

SDNP/18/03881/HOUS	The Old White House Baybridge Lane Owslebury SO21 1JN
Proposal:	Resubmission of application SDNP/15/03657/HOUS. No changes to the original permission.
Deadline for Comment	27 <sup>th</sup> August 2018

The Council have no objection to this planning application and therefore will make no comment.

SDNP/18/03532/DCOND	Moris Farm Hurst Lane Owslebury SO21 1JQ
Proposal:	Details of the facilities for the storage of horse manure and its means of disposal from the site shall be submitted to and approved in writing by the Local Planning Authority before the use of the stables is commenced. The facilities shall be provided and thereafter maintained in accordance with the approved details.
Deadline for Comment	17 <sup>th</sup> August 2018

The Council wished confirm the below before a decision is made.

Action:	By Whom:
<ul style="list-style-type: none"> <li>To check with the planning dept. that a proper disposal scheme has been agreed with Winchester and the planning applicants regarding the disposal of horse manure.</li> </ul>	The Clerk

18/01544/FUL (Winchester)	Cranburys Thompson Lane Owslebury SO21 1FU
Proposal:	Removal of 1004sqm of polytunnels and erect 500sqm (GIA) storage (B8 use) building; erect 70sqm (GIA) portacabin and erection of 97sqm (GIA) office building ancillary to removals business; new access ramp; external landscaping and parking.
Deadline for Comment	17 <sup>th</sup> August 2018

The Council wished to seek a site meeting with the planning dept.

Action:	By Whom:
<ol style="list-style-type: none"> <li>To arrange a site meeting with the planning dept. and the council to discuss the planning application</li> <li>To write a letter to Cllr Humby regarding the traffic build up on Thompson Lane and who is responsible for this.</li> </ol>	<p>The Clerk</p> <p>Cllr Chapman</p>

**b) Planning Decisions**

SDNP/18/01693/HOUS	Bressay Main Road Owslebury SO21 1LN
Proposal:	Two storey side extension and associated alterations (Amended-removal of single storey extension)
Decision:	Approved

SDNP/18/02689/FUL	Longfields Whites Hill Owslebury SO21 1LT
Proposal:	Proposed demolition & replacement of existing detached building (ancillary to dwelling) for use as holiday letting accommodation with associated parking (Amended application to previously approved SDNP/18/00988/FUL)
Decision:	Approved

SDNP/18/01683/HOUS	Bottom Cottage Owslebury Bottom Owslebury SO21 1LY
Proposal:	Alterations and additions including raising the roof to provide additional first floor accommodation.
Decision:	Approved

SDNP/18/02750/HOUS	Rowhay Farm Roughay Lane Upham SO32 1JP
Proposal:	Change of use from carport to one bedroom annex
Decision:	Approved

**c) Enforcement Matters**

**i. Shepherd's Hut**

The Council wished the Clerk to write to the planning dept. to ask for this planning application to go to the planning committee in September. The council also wished to write to the Chief Executive of WCC Laura Taylor regarding this application.

Action:	By Whom:
1. Email the planning dept. to ask for this planning application to go to the planning committee in September.	The Clerk
2. To write a letter to the Chief Executive of WCC regarding this planning application.	Cllr Chapman

**ii. Red Lane**

The Clerk reported that she had received an email from the Environmental Health dept. and the matter has been resolved.

Action:	By Whom:
<ul style="list-style-type: none"> <li>To receive an update on the Woodland View Enforcement Issue.</li> </ul>	The Clerk

#### 140/18 FINANCE, ADMINISTRATION AND STATUTORY.

##### a) Payments and receipts.

The Council **Resolved**, unanimously, to approve the following payments and authorised any two of the four approved signatories (Councillors Chapman, Phillips, Bowes and Martin) to authorise electronic payments.

##### Payments:

Voucher	Amount (£)	Payee	Purpose
<b>PAYMENTS</b>			
33	352.00	Clerks Salary July	Clerks Net Pay July
34	88.00	HMRC	July PAYE Clerk
35	77.19	Clerks Expenses July	Petrol/ Ink for printer
36	140.00	Steve Comley	Grass Cutting July
37	119.77	M Cleary	1&1 internet
38	25.90	OPHMC Hall Hire July	Room Bookings
39	165.00	WCC	Dog Waste Bin Collection

##### Receipts:

Voucher	Amount (£)	Payee	Purpose
<b>RECEIPTS</b>			
22	100.00	SSE Electricity Rent	Electricity Rent for Sub station
23	10.00	ADD Funding	ADD Funding
24	21.25	Penni Harrison Playground Use	Use of Play area July
25	0.03	Interest Business banking account	interest

##### b) To Consider Offer from SSE regarding Street Lighting

The Clerk reported that she had received a letter from SSE regarding the electricity rate change for the street lights and would the council like to stay on the variable 'tariff' rates or would we like to enter into a 2 year fixed contract.

There was discussion around the fixed rates but the council were unable to make a decision as there was confusion on the new 'fixed 'tariff rates. The Council requested The Clerk to go back to SSE to understand the new rates.

There was discussion around Solar Powered Streetlights and if OPC could install them and the costs involved.

Action:	By Whom:
1. To contact SSE to understand the new fixed rate tariff for the streetlights.	The Clerk
2. To find out if OPC could install solar powered streetlights.	The Clerk

**141/18** There were no specific matters councillors wished to include on the September agenda other than those noted above.

**142/18 DATE OF NEXT COUNCIL MEETING.**

The Council agreed the next Council Meeting would be on Monday 10<sup>th</sup> September 2018 at 7.30pm in the Committee Room.

The meeting closed at 8:24pm.

Chairman .....Date:

## **Apendix 1**

### **July Report**

#### **Winchester City Council's £16m Extra Care Scheme Chesil Lodge is complete**

A new state-of-the-art £16m development specially created to help older residents with care needs live independently is now complete. Chesil Lodge offers 52 extra care apartments for rent, shared ownership and sale – that will cater for residents over the age of 55. The scheme at Chesil Street, is funded by Winchester City Council, Hampshire County Council, Homes England and a gift from the late Winchester-born resident **Harold Harris**.

The idea behind the project is the concept of Extra Care which provides people with their own individual apartment, coupled with access to communal spaces, in modern, high-quality, attractive buildings, close to local facilities. It shows that the Council is making progress on its ambitious target of building 600 new homes over the next three years.

The development is a mixture of one-bedroom and two-bedroom apartments that are designed for independent living. It also offers an excellent range of communal facilities, including a restaurant, laundry, treatment rooms and lounges. Services at Chesil Lodge will be opening on July 16, and tenants will start moving in later this month.

On top of that it's energy efficient, having minimal heating costs subsidised by the latest renewable technology of solar panels on the roof.

#### **Cemetery extension provides thousands of new burial spaces for the District**

An extension to Magdalen Hill Cemetery along Alresford Road is now open, offering an additional 5,600 new burial spaces so local people can pay their respects to departed loved ones close to home. The new extension includes additional space for the Church of England, Catholic and Free Church areas. The site will also include new designated areas for Muslim and Ghurkha faiths as well as a plot for travellers. Losing a family member or close friend is a traumatic time and it's comforting to know that many more members of our community will now be able to visit the burial plots of people they have lost in a pleasant location that is close to home. The area was opened by the Mayor of Winchester Cllr Frank Pearson on 20 June 2018 and features memorial trees and benches. The extension also includes an area of meadow as a wildlife haven created by the Butterfly Conservation to support butterflies, moths and other insects.

#### **Redevelopment of Bishop's Waltham depot set to provide business units**

Plans to create three new business units at a former depot at Bishop's Waltham have been progresses a step further.

Councillors on Winchester City Council have given the green light for the development of the units following interest from local businesses in leasing them. The plans come after OB Architecture was appointed by the city council to produce feasibility drawings for a business unit development on the site. The move will see the buildings on the site demolished and redeveloped to provide business accommodation. The overall internal floor area for all three units will be nearly 9,000 square feet and plans also include 30 car parking spaces and one lorry space being provided within a proposed service yard.

Businesses in the area are keen to use this space, and are looking forward to seeing work begin on the redevelopment, which will create jobs and provide an economic boost to Bishop's Waltham.

The scheme is subject to a planning application being submitted and approved later in the year.

### **Open space in Winchester shortlisted for award following transformation**

Hillier's Haven in Winchester has been shortlisted for a prestigious award.

The open-space at Abbots Barton which opened earlier this year is shortlisted in the 2018 Campaign to Protect Rural England (CPRE) Countryside Awards.

The site was previously inaccessible, but its transformation was made possible by funding becoming available due to the affordable Winchester City Council home development Hillier Way.

Hillier's Haven features paths through the woodland, a meadow area with stone fire pits, bird and bat boxes, and a sculpture trail. It also benefits from interpretation boards showing a map of the area and details of the animals and plants that may be seen during a visit.

"Hillier's Haven is a fantastic place for families, and people of all ages to enjoy nature in Winchester. The City are delighted that CPRE have recognised the hard work that has been done to make it such a success.

**Winchester City Council** takes fly tipping very seriously; we have a 100 per cent success rate in prosecuting fly tipping. This year there has been a 100 tonne drop in the amount of fly-tipped waste in our District (2017-2018) compared to the previous year.

Both Hampshire County and Winchester City Councils have been working hard to crack down on those who disregard the District's environment and blight the lives of residents by dumping waste. Hampshire County Council has employed an officer to take forward fly-tip prosecutions and to target hot spot locations in the District with extra patrols.

Cameras have been purchased to monitor sites across Hampshire and joint covert operations have been set up involving Hampshire Constabulary, private landowners, the NFU the Environment Agency. **In just a few weeks over 230 vehicles have been stopped, several individuals issued with fines, one arrested and one vehicle seized.**

The aim of joint working across authorities is to help everyone understand they have a part to play by checking that any individual or company employed to take away waste from homes or businesses is legally registered to do so. If their waste ends up fly-tipped, they, as well as the illegal waste carrier, could be liable for a hefty fine.

**You can report fly tipping in Winchester online via [www.winchester.gov.uk](http://www.winchester.gov.uk) 24 hours a day or call 01962 840222 0830am to 5.00pm Mon –Thurs or until 430pm on Fridays.**

## **Appendix 2**

### **CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.**

Action: DBC check	By Whom:
<ul style="list-style-type: none"><li>Clerk to arrange for contractor to undertake DBS check and Council to pay costs involved.</li></ul>	Clerk
<ul style="list-style-type: none"><li>Clerk has emailed the DBS for an eligibility</li></ul>	Received response from DBS as Contractor is

check	Self Employed as DBS check is not needed.
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Action: Parish Hall Advisory Committee.	By Whom:
<ul style="list-style-type: none"> <li>Clerk to set-up and prepared preliminary list of issues</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>OPHMC to consider revisions to current constitution</li> <li>Currently 'On Hold'</li> </ul>	On Hold

Action: Whaddon Lane ditch.	By Whom:
<ul style="list-style-type: none"> <li>Clerk to discuss with HH removal of mud.</li> <li>Clerk to make enquires of Marwell Wildlife re ownership of ditch</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>Overtaken by Hampshire Highways</li> <li>Major capital work included in 2018/19 budget to improve drainage</li> <li>Work due to start 16<sup>th</sup> July 2018</li> </ul>	Work to start 9 <sup>th</sup> July 18 and be complete within 3 days

Action: Local transport services.	By Whom:
<ul style="list-style-type: none"> <li>Council to consider other transport options.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>Awaiting outcome of HCC review</li> </ul>	On Hold

Action: Positioning of signs.	By Whom:
<ul style="list-style-type: none"> <li>Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>Will include on agenda for meeting with HH on 15/06/18</li> </ul>	To Contact HH

Action: HGV signage	By Whom:
<ul style="list-style-type: none"> <li>Councillors/Clerk to consider need/cost re better signage to local businesses.</li> </ul>	Clerk
<ul style="list-style-type: none"> <li>Outstanding</li> </ul>	

Action: Red Lane	By Whom:
<ul style="list-style-type: none"> <li>Chairman and Clerk to investigate likelihood of HCC grant</li> <li>Clerk to investigate 'clear-up' order re adjoining piece of land</li> <li>Clerk to investigate ownership re neighbouring piece of land.</li> </ul>	Chairman / Clerk
<ul style="list-style-type: none"> <li>To excavate area to check what is under the surface</li> <li>Cllr Martin to contact Roger Trott to see if he can do some test digging in Red Lane.</li> <li>To communicate with Mr Hebitch owner of the land</li> </ul>	