

Owslebury Parish Council

Chairman: Councillor John Chapman

5th March 2016

To Parish Councillors Paul Bowes, John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips and Gerry Tull

You are hereby summoned to attend the Parish Council meeting to be held on Monday 14th March 2016 at 7.30pm in the Committee Room at the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

AGENDA
Owslebury Parish Council Meeting 14th March 2016
In the Committee Room, Parish Hall at 7.30pm

Members of the public and press are invited to attend except for any specific item which is marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

- 1) Apologies for absence.
- 2) To receive Disclosure of interests on Agenda Items.
- 3) To approve the Minutes of the Parish Council Meetings held on 8th February 2016.
- 4) To hear public questions and comments:-
 - a) Planning applications: statements of intent from owners or agents and public comments;
 - b) Other agenda items – public comments.
- 5) To receive information on current and future plans relating to Owslebury Primary School.
- 6) County and District Councillors reports.
- 7) Police Report.
- 8) Planning.
 - a) To consider Planning Applications (Note A).
 - b) To consider Planning Decisions (Note B).
 - c) To consider enforcement matters.
 - d) To consider public consultation on need for additional affordable housing in the parish.
- 9) Highways.
 - a) To receive an update on flood risk review in Owslebury Bottom (Cllr Humby, Environment Agency and Hampshire Highways)
 - b) To consider issues in connection with waste lorries using Baybridge and Lower Baybridge Lanes and related danger to pedestrians and damage to verges and passing places.
 - c) To consider proposed signage at entry points to village and related cost.
 - d) To consider feasibility of pinch points to reduce traffic speed.
 - e) To consider regular maintenance of grips, and related cost.
 - f) To receive an update on litter pick.
 - g) To consider any general matters.
- 10) Rights of Way
 - a) To receive an update on bridleway 42a (by Whaddon Lane ditch).
 - b) To note outcome of application for small grant re FP30 (Monarchs Trail) and to consider next steps.
 - c) To consider any general matters.
- 11) Open spaces, Recreation and Play Grounds.
 - a) To consider resurfacing of area around playground roundabout.
 - b) To consider any general matters.
- 12) Community services.
 - a) To consider future use of kiosk in Beech Grove.
 - b) To consider any general matters.
- 13) Burial ground.
 - a) To note PCC's conclusion on additional burial ground, and to consider next steps.
- 14) Finance, administration and statutory matters.
 - a) To note payments made since last meeting, receipts and to approve proposed payments.
 - b) To include Councillor Bowes as authorised signatory for internet banking.
 - c) To consider any general matters.
- 15) To consider progress against goals set out in Parish Plan (enclosed).
- 16) To consider Clerk's Report (Note C).
- 17) To consider adherence to Code of Conduct.
- 18) Information exchange and Agenda items for next meeting.
- 19) To agree date of next council meeting (11th April 2016 at 7.30pm).

Michael Cleary
Clerk and Responsible Financial Officer.
5th March 2016
01962777313

NOTE A: PLANNING APPLICATIONS.

SDNP/16/00479/FUL	Marwell Activity Centre, Hurst Lane
Proposal:	Retrospective planning application for 2 No. horse stables.
Closing date (OPC):	15 th March 2016

Planning applications received between the date of the agenda and the meeting will be advised separately.

:

NOTE B: PLANNING DECISIONS

SDNP/14/02024/FUL	Alpaca Meadow, Hensting Lane
Appeal against SDNP's refusal to allow permission for:	Change of use of land for siting of temporary mobile home for occupation by an agricultural worker.
Outcome	Appeal dismissed.

Decisions announced between the date of the agenda and the meeting will be advised separately.

NOTE C: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: Rights of Way	By Whom:
<ul style="list-style-type: none"> Councillor Tull to survey ROW accessible by tractor and to clear obstructions as necessary. Clerk to advertise through OIS and newsletter re parishioners reporting issues with footpaths to Clerk; Clerk to collate information and report back to Council 	Cllr Tull / Clerk

OIS and Newsletter note circulated – 1 response to date. Reminder notes to be issued

Action: Dog fouling	By Whom:
<ul style="list-style-type: none"> Clerk to obtain 'dual bin' notices. Council to consider acquiring dog bin for the path leading to Owslebury Bottom. 	Clerk

Action: New benches on Recreation ground.	By Whom:
<ul style="list-style-type: none"> Clerk to research costs and bring forward proposal to Council. Cllr Egerton to discuss with 2 families concerned, plaques and related wording. 	Clerk/ME

In hand

Action: Stags Lane (Bridleway 501)	By Whom:
<ul style="list-style-type: none"> C&DC Rob Humby to meet with landowner and OPC re: improvement of sight lines; Cllr Tull to provide names of horse riders unhappy with bridleway 	Clerk RH

Action: Bank tree.	By Whom:
<ul style="list-style-type: none"> Clerk to arrange for pruning of tree; Clerk to advise parishioners that this would be the final attempt to save the tree. 	Clerk

OIS notice issued; pruning booked for spring.

Action: Play Equipment	By Whom:
<ul style="list-style-type: none"> Councillor Tull to review certain (non-urgent) points noted by the Inspector. 	Clerk

Completed – minor repairs to be undertaken in due course.

Action: Unauthorised construction	By Whom:
<ul style="list-style-type: none"> Clerk to make enquiries of landowner. 	Clerk

Completed - Planning application now submitted

Action: Basketball	By Whom:
<ul style="list-style-type: none"> • Clerk to arrange for signage on main gate as well as within the Play area restricting use of Play area; • activity to be monitored for 2 months for anti-social behaviour; • if the problems persist, Basketball facility to be removed without further warning. The Council very much hoped this extreme measure would not be required; • Clerk to advise users, parishioners via OIS, Newsletter and Noticeboard of above decision. 	Clerk

Signage acquired and installed; parishioners informed of action.

Action: Owslebury Information Service.	By Whom:
<ul style="list-style-type: none"> • Councillor Martin to overview procedures (including security arrangements) for OIS. 	WM/Clerk

Action: District & County Council matters	By Whom:
<ul style="list-style-type: none"> • District Cllr Thacker to keep Council informed of any additional information re Matterley; • County Cllr Humby to keep Council informed on flood mitigation matters re Environment Agency; 	Clerk

Action: Enforcement/planning	By Whom:
<ul style="list-style-type: none"> • Clerk to make enquiries re Alpaca Meadow; • Cllr Martin to make enquires of property owner re possible change of use of agricultural land. 	Clerk/Cllr Martin

In hand -WCC Planning Officer contacted/awaiting response.

Action: Tanker traffic	By Whom:
<ul style="list-style-type: none"> • Chairman to make enquires and update Council in due course. 	JC

In hand

Action: Protection of verges	By Whom:
<ul style="list-style-type: none"> • Cllr Tull to consider protection of verges/kerbing at the Ship Inn and corner of Pitcot lane; • Clerk to write to McKenzie Bros. requesting assistance in preventing lorries from cutting Pitcot corner. 	GT

In-hand.

Action: Request for helicopter to land on Glebe field	By Whom:
<ul style="list-style-type: none"> • Charter company to provide risk assessment, Clerk to assess and bring back to Council • Clerk to obtain views of PCC and owners of neighbouring properties. 	Clerk

Completed – request withdrawn following risk assessment.

Action: Recreation Ground	By Whom:
<ul style="list-style-type: none"> • Dragon's teeth to be installed on bank at Recreation Ground. 	PP/GT

In hand.

Action: Financial matters	By Whom:
<ul style="list-style-type: none"> • Clerk to place £25,000 on deposit with Llydys Bank; • Clerk to arrange continuation of insurance cover at the appropriate time for agreed amounts shown in fixed assets register; • Clerk to arrange for Council to opt-in to SAAA scheme 	Clerk

Deposit now placed. Other matters in-hand