

Owslebury Parish Council

Chairman: Councillor John Chapman

1st June 2015

To Parish Councillors John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips, Sally Tattersall and Gerry Tull

You are hereby summoned to attend the Annual Parish Council meeting to be held on Monday 8th June 2015 at 7.30pm in the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

AGENDA
Owslebury Parish Council Meeting 8th June 2015
In the Committee Room, Parish Hall at 7.30pm

- 1) Apologies for absence.
- 2) To receive Disclosure of interests on Agenda Items.
- 3) To approve the Minutes of the Parish Council Meeting held on 11th May 2015.
- 4) To hear public questions and comments:-
 - a) Planning applications: statements of intent from owners or agents and public comments;
 - b) Other agenda items – public comments.
- 5) To discuss with representatives from WCC, Enforcement and Planning policies.
- 6) County and District Councillors reports.
- 7) To consider whether to make recommendations to the Boundary Commission in relation to its review of electoral arrangements for Hampshire County Council.
- 8) To appoint Parish Council Representatives for 2015/16 and to confirm terms of reference relating thereto (Attachment A).
- 9) Police Report.
- 10) Planning.
 - a) To consider Planning Applications (Attachment B).
 - b) To consider Planning Decisions. (Attachment C).
 - c) To consider Planning Applications outstanding (Attachment D)
 - d) To consider any new enforcement matters.
 - e) To consider whether to investigate potential sites for affordable housing.
- 11) Highways.
 - a) To receive an update on SDNP/HCC discussions re introduction of Quiet Lanes.
 - b) To consider HCC request to comment on Cycling Strategy 2015.
 - c) To consider arrangements for cycle races held in the parish.
 - d) To receive a report on recent discussions with the school on coaches and other vehicles damaging the verges in Hilly Close.
 - e) To consider flood mitigation issues.
 - f) To note change of bus provider for school transport ..
 - g) To consider traffic management plans for BoomTown festival.
 - h) To consider any general matters.
- 12) Rights of Way
 - a) To consider any general matters.
- 13) Open spaces, Recreation and Play Grounds.
 - a) To consider use of Play area.
 - b) To consider refurbishment of parish notice boards and benches.
 - c) To consider any general matters.
- 14) Community Services.
 - a) To receive a report from the Burial Ground Advisory Committee.
 - b) To receive a report from the Parish Hall Advisory Committee.
 - c) To consider participation in WCC funded support to tackle fuel poverty.
 - d) To consider identification of 'community assets'
 - e) To consider any general matters.
- 15) To consider whether to comment on possible cessation of affiliation of Hampshire Association of Local Councils to the National Association.
- 16) Finance, administration and statutory matters.
 - a) To note payments made since last meeting, receipts and to approve proposed payments.
 - b) To consider publication of additional information so as to comply with transparency guidelines.
 - c) To note introduction of 'automatic workplace pensions' legislation.
 - d) To approve on-line banking for non-transactional matters.
 - e) To consider any general matters.
- 17) To consider Clerk's Report (Attachment E).
- 18) Information exchange and Agenda items for next meeting.
- 19) Date of next meeting (13th July at 7.30pm).

Michael Cleary
Clerk and Responsible Financial Officer.
1st June 2015.

ATTACHMENT A:

OWSLEBURY PARISH COUNCIL ROLE OF PARISH COUNCIL REPRESENTATIVES

1. The Parish Council may appoint a Councillors or Councillors to as act as Parish Council Representative for specific matters. Such appointments may be made at any time during the Council year, but cease at the May meeting of the Parish Council.
2. The Parish Council Representative's role includes:
 - a. to gather and keep abreast of information on their specialist area through research, discussion with WCC or other bodies or attendance at outside events or committees previously agreed by the Parish Council;
 - b. to listen to concerns of Parishioners, assess their importance and whether there is commonality of view amongst Parishioners, and to report such concerns to the Parish Council;
 - c. to keep any fellow Representative informed of developments or communications;
 - d. to update the Clerk periodically so as to avoid duplication with other areas of Parish Council work;
 - e. to recommend to the Parish Council policies or actions which may be beneficial to Parishioners, for debate and decision by the Parish Council;
 - f. when specifically mandated by the Parish Council, to represent the Parish Council's decisions to outside bodies;
3. The Parish Council Representative is not empowered to make any decisions on behalf of the Parish Council, but can only make recommendation for the Parish Council to debate and determine.
4. All formal communications with the press and outside bodies should, as always, be conducted through the Parish Clerk, unless the Parish Council specifically determines otherwise.
5. In order to ensure the role of the Parish Council Representative is effective, Councillors should refer any significant matter brought to their attention on a subject not within their Parish Council Representative role, to the appropriate Parish Council Representative. Similarly, unless determined otherwise by the Parish Council, Councillors should not become directly involved in any significant matter for which another Parish Councillor has been appointed Representative.

ATTACHMENT B: PLANNING APPLICATIONS.

SDNP 15/02177/FUL	Marwell Wildlife
Proposal:	Erection of tropical house building and energy centre with associated infrastructure, earthworks to form an amphitheatre and associated landscaping including re-contouring
Closing date (OPC):	09/06/15

To consider whether to submit comments on proposed development in neighbouring parish:

SDNP/15/01902/FUL	Hazeley Farm, Hazeley Road, Twyford
Proposal:	Conversion of existing barns to residential use with associated curtilage comprising of 1 no. one bedroom, 5 no. two bedroom, 2 no. three bedroom and 3 no. four bedroom dwellings (AFFECTS THE SETTING OF A LISTED BUILDING)
Closing date (OPC):	18/06/15

Note: Planning applications received between the date of the agenda and the meeting will be advised separately.

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ATTACHMENT C: PLANNING DECISIONS

SDNP 15/00814/LDE	Long Ash, Pitcot Lane, Owslebury
Proposal:	Single storey rear extension (certificate of lawfulness)
Decision:	Approved

SDNP15/00669/HOUS	20 Beech Grove, Owslebury
Proposal:	Construction of new single storey side and rear extensions
Decision:	Approved

SDNP 14/05675/LDE	Land off Hatchley Lane Upham
Proposal:	Certificate of lawful use for B8 use as a building and agricultural storage yard.
Decision:	Approved

W14/00158/FUL	Little Ranch, Portsmouth Road, Fishers Pond
Proposal:	Siting of 1 touring caravan and 1 mobile home for residential use for 1 gypsy pitch together with formation of hardstanding with ancillary and utility/day rooms.
Decision:	Appeal allowed

ATTACHMENT D: PLANNING APPLICATIONS OUTSTANDING.

Case No:	Location:	Proposal:	Closing Date for Comment	Application Discussed	PC Comment	Outcome
SDNP 15/00645 /FUL	Staggs Gate, Staggs Lane	Demolition of existing bungalow and erection of replacement residential dwelling (this application may affect the siting of a public Right of Way)	10/03/15	9/03/15	Neutral	
SDNP 15/01797 /HOUS	Wayhill, Pitcot Lane	Replacement of exiting garage with double garage and office	21/05/15	11/05/15	Neutral- subject to landscaping	
SDNP 15/01676 /FUL	Vodaphone Site, Marwell Wildlife, Thompsons Lane, Owslebury.	Removal and replacement of 2 no. existing antennas with 6no. modern replacement antenna units with 3 no. remote audio units (behind 3 of the new antenna) together with associated support bracketry, feeder cables and ancillary development thereto.	12/05/15	11/05/15	Neutral	
SDNP 15/01798 /HOUS	2 Lower Farm Cottages, Whaddon Lane	Existing flat roof to be raised (pitched) and re-covered.	12/05/15	11/05/15	Neutral	

ATTACHMENT E: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: SpeedWatch	By When:	By Whom:
<ul style="list-style-type: none"> Clerk/Rob Humby to arrange a meeting with Andy Smith; Subject to above, Council/Rob Humby to consider approach to Police Commissioner. 		Clerk/Rob Humby
<u>Awaiting information from RH.</u>		
Beech Grove telephone box	By When:	By Whom:
<ul style="list-style-type: none"> Rob Humby to use contacts establish whether BT will replace door; If above unsuccessful, to establish whether OPC can adopt the box. 	March	Rob Humby
<u>Awaiting information from RH. ; Clerk to ascertain usage</u>		
Action: Enforcement	By When:	By Whom:
<ul style="list-style-type: none"> Chairman to follow-up with Marwell Activity re construction of stables. Chairman to follow-up re additional signage at Activity Centre warning drivers to take greater care in exiting the centre. 	April/May	Chairman
<u>Revised plan to be prepared</u>		
Action: The Great War and D-Day Remembrance Projects.	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to arrange for landscaping work around the Stone 		Clerk
<u>Revised plan to be prepared</u>		
Action: Public transport	By When:	By Whom:
<ul style="list-style-type: none"> Council to consider with County and District Councillor Humby application by HCC to ensure rural villages have adequate public transport. 	May	Council/ Rob Humby
Action: Kerbing and verges	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to make enquires of HH as to repairs to kerbing at Pitcot Lane and damage to verges at corner of Jackmans/C9. 	May	Clerk
<u>Reported to HH</u>		
Action: Red Lane lock	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to make enquires as to who changed the lock and why. 	May	Clerk
<u>Awaiting report from Trevor Trigg</u>		
Action: Insurance	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to appoint Zurich as Council's insurance company for year beginning 1st June 2015. 	ASAP	Clerk
<u>Completed</u>		
Action: Non-agricultural vehicles	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to make enquiries in connection with large non-agricultural vehicles parked on two local farms. 	June	Clerk
Action: Sludge	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to make additional enquiries of the Environment Agency as to management of site. 	June	Clerk/JC
<u>EA now happy with site</u>		
Action: Marwell Wildlife improvements to bridleways	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to invite Marwell Wildlife Park to make a presentation to Council. 	June/July	Clerk
<u>In hand for September mtng</u>		
Action: Play Equipment	By When:	By Whom:
<ul style="list-style-type: none"> Councillor Tull to review (with Clerk) certain (non-urgent) points noted by the Inspector. 	June	Clerk
<u>Completed – minor repairs to be undertaken in due course.</u>		
Action: Swings at Play Ground	By When:	By Whom:
<ul style="list-style-type: none"> Clerk to arrange for bird protectors to be installed on Lengthsman's next visit. 	June/July	Clerk
<u>In hand.</u>		