

Owslebury Parish Council

Chairman: Councillor John Chapman

2nd January 2018

To Parish Councillors Paul Bowes, John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips and Gerry Tull

You are hereby summoned to attend the Parish Council meeting to be held on Monday 8th January 2018 at 7.30pm in the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

AGENDA
Owslebury Parish Council Meeting 8th January 2018
In the Parish Hall at 7.30pm.

Members of the public and press are invited to attend except for any specific item which is marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

- 1) **Apologies for absence.**
- 2) **To receive Disclosure of interests on Agenda Items.**
- 3) **To approve the Minutes of the Parish Council Meeting held on 4th December 2017.**
- 4) **To hear public questions and comments:-**
 - a) Planning applications: statements of intent from owners or agents and public comments;
 - b) Other agenda items – public comments.
- 5) **County and District Councillors reports.**
- 6) **Police and Neighbourhood Watch Reports.**
- 7) **Planning.**
 - a) To consider Planning Applications, if any (Note A).
 - b) To consider Planning Decisions, if any (note B).
 - c) To receive an update, if any, on Enforcement matters.
 - d) To consider developments in connection with the Eastleigh local plan.
 - e) To consider approach to SDNP re felling of ancient trees.
 - f) To consider any general matters.
- 8) **Highways.**
 - a) To receive an update on the Traffic Advisory Group.
 - b) To consider issues for discussion with Hampshire Highways.
 - c) To consider any general matters.
- 9) **Rights of Way**
 - a) To note any developments or issues in connection with rights of way.
 - b) To consider HCC 2018 cutting programme for parish.
 - c) To consider any general matters.
- 10) **Recruitment of Clerk and RFO.**
 - a) To confirm membership of Recruitment Advisory Committee.
 - b) To confirm job and person specifications.
- 11) **Finance, administration and statutory matters.**
 - a) To note payments made since the last meeting, receipts and to approve proposed payments.
 - b) To consider adequacy of estimated reserves at 31st March 2018.
 - c) To consider grants, if any, to local organisations.
 - d) To consider RFO's revised budget for 2018/9.
 - e) To consider the precept for 2018/19.
 - f) To review the Risk Register.
 - g) To review Emergency Control Plan for 2018.
 - h) To appoint Clerk as Data Protection Officer under the General Data Protection Regulation.
- 12) **To consider Clerk's Report (Note C).**
- 13) **Information exchange and Agenda items for next meeting.**
- 14) **To agree date of next council meeting (12th February 2018).**

Michael Cleary
Clerk and Responsible Financial Officer.
2nd January 2018
01962777313

NOTE A: PLANNING APPLICATIONS.

WCC 17/02909/HOU	Quest Lodge Low Hill Farm Portsmouth Road Fishers Pond
Proposal:	Conversion of garage to habitable space, porch extension and internal; alterations.
Comments by:	10/01/18

Any applications received between the date of the agenda and the meeting will be advised separately.

NOTE B: PLANNING DECISIONS

Decisions announced by SDNP or WCC between the date of the agenda and the meeting will be advised separately.

NOTE C: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: DBC check	By Whom:
<ul style="list-style-type: none">Clerk to arrange for contractor to undertake DBS check and Council to pay costs involved.	Clerk

In hand – for next season

Action: Benches	By Whom:
<ul style="list-style-type: none">Cllr Tull to provide bench	Cllr Tull

Defer for time being

Action: Parish Hall Advisory Committee.	By Whom:
<ul style="list-style-type: none">Clerk to set-up and prepared preliminary list of issues	Clerk

OPHMC to consider revisions to current constitution. Cttee 'on hold'

Action: Whaddon Lane ditch.	By Whom:
<ul style="list-style-type: none">Clerk to discuss with HH removal of mud.Clerk to make enquires of Marwell Wildlife re ownership of ditch	Clerk

Request made to HH again. Marwell may be able to assist – discussions in hand.

Action: Positioning of signs.	By Whom:
<ul style="list-style-type: none">Clerk to discuss with HH positioning of signs at Longwood Road junction and Portsmouth/Hurst Lane.	Clerk

Request made to HH; still awaiting response.

Action: ROW	By Whom:
<ul style="list-style-type: none">Clerk to discuss with HCC improvements to Red Lane path	Clerk

Request made to HCC; awaiting response.

Action: Play equipment.	By Whom:
<ul style="list-style-type: none">Cllr Page to inspect with Clerk, and Clerk to update and action rectification plan.	Cllr Page and Clerk

In hand for February/March

Action: Planning law.	By Whom:
<ul style="list-style-type: none">Clerk to make further enquiries of WCC and SDNP re potential development of brownfield sites for housing.	Clerk

Action: Hedges.	By Whom:
<ul style="list-style-type: none"> Councillor Martin to discuss with landowner. 	Cllr Martin
Action: Road sweep.	By Whom:
<ul style="list-style-type: none"> Clerk to discuss with District Councillor Ruffell and /or WCC 	Clerk
Action: ROW	By Whom:
<ul style="list-style-type: none"> Clerk to make further enquires re FP 23 and 50 	Clerk