

Owslebury Parish Council

Chairman: Councillor John Chapman

4th January 2016

To Parish Councillors Paul Bowes, John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips and Gerry Tull

You are hereby summoned to attend the Parish Council meeting to be held on Monday 11th January 2016 at 7.30pm in the Committee Room at the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

AGENDA
Owslebury Parish Council Meeting 11th January 2016
In the Committee Room, Parish Hall at 7.30pm

Members of the public and press are invited to attend except for any specific item which is marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

- 1) Apologies for absence.
- 2) To receive Disclosure of interests on Agenda Items.
- 3) To approve the Minutes of the Parish Council Meetings held on 14th December 2015.
- 4) To hear public questions and comments:-
 - a) Planning applications: statements of intent from owners or agents and public comments;
 - b) Other agenda items – public comments.
- 5) County and District Councillors reports.
- 6) Police Report.
 - a) To consider Police attendance at Annual Parish Meeting.
- 7) Planning.
 - a) To consider Planning Applications (Note A).
 - b) To consider Planning Decisions. (Note B).
 - c) To consider representation at Appeal hearing re Alpaca Meadow
 - d) To consider enforcement matters.
 - e) To receive an update on process for determining additional affordable housing in the parish.
- 8) Highways.
 - a) To consider outcome of discussions with HCC re traffic management.
 - b) To consider flood protection issues, including.
 - i) Whaddon Lane ditch and path.
 - ii) Lower Baybridge Lane ditch.
 - c) To consider any general matters.
- 9) Rights of Way
 - a) To receive an update of footpath 30 (Monarchs Way/Pilgrims Trail).
 - b) To receive an update on bridleway 501 (Stags Lane).
 - c) To consider any general matters.
- 10) Open spaces, Recreation and Play Grounds.
 - a) To receive an update on review of basketball facilities.
 - b) To consider any general matters.
- 11) Finance, administration and statutory matters.
 - a) To note payments made since last meeting, receipts and to approve proposed payments.
 - b) To consider S137 grants.
 - c) To consider renewal of subscriptions for 2016/17.
 - d) To consider estimate of outcome for 2015/16 and budget for 2016/17.
 - e) To determine Precept for 2016/17.
 - f) To consider investment of reserve funds in higher rate deposit accounts.
 - g) To review Risk Register.
 - h) To review Emergency Procedures Plan.
 - i) To consider any general matters.
- 12) To consider progress against goals set out in Parish Plan.
- 13) To consider Clerk's Report (Note C).
- 14) To consider adherence to Code of Conduct (Chairman).
- 15) Information exchange and Agenda items for next meeting.
- 16) Date of next meeting (8th February 2016 at 7.30pm).

Michael Cleary
Clerk and Responsible Financial Officer.
4th January 2016
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NOTE A: PLANNING APPLICATIONS.

SDNP/15/06344/HOUS and SDNP/15/06345/LIS	Marwell Farm House, Whaddon Lane, Owslebury
Proposal:	Conversion of cart shed/stable into holiday let accommodation (Affects the setting of a listed building).
Closing date (OPC):	14/01/16

Planning applications received between the date of the agenda and the meeting will be advised separately.
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NOTE B: PLANNING DECISIONS

No Planning decisions have been announced since the last Council meeting. Decisions announced between the date of the agenda and the meeting will be advised separately.

NOTE C: CLERK’S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Primary school	By Whom
<ul style="list-style-type: none"> Provide sign for school. Cllr Egerton to invite new head and/or Chair to attend an OPC meeting 	ME/Clerk
<u>Sign provided to school; Wendy Smith to be invited to OPC</u>	

Action: Request to land a helicopter on Glebe field	By Whom:
<ul style="list-style-type: none"> Parishioner to obtain further information and advise council by 31st January. 	Clerk

Action: Beech Grove kiosk	By Whom:
<ul style="list-style-type: none"> Clerk to acquire box subject to door being replaced and equipment being removed. 	Clerk
<u>BT has agreed to replace door, but timescale uncertain.</u>	

Action: Rights of Way	By Whom:
<ul style="list-style-type: none"> Councillor Tull to survey ROW accessible by tractor and to clear obstructions as necessary. Clerk to advertise through OIS and newsletter re parishioners reporting issues with footpaths to Clerk; Clerk to collate information and report back to Council 	Cllr Tull / Clerk
<u>OIS and Newsletter note circulated</u>	

Action: Dog fouling	By Whom:
<ul style="list-style-type: none"> Clerk to obtain ‘dual bin’ notices. Council to consider acquiring dog bin for the path leading to Owslebury Bottom. 	Clerk
<u>In hand</u>	

Action: Ditch clearing/ Lower Baybridge Lane pothole	By Whom:
<ul style="list-style-type: none"> Clerk to consider with HH repair of pothole and Whaddon Lane ditch clearance offer by Cllr Tull. 	Clerk
<u>HH notified re Whaddon ditch. HH agreed to bring forward repair to LBL pothole but timescale uncertain</u>	

Action: New benches on Recreation ground.	By Whom:
<ul style="list-style-type: none"> Clerk to research costs and bring forward proposal to Council. Cllr Egerton to discuss with 2 families concerned, plaques and related wording. 	Clerk/ME
<u>In hand</u>	

Action: Planning	By Whom:
<ul style="list-style-type: none"> • Clerk to make enquiries of Planning Officer re protection of agricultural land on the Long Ash site; • Clerk to write to SDNP re need to prevent land clearance as a means of avoiding planning conditions on proposed developments 	Clerk
<u>Written to Planning Officer and SDNP– awaiting replies. Written to CPRE seeking advice as to whom else to contact.</u>	
Action: Eastleigh Local Plan	By Whom:
<ul style="list-style-type: none"> • Clerk to make representations re traffic management and volume; • Clerk to inform parishioners of proposed housing developments 	Clerk
<u>Representation submitted and info to parish via OIS and Newsletter</u>	
Action: Stags Lane (Bridleway 501)	By Whom:
<ul style="list-style-type: none"> • Clerk to confirm with landowner ownership of the track; • C&DC Rob Humby to meet with Andy Smith re road safety and improvement of sight lines, prior to discussion/agreement with landowner; • Cllr Tull to provide names of horse riders unhappy with bridleway 	Clerk RH GT
Action: Bank tree.	By Whom:
<ul style="list-style-type: none"> • Clerk to arrange for pruning of tree; • Clerk to advise parishioners that this would be the final attempt to save the tree. 	Clerk
<u>OIS notice issued; detailed arrangements currently under review.</u>	
Action: Dog fouling	By Whom:
<ul style="list-style-type: none"> • Clerk to arrange for notices to be issued on OIS and in newsletter. 	Clerk
<u>In hand.</u>	
Action: Additional burial ground	By Whom:
<ul style="list-style-type: none"> • Clerk to report back on outcome of PCC discussion on Advisory Committee's recommendation. 	Clerk/PB
<u>Awaiting outcome of PCC meeting</u>	
Action: Location of basketball facilities	By Who0:
<ul style="list-style-type: none"> • Revise signage to clearly state restrictions in use of Play Area, and, in particular, closure of Play area from 1 hour after sunset or at a fixed time to be determined by Council; • discussion with the school re possible co-operation in use of facilities after school hours; • discussion with Owslebury Parish Hall Management Committee re possible use of area by the school side of the Hall as a basketball court, possibly in co-operation with the school and as a mixed sports facility; • discussion with WCC re timing of illumination of street light by the Play area – to be turned off after a set time, with ground lighting instead by the steps for H&S; • consider removing the basketball post for the winter months (but issue of noise may remain); 	Clerk ME PB Clerk Council
<u>On main agenda</u>	
Action: Play Equipment	By Whom:
<ul style="list-style-type: none"> • Councillor Tull to review certain (non-urgent) points noted by the Inspector. 	Clerk
<u>Completed – minor repairs to be undertaken in due course.</u>	