

Owslebury Parish Council

Chairman: Councillor John Chapman

4th February 2017

To Parish Councillors Paul Bowes, John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips and Gerry Tull

You are hereby summoned to attend the Parish Council meeting to be held on Monday 13th February 2017 at 7.30pm in the Committee Room at the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

AGENDA
Owslebury Parish Council Meeting 13th February 2017
In the Committee Room, Parish Hall at 7.30pm

Members of the public and press are invited to attend except for any specific item which is marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

- 17) To note apologies for absence.
- 18) To receive Disclosure of interests on Agenda Items.
- 19) To receive requests for dispensations for disclosable pecuniary interests (if any)
- 20) To approve the Minutes of the Council Meeting held on 9th January 2016.
- 21) To hear public questions and comments:-
 - a) Planning applications: statements of intent from owners or agents and public comments;
 - b) Other agenda items – public comments.
- 22) County and District Councillors reports.
- 23) Police & Neighbourhood Watch reports.
 - a) To receive Police report.
 - b) To consider any matters arising from Neighbourhood Watch reports.
- 24) To consider adoption of proposed constitution of the Southern Parishes Group.
- 25) Planning.
 - a) To consider Planning Applications (Note A).
 - b) To consider Planning Decisions (Note B).
 - i) To receive an update re Pembers Hill Farm planning application.
 - ii) To consider developments in connection with the Eastleigh local plan.
 - c) To consider enforcement matters.
 - i) To receive an update (if any) re Hydes Barn.
 - ii) To receive an update (if any) in connection with Woodland View Stables.
 - d) To receive an update (if any) on affordable housing.
 - e) To receive an update on SDNP proposed settlement boundary for the parish.
 - f) To consider any general matters.
- 26) Highways.
 - a) To consider listing and reporting of potholes.
 - b) To consider a litter pick.
 - c) To approve amendments to Parish Emergency Plan.
 - d) To note proposed signage on Whites Hill and approve any related expenditure.
 - e) To consider future participation in the Lengthsman Scheme.
 - f) To consider any general matters.
- 27) Rights of Way
 - a) To receive an update on recent improvements to rights of way.
 - b) To consider any general matters.
- 28) Open spaces, Recreation and Play Grounds.
 - a) To consider additional benches for the Recreation Ground.
 - b) To consider requesting by-law to prohibit dogs on Recreation Ground.
 - c) To authorise replacement of lock on Red lane gate, and related expenditure.
 - d) To approve appointment of auditor for Play Area.
 - e) To consider any general matters.
- 29) Finance, administration and statutory matters.
 - a) To reimburse RFO for payment to 1 and 1 Ltd re service contract for website.
 - b) To note payments made since last meeting, receipts and to approve proposed payments.
 - c) To review the risk register.
 - d) To review the fixed assets register.
 - e) To review insurance requirements.
 - f) To approve roll-over of 12 month deposit with Lloyds Bank.
 - g) To approve policy for, and use of, reserves.
 - h) To consider any general matters.
- 30) To consider Clerk's Report (Note C).
- 31) To consider adherence to Code of Conduct.
- 32) Information exchange and Agenda items for next meeting.
- 33) To agree date of next council meeting (13th March 2017 at 7.30pm, Owslebury Parish Hall).

Michael Cleary
Clerk and Responsible Financial Officer.
4th February 2017
01962 777313

NOTE A: PLANNING APPLICATIONS.

SDNP 17/00088/FUL	Marwell Wildlife Park
Proposal:	Two pre fabricated single storey units and associated infrastructure to provide reptile and Aquatic Isolation and Rearing units.
Closing date (OPC):	15/02/17

SDNP 17/00074/FUL	1 Bottom Pond Cottages Morestead Hill
Proposal:	Change of use of field to site two shepherd huts for the purpose of letting during the months of March - October.
Closing date (OPC):	15/02/17

SDNP 17/00238/FUL	Marwell Wildlife Park
Proposal:	A permanent 33.44sq. m. fridge freezer unit and two permanent 7.43sq. m. shipping containers to provide additional food storage space; and two temporary 14.86sq. m. stacked portable buildings to create an office and mess room.
Closing date (OPC):	13/02/17

SDNP/17/00297/LIS	2 Yew Tree Cottages , Whites Hill,
Proposal:	Removal of modern brick fireplace and concrete render and repair of inglenook fireplace. Repair the inglenook. No alterations to the original format are intended, but we wish to repair it like-for-like
Closing date (OPC):	13/02/17

Applications received before the meeting will be published on the notice board and on the Owslebury Information Service.

NOTE B: SDNP/WCC PLANNING DECISIONS.

At the date of this agenda SDNP had not notified the Council of any planning decisions since the last Council meeting.

NOTE C: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: Recreation Ground	By Whom:
<ul style="list-style-type: none"> Dragon's teeth to be installed on bank at Recreation Ground. 	PP/GT
<u>Temporary measures taken pending installation of teeth</u>	

Action: Staggs Gate pond	By Whom:
<ul style="list-style-type: none"> Clerk to review boundaries; 	Clerk
<u>In hand – search arranged and maps being reviewed.</u>	

Action: Traffic management.	By Whom:
<ul style="list-style-type: none"> Councillor Egerton to discuss with school governors and seek their support. Chairman to write to parents and to parishioners. 	ME/JC/ Clerk
<u>Agreed to hold-back for time being</u>	

Action: Bridleway from Greenhill to Red Lane	By Whom:
<ul style="list-style-type: none"> Clerk to inspect and assess. 	Clerk
<u>In hand</u>	

Action: Gate on Glebe field.	By Whom:
<ul style="list-style-type: none"> Councillor Bowes to reflect on need for replacement. 	PB

Action: Swing seat.	By Whom:
<ul style="list-style-type: none"> • .Clerk to acquire swing seat. 	Clerk
<u>Awaiting second opinion on need to replace.</u>	
Action: Drainage and environment	By Whom:
<ul style="list-style-type: none"> • Clerk to seek advice of Environment Agency. 	Clerk
Action: Traffic management.	By Whom:
<ul style="list-style-type: none"> • .Chair and Clerk to meet with County Councillor Humby 	Clerk/JC
<u>Meeting to be set-up after RH has met with policy team</u>	
Action: .Hedge by Glebe field ROW	By Whom:
<ul style="list-style-type: none"> • .Clerk to arrange for overhanging branches to be removed. 	Clerk
<u>Landowner's agent informed and contractor arranged to cut</u>	
Action: HCC cutting programme	By Whom:
<ul style="list-style-type: none"> • .Clerk to select five routes 	Clerk
<u>Done</u>	
Action: Open spaces	By Whom:
<ul style="list-style-type: none"> • .Councillor Tull to provide possible benches for councillors to consider. 	Cllr Tull
<ul style="list-style-type: none"> • Clerk to thank Christmas lights committee 	Clerk
<ul style="list-style-type: none"> • Clerk to discuss 'window issue' with Sports Club 	Clerk