

Owslebury Parish Council

Chairman: Councillor John Chapman

1st February 2016

To Parish Councillors Paul Bowes, John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips and Gerry Tull

You are hereby summoned to attend the Parish Council meeting to be held on Monday 8th February 2016 at 7.30pm in the Committee Room at the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

AGENDA
Owslebury Parish Council Meeting 8th February 2016
In the Committee Room, Parish Hall at 7.30pm

Members of the public and press are invited to attend except for any specific item which is marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

- 1) Apologies for absence.
- 2) To receive Disclosure of interests on Agenda Items.
- 3) To approve the Minutes of the Parish Council Meetings held on 11th January 2016 (enclosed).
- 4) To hear public questions and comments:-
 - a) Planning applications: statements of intent from owners or agents and public comments;
 - b) Other agenda items – public comments.
- 5) County and District Councillors reports.
- 6) Police Report.
- 7) Planning.
 - a) To consider Planning Applications (Note A).
 - b) To consider Planning Decisions. (Note B).
 - c) To receive an update on attendance at Appeal hearing re Alpaca Meadow
 - d) To consider enforcement matters.
 - e) To receive an update on process for determining additional affordable housing in the parish.
- 8) Highways.
 - a) To receive an update on flood risk review in Owslebury Bottom (Cllr Humby, Environment Agency and Hampshire Highways)
 - b) To consider issues in connection with waste lorries using Baybridge and Lower Baybridge Lanes and related damage to verges and passing places.
 - c) To consider participation in the 'Clean for the Queen' litter pick initiative.
 - d) To consider any general matters.
- 9) Rights of Way
 - a) To receive an update on bridleway 42a (by Whaddon Lane ditch).
 - b) To receive an update on pruning of Glebe and Bank trees.
 - c) To consider any general matters.
- 10) Open spaces, Recreation and Play Grounds.
 - a) To receive an update on review of basketball facilities (proposed signage enclosed).
 - b) To determine request to land helicopter on the Glebe field.
 - c) To consider any general matters.
- 11) Community services.
 - a) To note purchase of telephone kiosk and to consider maintenance and future use.
 - b) To consider any general matters.
- 12) Finance, administration and statutory matters.
 - a) To note payments made since last meeting, receipts and to approve proposed payments.
 - b) To authorise transfer of funds from 30 day account to Treasurer's account;
 - c) To authorise investment of £25,000 in Lloyds 1 year term deposit account.
 - d) To review fixed assets register and confirm sums insured (enclosed).
 - e) To consider appointment of auditor for 2016/17 onwards (enclosed).
 - f) To consider any general matters.
- 13) To consider attendance at Hampshire and Isle of Wight devolution workshop 1st March.
- 14) To consider progress against goals set out in Parish Plan (enclosed).
- 15) To consider Clerk's Report (Note C).
- 16) To consider adherence to Code of Conduct.
- 17) Information exchange and Agenda items for next meeting.
- 18) To agree date of next council meeting (14th March 2016 at 7.30pm).and the Annual Parish Meeting (16th May 2016).

Michael Cleary
Clerk and Responsible Financial Officer.
4th January 2016
01962777313

NOTE A: PLANNING APPLICATIONS.

SDNP/15/06323/FUL	Marwell Wildlife
Proposal:	Modifications to the existing Into Africa building (Giraffe house), extension and re-fencing of the external giraffe hardstand with associated landscaping, replacement of the existing raised boardwalk with an extended boardwalk, modification to the existing Heart of Africa (Buffalo) building and new boardwalk to exit path through a (Bongo) paddock and screen to primate enclosure along northern footpath.
Closing date (OPC):	9 th February 2016

SDNP/15/06171/FUL	Penny's Acre, Lower Farm Whaddon Lane
Proposal:	Erection of stables
Closing date (OPC):	9 th February 2016

SDNP/15/06486/FUL	Matterley, Alresford Road, Ovington SO24 0HU
Proposal:	Change of use of land from agricultural to temporary mixed agricultural and summer festivals and endurance running events use, including retention of wooden structures within woodland associated with festival use.
Closing date (OPC):	17 th February 2016

Planning applications received between the date of the agenda and the meeting will be advised separately.
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NOTE B: PLANNING DECISIONS

SDNP/15/04495/FUL	Telephone Exchange, Main Road Owslebury
Proposal:	To move an air handling unit from inside the telephone exchange to outside, in order to create more space. This unit will be fixed to the wooden wall of the exchange using cantilever brackets.
Outcome:	Refused

SDNP 15/04516/FUL	Treetops, Marwell Wildlife Park
Proposal:	Change of use from restaurant (A3) to D1 including modification of external fencing, internal fit out the erection of timber viewing platform, erection of entrance porch and new windows to be fitted
Outcome:	Approved

SDNP 15/04168/FUL	Upper Baybridge Farm, Baybridge Farm Road
Proposal:	Change of use of existing barn to ancillary residential accommodation for Upper Baybridge Farm.
Outcome:	Withdrawn

Decisions announced between the date of the agenda and the meeting will be advised separately.

NOTE C: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Primary school	By Whom
<ul style="list-style-type: none"> • Cllr Egerton to invite new head and/or Chair to attend an OPC meeting 	Clerk

Wendy Smith invited to OPC

Action: Rights of Way	By Whom:
<ul style="list-style-type: none"> • Councillor Tull to survey ROW accessible by tractor and to clear obstructions as necessary. • Clerk to advertise through OIS and newsletter re parishioners reporting issues with footpaths to Clerk; • Clerk to collate information and report back to Council 	Cllr Tull / Clerk

OIS and Newsletter note circulated – no responses to date. Reminder notes to be issued

Action: Dog fouling	By Whom:
<ul style="list-style-type: none"> • Clerk to obtain 'dual bin' notices. • Council to consider acquiring dog bin for the path leading to Owslebury Bottom. 	Clerk

Action: New benches on Recreation ground.	By Whom:
<ul style="list-style-type: none"> • Clerk to research costs and bring forward proposal to Council. • Cllr Egerton to discuss with 2 families concerned, plaques and related wording. 	Clerk/ME

In hand

Action: Planning	By Whom:
<ul style="list-style-type: none"> • Clerk to make enquiries of Planning Officer re protection of agricultural land on the Long Ash site; • Clerk to write to SDNP re need to prevent land clearance as a means of avoiding planning conditions on proposed developments 	Clerk

Written to Planning Officer and SDNP– Planning Officer confirmed agri land had been taken into account..

Action: Stags Lane (Bridleway 501)	By Whom:
<ul style="list-style-type: none"> • Clerk to confirm with landowner ownership of the track; • C&DC Rob Humby to meet with landowner and OPC re: improvement of sight lines; • Cllr Tull to provide names of horse riders unhappy with bridleway 	Clerk RH GT

Action: Monarchs Trail	By Whom:
<ul style="list-style-type: none"> • Clerk to update Council on outcome of grant application when known. 	Clerk

Gant being considered by HCC at mid-February meeting

Action: Bank tree.	By Whom:
<ul style="list-style-type: none"> • Clerk to arrange for pruning of tree; • Clerk to advise parishioners that this would be the final attempt to save the tree. 	Clerk

OIS notice issued; pruning booked for spring.

Action: Additional burial ground	By Whom:
<ul style="list-style-type: none"> • Clerk to report back on outcome of PCC discussion on Advisory Committee's recommendation. 	Clerk/PB

Awaiting outcome of PCC meeting

Action: Play Equipment	By Whom:
<ul style="list-style-type: none"> • Councillor Tull to review certain (non-urgent) points noted by the Inspector. 	Clerk

Completed – minor repairs to be undertaken in due course.

Action: Unauthorised construction	By When:	By Whom:
<ul style="list-style-type: none"> • Clerk to make enquiries of landowner. 	February	Clerk

Action: Basketball	By When:	By Whom:
<ul style="list-style-type: none"> • Clerk to arrange for signage on main gate as well as within the Play area restricting use of Play area; • activity to be monitored for 2 months for anti-social behaviour; • if the problems persist, Basketball facility to be removed without further warning. The Council very much hoped this extreme measure would not be required; • Clerk to advise users, parishioners via OIS, Newsletter and Noticeboard of above decision. 	ASAP	Clerk

On main agenda

Action: Recreation Ground.	By When:	By Whom:
<ul style="list-style-type: none"> • Councillor Chapman and Clerk to determine how many teeth required and from which source; • Councillor Tull to install teeth on Baybridge Lane side of Recreation Ground. 	February/ March	JC/GT/ Clerk

Action: Owslebury Information Service.	By When:	By Whom:
<ul style="list-style-type: none"> • Councillor Martin to overview procedures (including security arrangements) for OIS. 	February/ March	WM/Clerk