

Owslebury Parish Council

Chairman: Councillor John Chapman

7th December 2015

To Parish Councillors John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips and Gerry Tull

You are hereby summoned to attend the Parish Council meeting to be held on Monday 14th December 2015 at 7.30pm in the Committee Room at the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

AGENDA
Owslebury Parish Council Meeting 14th November 2015
In the Committee Room, Parish Hall at 7.30pm

- 1) Apologies for absence.
- 2) To receive Disclosure of interests on Agenda Items.
- 3) To approve the Minutes of the Parish Council Meetings held on 9th November 2015.
- 4) To consider candidate(s) for co-option.
- 5) To hear public questions and comments:-
 - a) Planning applications: statements of intent from owners or agents and public comments;
 - b) Other agenda items – public comments.
- 6) County and District Councillors reports.
- 7) Police Report.
 - a) To consider police surgery at Parish Hall.
- 8) Planning.
 - a) To consider Planning Applications (Attachment A).
 - b) To consider Planning Decisions. (Attachment B).
 - c) To consider representation at Appeal hearing re Alpaca Meadow
 - d) To consider enforcement matters.
 - e) To receive an update on process for determining additional affordable housing in the parish.
- 9) Highways.
 - a) To note increasing concerns about traffic volume and recent significant accidents.
 - b) To consider outcome of discussions with HCC re traffic management.
 - c) To consider any general matters.
- 10) Rights of Way
 - a) To receive an update of footpath 30 (Monarchs Way/Pilgrims Way).
 - b) To receive an update on bridleway 501 (Staggs Lane).
 - c) To consider any general matters.
- 11) Open spaces, Recreation and Play Grounds.
 - a) To consider Play area inspection report.
 - b) To consider location of basketball facilities.
 - c) To determine arrangements for 2016 grass cutting.
 - d) To receive an update on pruning of sycamore tree ('Bank tree') and copper beech tree on the Glebe field, and related funding.
 - e) To approve use of Glebe field for Christmas event organised by OMCA;
 - f) To consider continuing problem of dog waste in parish.
 - g) To note use of Glebe field for cycling event to be held on 4th June 2016.
 - h) To consider any general matters.
- 12) Burial Ground
 - a) To receive an update from the Burial Ground Advisory Committee.
- 13) Finance, administration and statutory matters.
 - a) To note payments made since last meeting, receipts and to approve proposed payments.
 - b) To approve transfer of OIS mail server provider from HCC to Mail Chimp.
 - c) To consider S137 grants.
 - d) To consider renewal of subscriptions for 2016/17.
 - e) To consider any general matters.
- 14) To consider Clerk's Report (Attachment C).
- 15) To consider adherence to Code of Conduct (Chairman).
- 16) Information exchange and Agenda items for next meeting.
- 17) Date of next meeting (11th January 2016 at 7.30pm).

Michael Cleary
Clerk and Responsible Financial Officer.
7th December 2015.

ATTACHMENT A: PLANNING APPLICATIONS.

No planning applications have been notified to the Clerk.

Planning applications received between the date of the agenda and the meeting will be advised separately.
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ATTACHMENT B: PLANNING DECISIONS

SDNP/15/04875/ HOUS	Red Lodge, Belmore Lane	Single storey rear extension to replace existing conservatory plus pergola structure to connect to existing and new chimney to living room.	Approved
SDNP/15/04875/ HOUS	Long Ash, Pitcot Lane	Application for the demolition of the existing bungalow and erection of a two storey replacement dwelling (Resubmission)	Approved

Planning decisions announced between the date of the agenda and the meeting will be advised separately.

ATTACHMENT C: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Primary school	By Whom
<ul style="list-style-type: none"> • Provide sign for school. • Cllr Egerton to invite new head and/or Chair to attend an OPC meeting 	ME/Clerk
<u>In-hand.</u>	
Action: Request to land a helicopter on Glebe field	By Whom:
<ul style="list-style-type: none"> • Parishioner to obtain further information and advise council by 31st January. 	Clerk
Action: Beech Grove kiosk	By Whom:
<ul style="list-style-type: none"> • Clerk to acquire box subject to door being replaced and equipment being removed. 	Clerk
<u>BT has agreed to replace door, but timescale uncertain.</u>	
Action: Local Plan Part 2	By Whom:
<ul style="list-style-type: none"> • Clerk to submit comment in connection with traffic management 	Clerk
<u>Completed</u>	
Action: Quiet lanes.	By Whom:
<ul style="list-style-type: none"> • Clerk to advise HCC of Council's withdrawal from the Quiet Lanes pilot. 	Clerk
<u>Completed</u>	
Action: Rights of Way	By Whom:
<ul style="list-style-type: none"> • Councillor Tull to survey ROW accessible by tractor and to clear obstructions as necessary. • Clerk to advertise through OIS and newsletter re parishioners reporting issues with footpaths to Clerk; • Clerk to collate information and report back to Council 	Cllr Tull / Clerk
<u>OIS and Newsletter note circulated</u>	
Action: Stag Lane pond.	By Whom:
<ul style="list-style-type: none"> • Clerk to ascertain extent proposed work to remove excess vegetation. 	Clerk
<u>Tidy up of pond only – no major works or urbanisation</u>	
Action: Basketball play area	By Whom:
<ul style="list-style-type: none"> • Chairman and Clerk to consider practical options including: <ul style="list-style-type: none"> • additional signage/restrictions in hours of play; • OIS/Newsletter appeals for community assistance; • potential closure of area • alternative sites, taking into account H&S and public liability; • potential longer term outside teenager/adult facilities. 	Clerk/JC
Action: Dog fouling	By Whom:
<ul style="list-style-type: none"> • Clerk to obtain 'dual bin' notices. • Council to consider acquiring dog bin for the path leading to Owslebury Bottom. 	Clerk
<u>In hand</u>	
Action: Ditch clearing/ Lower Baybridge Lane pothole	By Whom:
<ul style="list-style-type: none"> • Clerk to consider with HH repair of pothole and Whaddon Lane ditch clearance offer by Cllr Tull. 	Clerk
Action: New benches on Recreation ground.	By Whom:
<ul style="list-style-type: none"> • Clerk to research costs and bring forward proposal to Council. • Cllr Egerton to discuss with 2 families concerned, plaques and related wording. 	Clerk/ME
Action: Investment accounts.	By When:
<ul style="list-style-type: none"> • Clerk to research potential investment accounts (up to two year lock-in) 	December/January