

**Owslebury Parish Council**

**Chairman: Councillor John Chapman**

**31<sup>st</sup> July 2017**

To Parish Councillors Paul Bowes, John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips and Gerry Tull

You are hereby summoned to attend the Parish Council meeting to be held on Monday 7th August 2017 at 7.30pm in the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

**AGENDA**  
**Owslebury Parish Council Meeting 7<sup>th</sup> August 2017**  
**In the Parish Hall at 7.30pm.**

*Members of the public and press are invited to attend except for any specific item which is marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.*

- 135) **Apologies for absence.**
- 136) **To receive Disclosure of interests on Agenda Items.**
- 137) **To receive requests for dispensations for disclosable pecuniary interests (if any).**
- 138) **To approve the Minutes of the Parish Council Meeting held on 10<sup>h</sup> July 2017.**
- 139) **To receive a presentation from Hastoe on local affordable housing.**
- 140) **To hear public questions and comments:-**  
a) Planning applications: statements of intent from owners or agents and public comments;  
b) Other agenda items – public comments.
- 141) **County and District Councillors reports.**
- 142) **Police and Neighbourhood Watch Reports.**
- 143) **Planning.**  
a) To consider Planning Applications (Note A).  
b) To consider Planning Decisions (note B).  
c) To consider developments in connection with the Eastleigh local plan.  
d) To consider Enforcement matters.  
e) To consider SDNP's request for potential infrastructure projects.  
f) To consider any general matters.
- 144) **Highways.**  
a) To receive a report on visit to Buriton and Clanfield re approach to traffic calming.  
b) To consider measures to restrict volume and speed of traffic.  
c) To consider points to discuss with HCC at proposed September meeting.  
d) To consider any general matters.
- 145) **Rights of Way**  
a) To note any developments or issues in connection with rights of way.  
b) To consider any general matters.
- 146) **Open spaces, Recreation and Play Grounds.**  
a) To receive an update on proposed use of kiosk in Beech Grove.  
b) To consider repairs to gate at entrance to Glebe field.  
c) To consider any general matters.
- 147) **Finance, administration and statutory matters.**  
a) To note payments made since last meeting, receipts and to approve proposed payments.  
b) To consider note from WCC re Members allowances.  
c) To consider any general matters.
- 148) **To consider Clerk's Report (Note C).**
- 149) **To consider adherence to Code of Conduct.**
- 150) **Information exchange and Agenda items for next meeting.**
- 151) **To agree date of next council meeting (11<sup>th</sup> September 2017).**

Michael Cleary  
Clerk and Responsible Financial Officer.  
31<sup>st</sup> July 2017  
01962777313

## NOTE A: PLANNING APPLICATIONS.

The Clerk has not received notice from SDNP or WCC of any new planning applications since the last parish council meeting. Any applications received between the date of the agenda and the meeting on 7<sup>th</sup> August will be advised separately.

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## NOTE B: PLANNING DECISIONS

Decisions announced by SDNP or WCC between the date of the agenda and the meeting will be advised separately.

## NOTE C: CLERK'S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: .Low lying branches	By Whom:
<ul style="list-style-type: none"><li>.Clerk to choose contractor provided cost no more than £200.</li></ul> <u>S. Comley instructed and installed.</u>	Clerk

Action: Staggs Gate pond	By Whom:
<ul style="list-style-type: none"><li>Clerk to review boundaries;</li></ul> <u>Search completed; historic maps to be reviewed.</u>	Clerk

Action: Traffic management.	By Whom:
<ul style="list-style-type: none"><li>Councillor Egerton to discuss with school governors and seek their support.</li><li>Chairman to write to parents and to parishioners.</li></ul> <u>Agreed to hold-back for time being</u>	ME/JC/ Clerk

Action: DBC check	By Whom:
<ul style="list-style-type: none"><li>Clerk to arrange for contractor to undertake DBS check and Council to pay costs involved.</li></ul> <u>In hand – September/October</u>	Clerk

Action: Benches	By Whom:
<ul style="list-style-type: none"><li>Cllr Tull to provide bench</li></ul> <u>Defer for time being</u>	Cllr Tull

Action: Unauthorised occupation.	By Whom:
<ul style="list-style-type: none"><li>Clerk/Cllr to make further enquiries.</li></ul>	Clerk

Action: Illegal burning of obnoxious materials	By Whom:
<ul style="list-style-type: none"><li>Clerk to make enquiries.</li></ul> <u>No progress made – legitimate owner of parcel of land denies any such burning. Local resident keeping a watch for further examples and will try to obtain registration number</u>	Clerk

Action: Inappropriate use of land.	By Whom:
<ul style="list-style-type: none"><li>Clerk to report to Enforcement.</li></ul> <u>Completed – enforcement officer inspected land and concurs with council's concerns and has now opened a file on the matter.</u>	Clerk

Action: Hilly Close.	By Whom:
<ul style="list-style-type: none"> <li>Clerk to discuss with Cllr Ruffell involvement of WCC in review of parking arrangements.</li> </ul>	Clerk

In-hand

Action: Red Lane surface improvement	By Whom:
<ul style="list-style-type: none"> <li>Photographs of damaged Lane surface to be provided to HCC via Clerk;</li> <li>Landowner approval to be obtained;</li> <li>Consent to be obtained from HH for proposed work;</li> <li>Council to determine extent of financial commitment to such improvement, and contractor arrangements;</li> <li>Grant application to be submitted;</li> <li>Council to give final approval to commencement of work.</li> </ul>	Cllr Page Clerk Clerk Council  Clerk Council

Awaiting photographs before proceeding further.

Action: Footpath 23	By Whom:
<ul style="list-style-type: none"> <li>Clerk to contact HCC/landowner re footpath surface and signage</li> </ul>	Clerk

Reported to HCC who intend to take forward.

Action: Parish Hall Advisory Committee.	By Whom:
<ul style="list-style-type: none"> <li>Clerk to set-up and prepared preliminary list of issues</li> </ul>	Clerk

OPHMC to consider revisions to current constitution. Cttee 'on hold'.

Action: Eastleigh Borough Council local plan.	By Whom:
<ul style="list-style-type: none"> <li>The Chairman to consider writing to the leaders of HCC and SDNP and possibly Minister to stress potential impact on local area and concerns over management of the issues involved.</li> </ul>	Cllr Chapman

Completed.

Action: Traffic related matters.	By Whom:
<ul style="list-style-type: none"> <li>The Chairman to consider writing to the press/MP to highlight problems and the need for action;</li> <li>Cycle clubs to be contacted to request assistance in spreading the word about dangerous behaviour in Owslebury;</li> <li>Consultant used by other parishes to be approached for fresh ideas.</li> <li>The Chairman and Cllr Martin to review the actions taken at Buriton and Clanfield parishes re traffic calming measures.</li> </ul>	Cllr Chapman Clerk  Clerk Cllrs Chapman and Martin

Partly on agenda for main August meeting.

Action: Excess vegetation.	By Whom:
<ul style="list-style-type: none"> <li>Improve sight lines at junction of Mare Lane and Hazeley Road;</li> <li>Consider with the landowner cutting back of a bush at the junction of Longwood Road and Morestead Road, and repairs to the fence.</li> </ul>	Clerk

No progress as yet re Hazeley Road – Twyford clerk does not start work until September.  
Landowner contacted re Longwood crossroads and has repaired fence. Grass now needs cutting.

Action: Recreation Ground trees.	By Whom:
<ul style="list-style-type: none"> <li>Cllr Phillips to inspect for leaf miner and report back to Council.</li> </ul>	Cllr Phillips

Inspected and agreed to burn leaves in autumn. Shd deal adequately with the problem.