

Owslebury Parish Council

Chairman: Councillor John Chapman

2nd April 2016

To Parish Councillors Paul Bowes, John Chapman, Mark Egerton, Will Martin, Roger Page, Paul Phillips and Gerry Tull

You are hereby summoned to attend the Parish Council meeting to be held on Monday 11th April 2016 at 7.30pm in the Committee Room at the Parish Hall, Owslebury. The agenda for the meeting is attached.

Michael Cleary - Clerk to the Council

AGENDA
Owslebury Parish Council Meeting 11th April 2016
In the Committee Room, Parish Hall at 7.30pm

Members of the public and press are invited to attend except for any specific item which is marked confidential on the agenda. The press and public may not speak when the Council is in session, but they can make points or ask questions in the allocated time during the questions from members of the public item on the agenda. Background papers are available for viewing by appointment before the meeting. They will be circulated to Councillors in the days before the meeting.

- 1) Apologies for absence.
- 2) To receive Disclosure of interests on Agenda Items.
- 3) To approve the Minutes of the Parish Council Meeting held on 14th March 2016.
- 4) To hear public questions and comments:-
 - a) Planning applications: statements of intent from owners or agents and public comments;
 - b) Other agenda items – public comments.
- 5) County and District Councillors reports.
- 6) Police Report.
- 7) The Ship Inn.
 - a) To consider whether to submit an expression of interest in the purchase of the leasehold interest.
- 8) Planning.
 - a) To consider Planning Applications (Note A).
 - b) To consider Planning Decisions (Note B).
 - c) To consider enforcement matters.
 - d) To consider proposed changes to planning law and regulations.
- 9) Highways.
 - a) To receive an update on proposed appointment of a traffic consultant.
 - b) To confirm participation in the HCC Lengthsman Scheme for 2016/17.
 - c) To receive an update on proposed meeting between OPC, landowner and HH (re Staggs lane).
 - d) To receive an update on concerns in connection with disposal of slurry in the parish.
 - e) To consider any general matters.
- 10) Rights of Way
 - a) To receive an update on improvements to Whaddon Lane ditch.
 - b) To consider any general matters.
- 11) Open spaces, Recreation and Play Grounds.
 - a) To consider request to undertake work on the pond at Staggs Gate.
 - b) To consider acquisition of additional benches for Recreation ground.
 - c) To consider refurbishment of benches on Recreation Ground, Glebe Field and Play area.
 - d) To consider any general matters.
- 12) Community services.
 - a) To consider future use of kiosk in Beech Grove.
 - b) To consider any general matters.
- 13) Burial ground.
 - a) To receive clarification on the PCC's conclusion on the options for an additional burial ground, and to consider next steps.
- 14) Finance, administration and statutory matters.
 - a) To note payments made since last meeting, receipts and to approve proposed payments.
 - b) To approve Section 1, 'Annual Governance Statement 2015/16', of the Annual Return, and to authorise the Chairman and Clerk/RFO to sign the statement on behalf of the Council.
 - c) To note preliminary financial outcome for 2015/16 and variances against budget.
 - d) To confirm the virement of funds from individual budget accounts in surplus to those in deficit.
 - e) To confirm reserves policy and ear-marked reserves at 31st March 2016.
 - f) To consider disposal of the Council's lawnmower.
 - g) To consider purchase of latest edition of 'Arnold Baker on Local Council Administration'.
 - h) To consider request for a S137 grant to a local organisation;
 - i) To consider any general matters.
- 15) To consider Clerk's Report (Note C).
- 16) To consider adherence to Code of Conduct.
- 17) Information exchange and Agenda items for next meeting.
- 18) To consider items for possible inclusion on agenda for Annual Parish Meeting on 16th May 2016.
- 19) To agree date of next council meeting (9th May 2016 at 7.30pm).

Michael Cleary
Clerk and Responsible Financial Officer.
2nd April 2016
01962777313

NOTE A: PLANNING APPLICATIONS.

SDNP 16/01082/LIS	Chestnut House Main Road Owslebury
Proposal:	Construct new stud partition and remove fireplace.
Closing date (OPC):	12 th April 2016
SDNP 16/01263/FUL	Hensting Hall, Hensting Lane, Owslebury
Proposal:	To convert existing storage space and garages to a second two bedroom dwelling, by extending it on the footprint of the adjoining bull pens.
Closing date (OPC):	14 th April 2016
SDNP/16/00692/CND	Matterley Farm Alresford Road Ovington
Proposal:	Application to remove conditions 1 and amendment of condition 3 of SDNP/14/00354/CND, removal of Conditions 1, 2 and amendment to condition 3 of 08/02622/FUL.
Closing date (OPC):	22 nd April 2016

Planning applications received between the date of the agenda and the meeting will be advised separately.
:

NOTE B: PLANNING DECISIONS

None since the last meeting.

Decisions announced by SDNP or WCC between the date of the agenda and the meeting will be advised separately.

NOTE C: CLERK’S REPORT ON ACTIONS ARISING FROM THE MINUTES NOT INCLUDED ELSEWHERE ON AGENDA.

Action: Rights of Way	By Whom:
<ul style="list-style-type: none"> • Councillor Tull to survey ROW accessible by tractor and to clear obstructions as necessary. • Clerk to advertise through OIS and newsletter re parishioners reporting issues with footpaths to Clerk; • Clerk to collate information and report back to Council 	Cllr Tull / Clerk

OIS and Newsletter note circulated – 1 response to date. Reminder notes to be issued

Action: Bank tree.	By Whom:
<ul style="list-style-type: none"> • Clerk to arrange for pruning of tree; • Clerk to advise parishioners that this would be the final attempt to save the tree. 	Clerk

OIS notice issued; pruning booked for spring.

Action: Play Equipment	By Whom:
<ul style="list-style-type: none"> • Councillor Tull to review certain (non-urgent) points noted by the Inspector. 	Clerk

minor repairs to be undertaken in due course.

Action: Basketball	By Whom:
<ul style="list-style-type: none"> • activity to be monitored for 2 months for anti-social behaviour; • if the problems persist, Basketball facility to be removed without further warning. The Council very much hoped this extreme measure would not be required; 	Clerk

Action: Owslebury Information Service.	By Whom:
<ul style="list-style-type: none"> • Councillor Martin to overview procedures (including security arrangements) for OIS. 	WM/Clerk

Action: Recreation Ground	By Whom:
<ul style="list-style-type: none"> Dragon's teeth to be installed on bank at Recreation Ground. 	PP/GT

In hand.

Action: Financial matters	By Whom:
<ul style="list-style-type: none"> Clerk to arrange continuation of insurance cover at the appropriate time for agreed amounts shown in fixed assets register; Clerk to arrange for Council to opt-in to SAAA scheme 	Clerk

matters in-hand

Action: Affordable housing	By Whom:
<ul style="list-style-type: none"> Clerk to advise WCC/ActionHants to issue questionnaire. 	Clerk

Action: Grips and ditches	By Whom:
<ul style="list-style-type: none"> Clerk to establish cost of clearing of grips and ditches 	Clerk

Action: FP 30	By Whom:
<ul style="list-style-type: none"> Clerk to establish with HCC that HCC would maintain the footpath. 	Clerk

Completed – HCC will maintain the FP

Action: Play area	By Whom:
<ul style="list-style-type: none"> Clerk to arrange for cleaning and repair of matting in swing area; Clerk to arrange for edging re roundabout. 	Clerk

Action: Enforcement/planning	By Whom:
<ul style="list-style-type: none"> Clerk to make enquiries re change of use of land in Hensting Lane, and planning infringements at Woodland Stables and concern as to animal welfare. 	Clerk

In hand – awaiting reports