

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
8<sup>th</sup> NOVEMBER 2010  
AT 7.45 PM IN OWSLEBURY PARISH HALL**

**PRESENT**

Chairman: Cllr Mr A Manship

Councillors: Mr J Chapman, Mr M Cryer, Mr R Page, Mr M Pallant, Mrs P Sharpe & Mr G Tull

**IN ATTENDANCE**

County Councillor: Mr P Mason

District Councillor: Mr R Humby

PC Clive Barham

Clerk: Mrs E Manship

**186/10 APOLOGIES**

District Councillor: Mr L Ruffell

**187/10 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS**

- Agenda item 15 – Whites Hill Farm – Cllr Tull declared a Personal Interest
- Agenda item 12 – Christmas Lights – Request for Donation – Cllr Chapman declared a Personal Interest

**188/10 CONFIRMATION OF THE MINUTES**

The minutes of the meeting held on 11<sup>th</sup> October 2010 had been circulated. The Chairman signed the minutes.

**189/10 POLICE CONSTABLE REPORT**

**a) Occurrence Summary for Owslebury Parish – Monday 11<sup>th</sup> October 2010 – Monday 8<sup>th</sup> November 2010**

This summary gives a simple snapshot of those incidents occurring within the parish, which are most liable to affect local residents. It is not intended to be a complete list of all occurrences recorded; identities are omitted. For detailed statistics by post code, please see the Hampshire Constabulary website:

<http://www.hampshire.police.uk> scroll down to the bottom left of the page, and in the CADDIE space enter the post code of the area of interest.

- ***Suspicious person***

Fawley Lane, Morestead

8:25pm Thursday 14<sup>th</sup> October 2010

Sound of screaming (like a young woman) heard coming from a dark, isolated rural area. Police attended but nothing found. Members of a Scout group known to have been in the area, which may have had a bearing... (44100436933)

- ***Theft of metal field gates***

Whaddon Lane, Owslebury

Between 6pm Saturday 16<sup>th</sup> October 2010 – 8:50am Sunday 17<sup>th</sup> October 2010

Overnight, two galvanised metal field gates stolen from field entrance. (44100440635)

- ***Suspicious person***

Longwood Dean Lane, Owslebury

2:05pm Sunday 24<sup>th</sup> October 2010

Male seen in horse paddock; when approached by a local person, male ran to a nearby pick-up truck which was driven off towards Blackdown crossroads. Pick-up registration no. similar to NL56 FLJ. (44100451127)

- ***Burglary non-dwelling***

Baybridge Lane, Owslebury

Between 6pm Monday 25<sup>th</sup> October 2010 – 8:30am Tuesday 26<sup>th</sup> October 2010

Overnight, garden workshop broken into by forcing door. Various tools taken along with several bottles of champagne & wine. [Being linked with two similar non-dwelling burglaries the same night, one at Greenhill as below, & the other in Bramdean.] (44100453705)

- **Burglary non-dwelling**

Greenhill, Upham

Between 8:30pm Monday 25<sup>th</sup> October 2010 – 07:50am 26<sup>th</sup> Tuesday October 2010

Overnight, three stables, two sheds, and two vehicles in grounds of large house entered; power tools and small change stolen. (44100453583)

- **Suspicious vehicle**

10pm Wednesday 27<sup>th</sup> October 2010

Baybridge

White Renault Master van driven to isolated farm. When challenged by local person, the two male occupants claimed they were looking for Bishops Waltham as they had to go and look at a dog. Registration no. of van T208 RBX [no current registered keeper]. (44100456194)

- **Suspicious person**

Jackman's Hill, Morestead

9:45am Thursday 4<sup>th</sup> November 2010

Two males seen by occupant of house in isolated rural area trespassing in an adjacent field. (44100470097)

Anyone with information that might assist police enquiries into these or other crime incidents is requested to make contact by phoning 0845 045 45 45. Alternatively, information can be given to Crime Stoppers (anonymous & free) on 0800 555 111.

PC178 Clive Barham (Beat Officer) & PS Dorian Chapman.

Meon Valley Safer Neighbourhoods Team, Meon Valley Police Station, Hoe Road, Bishops Waltham. S032 1DS.

Tel: 0845-045-45-45. Ext. 643-234. Fax: 023-8074-5307

Email: [clive.barham@hampshire.pnn.police.uk](mailto:clive.barham@hampshire.pnn.police.uk) Mobile: 079-0110-2498

Email: [dorian.chapman@hampshire.pnn.police.uk](mailto:dorian.chapman@hampshire.pnn.police.uk) Mobile: 079-0110-2292

PC24208 Jon Radcliffe, Countryside & Wildlife Crime Officer

Email: [winchester.countryside@hampshire.pnn.police.uk](mailto:winchester.countryside@hampshire.pnn.police.uk)

Tel: 0845-045-45-45. Ext. 643-126.

**b) Halloween**

PC Barham was pleased to confirm that no problems were reported to the Police in regard to Halloween in Owslebury.

**c) Police Changes**

PC Barham confirmed PCSO Helen Carthew had taken up her position in Winchester. PCSO Sarah-Louise McCulloch is joining the team covering Owslebury.

**190/10 TO HEAR PUBLIC QUESTIONS AND COMMENTS**

**a) Planning Applications – Statement of Intent from Owner or Agent and Public Comments**

**i) Planning Application 10/02563/FUL – Marwell Manor Farm, Portsmouth Road, Fishers Pond**

The landowner confirmed their wish to make permanent their log cabin and to add an extension to provide additional living accommodation, farm office / store. This would enable her to take on more of the administration from her home. The landowner confirmed that all their beef is sold locally, they have invested in the site and their business is sustainable.

**b) Any General Matters – regarding items on the agenda**

**i) Longwood Crossroads**

Further to the presentation at the previous meeting, Mr Emmans registered his objection to the proposal to split the land in order to create a staggered junction. The Chairman confirmed that the Council had not heard yet which proposal the Officers favoured. However, he understood Mr Emman's position and it would be minuted.

**ii) Christmas Lights**

Mr Greenslade, speaking on behalf of the Christmas Lights Working Party, reported that as the previous arrangement for using caterary wires attached to the electricity poles will not now be possible, an alternative method will be utilised this year. The intention is to hang the existing lights from private trees throughout the main part of the village and retain the existing string at Longwood by using trees at either end supplemented by the temporary erection of scaffolding poles.

Seven candidate trees have been identified, with a number of others as possibilities, the owners have agreed to their use and will also provide power. The prominent Copper Beech tree on the Glebe field will add considerably to the overall effect if the Parish Council will kindly grant permission for its use?

Additional expense will be incurred this year, apart from the usual consumables and insurance, the existing cables will have to be reworked with additional extension cable, connectors and timers to be purchased. Mr Greenslade anticipates the costs involved will be in the order of £100 plus VAT. Additional bulbs will also be required. Owing to the availability of finance, purchase of these will have to be staggered. 15 watt LED bulbs cost about £2 per bulb. Around 50 bulbs as a minimum are required per tree (around £100 per tree). Mr Greenslade confirmed that any donation the Parish Council felt able to make would be much appreciated.

**iii) Whites Hill Farm**

Cllr Tull stated that discussions with regard to the future of Whites Hill Farm should have started years ago. If people had listened to him the village would have had a sports field by now. The most important thing is to start talking and engage. He stated he refused to leave the meeting when the item was discussed. He stated: "I will sit here, not talk and make a note of the stupid mistakes you all make."

**191/10 MATTERS ARISING FROM THE MINUTES**

**a) To request Mr Dunford cut back the overgrown hedges surrounding bridleway 12 - AM**

Cllr Manship confirmed that he had spoken to Hampshire Highways who had subsequently visited the site and confirmed that Mr Dunford had cut back the hedge. They commended the work and confirmed vision is now much improved. Cllr Tull stated that insufficient had cut back.

**b) To notify Rights of Way regarding overgrown footpath behind the school**

Cllr Manship confirmed that the overgrown hedge had been cut back. It was not known who had completed this task but he thanked them for their contribution.

**c) Date for 3<sup>rd</sup> Lay-by in Whaddon Lane – to follow up**

Cllr Manship confirmed that Richard Peach has signed the order for this to take place. He had requested that this is installed before Christmas but this has not been confirmed.

**d) To arrange a site meeting for Martin Wiltshire to meet with Cllrs Chapman, Ruffell, Sharpe and Tull to discuss a Virtual Footpath – Clerk**

The Clerk read an e-mail received from Martin Wiltshire: -

"Thank you for your email regarding the safety of pedestrians walking along the road between the Ship Inn Public House and Hilly Close and I apologise for the delayed response. I have copied your email to Mandy Ware to draw attention to your request not to repaint the edge lines along the section of road referred to above. In view of the relatively good road safety record, which exists at this location, my Traffic Management colleagues, led by Mandy, would be best placed to provide further advice on this particular matter. Mandy and her team are currently engaged in the delivery of the schemes within the 2010/11 Traffic Management programme and therefore it maybe sometime before this issue can be discussed with your Council in more detail. Nevertheless I am sure that Mandy will be in touch at the earliest opportunity, as soon as workload commitments and resources allow, to discuss your Councils concerns further. I trust this information is of assistance to your Council."

Cllr Tull stated that currently parents transport their kids 200 metres by car.

**e) Annual Meeting of Parish Transport Representatives – Saturday 6<sup>th</sup> November 2010**

Cllr Cryer attended the meeting. The presentation covered transport issues over a wide area, right down to Cornwall. Out of 310 services covering the region, 37 have the support of HCC and could therefore be affected by the spending cuts. No local information was provided regarding how the cuts will affect rural transport. It was not possible to ascertain at this time how the intended cuts will affect Owslebury.

**f) Planning Application 10/00583/FUL – Marwell Wildlife – Feedback from Planning Committee 28<sup>th</sup> October 2010 (if able to attend)**

Cllr Pallant attended the meeting. He was informed that as 24 hours notice had not been received of the Council's wish for a representative to speak and the length of time a previous item on the agenda was taking, it would not be possible for him to speak. Cllr Pallant confirmed he had stayed at the meeting for a considerable amount of time and found it an informative experience. Unfortunately, owing to a previous engagement he was unable to hear the above application, though he subsequently understood it had been agreed.

**g) WDAPC – ADM – Thursday 21<sup>st</sup> October – Feedback – JC (if able to attend)**

Cllr Chapman and Cllr Manship confirmed they had been unable to attend.

**h) Provision of Grit Bins co-ordinated by Hampshire Highways**

The Clerk reported that Chris Wilson had confirmed 3 of the 7 grit bins requested by Owslebury had been agreed. The Clerk confirmed that the Parish Council had requested 2 of these – in Beech Grove and in Baybridge Lane. The 3<sup>rd</sup> also in Baybridge Lane is actually in the Parish of Upham. She had notified the Clerk.

The Clerk confirmed she had again requested agreement for the other 5 grit bins but to date had not had a reply. Cllr Mason confirmed he had taken forward requests from other parishes, some of which had not had any agreed, and would also take our request forward. Cllr Tull confirmed a grit bin could be purchased for £65 and perhaps the Parish Council should just go ahead and purchase some. Cllr Mason agreed to ascertain the legality of this with Hampshire Highways (placing the bin on the edge of the highway, using grit / salt on the highway etc. for insurance purposes.

Action:	By When:	By Whom:
• To request Chris Wilson purchase additional bins for Owslebury, in line with the request of parishioners, forwarded by the Clerk	13/12/10	C.Cllr PM
• To look into the legalities of the Parish Council purchasing Grit Bins	13/12/10	C.Cllr PM
• To place as a standing item on future agendas.	13/12/10	Clerk

**192/10 COUNTY AND DISTRICT COUNCILLOR REPORTS**

Cllr Humby explained to the Chairman that he had assured the landowners of Woodland View Stables that if they attended the meeting they would be able to speak to the Council within Public Questions and Comments. As the landowners had just arrived he asked the Chairman's agreement to close the meeting to enable them to speak. The Chairman agreed.

**193/10 TO HEAR PUBLIC QUESTIONS AND COMMENTS**

**a) Planning Applications: 10/01673/FUL & 10/01674/FUL – Woodland View Stables – Parish Council**

**Objection**

The landowners raised their concern regarding point 3 (of 5 reasons for objection) within the Parish Council report submitted to WCC Planning Department. This reads as follows: -

“ The Council is extremely concerned that recent improvements made are not sufficient to remove concerns raised by neighbours and professionals in relation to application ref.: 09/01918/FUL in the following letters: letter of objection by Mr & Mrs Lacy from Dell Paddocks; Comments by Riverside Veterinary Surgery; Jill Lee, Planning Officer. We would ask that a thorough inspection is made by appropriately qualified personnel regarding numbers of dogs and the conditions on site before any move is made to grant this application.”

The landowners confirmed the letters of objection were related to application 09/01918/FUL and that having discussed their proposals with the neighbours they now had their full support. A letter was provided, written by D Lacey, confirming full support for the landowners to have a mobile home on the site, with alterations as discussed and certain conditions laid out and agreed.

The Clerk confirmed that at the time of discussing these applications the Council had not been made aware of this letter. The Council has to consider each application on the evidence presented and with no evidence to indicate that neighbours concerns were alleviated the Council suggested to WCC, thought point 3, that this was investigated.

The Clerk confirmed the importance of the letter from D Lacey being forwarded to the Planning Officer. The landowners confirmed they would action this. The Clerk confirmed she would e-mail the Planning Officer to clarify the Parish Council's intention in this comment.

Action:	By When:	By Whom:
• To e-mail the Planning Officer to clarify the intention of the Parish Council in their comments	13/12/10	Clerk

Cllr Tull asked the landowner for their telephone number. The Chairman re-opened the meeting.

## 194/10 COUNTY AND DISTRICT COUNCILLOR REPORTS

### b) Hampshire County Council response to the Spending Cuts

Cllr Mason stated that he was extremely depressed about the number of letters being sent out to HCC staff and the Police inviting voluntary redundancy. Culture and Communities and Children's Services particularly affected. Positions are being deleted and interviews for a reduced number of jobs are underway. A petition of 6,000, from a population of 13,500 in Alton was forwarded to the Culture and Communities Committee to save Alton museum staff but further to a vote it was agreed 4 museums would lose their staff.

### c) WACA AGM

Cllr Mason reported that he had attended the WACA AGM. They raised their concern regarding the lack of funding available to support community activities.

### d) Councillor Grant

Councillor Mason confirmed he still had funds available within his £10k pot. He very kindly agreed to support Owslebury Christmas Lights with a donation of £400.

Action:	By When:	By Whom:
• To forward an application form to the Clerk for Mr Greenslade	ASAP	C.Cllr. PM

### e) Blue Lamp Trust

Cllr Mason confirmed he was a Trustee for the Blue Lamp Trust, established to promote and enhance community safety in Hampshire. Maximum grants are £5k. The website is now live: <http://www.bluelamptrust.org.uk/>

### f) Blueprint

Cllr Humby re-emphasised the importance of the Blueprint Consultation. This is a real opportunity for communities to shape the future of their own community. He talked through the work taking place in neighbouring villages – workshops, leaflet drops, questionnaires and agreed to forward information to the Clerk to support the Parish Council take this forward in Owslebury.

## 195/10 HIGHWAYS

### a) Hedges Blitz

#### i. Baybridge

Cllr Cryer confirmed contact with Andrew Rigg who had provided a map indicating the fields he owned in Baybridge. Mr Rigg has confirmed the relevant hedges in Baybridge Lane will be cut at some point between December and February dependent on the Contractors timetable. As a farmer with a contract with Natural England / DEFRA for countryside management, Mr Rigg is restricted to cutting the hedges once every two years and also obliged not to cut until January to avoid destroying the berry crop which is an important food source for over-wintering birds. Derogation is of course available for roadside hedges on the grounds of highway safety, but he is obliged to record reasons for cutting outside contract timings. Mr Rigg hopes that with the barrier up at Red Lane 'incidents' will be few, but appreciated Cllr Cryer's offer to keep an eye on things.

Cllr Cryer confirmed contact with Mr Farnell of Marwell House who had been very accommodating and confirmed that his hedge bordering Lower Baybridge Lane would be cut during the week commencing 31<sup>st</sup> October 2010.

#### ii. Marwell / Thompsons Lane Area

Cllr Chapman confirmed that the majority of hedges in the Hurst Lane / Whaddon Lane area had been cut.

#### iii. Whites Hill / Jackmans Hill / Main Road Area

Cllr Tull confirmed that he was monitoring the situation and would keep nudging landowners.

The Chairman thanked Councillors for their work.

### b) Longwood Crossroads

The Chairman reported that speaking with Cllr Ruffell earlier in the week he understood planning permission has still not been applied for to remove the hedges at Longwood Crossroads. Cllr Chapman felt this to be totally unacceptable and suggested the Parish Council alert the press if this does not happen within the next two weeks. All agreed. Cllr Mason confirmed he would speak with Hampshire Road Safety Team tomorrow.

Action:	By When:	By Whom:
<ul style="list-style-type: none"> <li>To speak with Hampshire Road Safety Team as to why planning permission had not been applied for to remove the hedges at the Longwood Crossroads</li> </ul>	09/11/10	C.Cllr. PM
<ul style="list-style-type: none"> <li>To follow up the Road Safety Team's preferred option to improve the safety of the junction as no response as yet received.</li> </ul>	13/12/10	Clerk

**c) Whaddon Lane**

Cllr Manship reported that the speed restriction signs in Whaddon Lane had been turned around, indicating 60mph to drivers entering the village and 30mph on departure. He confirmed he had corrected this, tightened the bolts and informed PC Barham.

**d) Flooding**

Cllr Tull reported no action following his e-mail to Colin Taylor regarding areas of highway that regularly flood. The Clerk confirmed that a new officer within Hampshire Highways had been in touch to discuss work to alleviate the flooding at the Hazeley Road / Jackmans Hill junction and she will contact him to see whether he can also help with the other areas of concern.

Action:	By When:	By Whom:
<ul style="list-style-type: none"> <li>To request support from Hampshire Highways to alleviate flooding</li> </ul>	13/12/10	Clerk

**e) Speeding**

Cllr Chapman raised his continued concern regarding vehicles speeding through the village. Cllr Cryer confirmed vans and contractors speed along Lower Baybridge Lane at 4.30am. Cllr Sharpe confirmed vehicles speed around bends at 6am in the dark, believing no one would be there.

Action:	By When:	By Whom:
<ul style="list-style-type: none"> <li>PC Barham to see what he can do</li> </ul>	13/12/10	PC Barham

**196/10 RIGHTS OF WAY**

No new matters

**197/10 DRAFT BUDGET 2011/12**

The Clerk presented the draft budget for 2011/12. Papers circulated to Cllrs prior to the meeting included: -

- Draft Budget for 2011/12, giving the comparison to 2009/10 and 2010/11.
- Income and Expenditure breakdown for 2010/11 to date
- Income and Expenditure for ring fenced finances for the Parish and Toddler Group for new playground equipment
- Council Tax banding information, comparing Parish Council precepts across Winchester District
- Letter from WCC confirming their funds for voluntary organisations were likely to be reduced and suggesting parishes may wish to increase their precepts to enable support to voluntary organisations within their parishes that Winchester may not in the future be able to support.

The Clerk summarised the following notable changes and proposals: -

Income

- The precept to be increased by £1,000 to £18,000. This was indicated as required last year, following a precept freeze the year before, to cover the raise in inflation and the extended services the Council had taken on over the past few years. The precept is set at about the right level, in comparison with other parishes supporting a similar population.
- The sports club fees to the Cricket and Football Clubs are increased by £5 per year, to £95 per annum. The Council has always wished to keep these as low as possible. These prices compare extremely favourably to similar fees across the district.
- There will not be any website donations from local businesses this year. Donations in previous years, on the suggestion of Cllr Tull, had been accepted from businesses placing their details within the Business Section of the Website, to cover the costs of website and to contribute to the play equipment fund. However, after the initial year the Council felt they did not wish pursue this.

### Voluntary Donations

- That voluntary donations to village organisations to support general expenditure remain the same and these organisations are notified in advance to support their planning: -
  - St Andrew's Church - £100
  - Morestead Church - £50
  - Owslebury Newsletter - £100
  - Toddler Group Play Area Equipment Fund - £200
- That finances are set aside for village organisations who may request support on an 'as needs' basis e.g.
  - Parish Hall - £100
  - Christmas Lights - £100
- That finances are set aside to support organisations based outside Owslebury who support our parish e.g.
  - CAB - £150
  - Victim Support - £100
  - Hampshire Youth Band - £50

### Subscriptions

- That these remain the same

### Community Assets

- Items purchased on behalf of the community continue to increase e.g. dog bins, play area equipment, notice boards, barriers to protect Baybridge Lane and the recreation ground etc. have been purchased over the last couple of years. This is the right direction. The knock on affect is increased insurance and maintenance costs but money has been set aside to support this. A small sum has been set aside to support maintaining the BT Telephone Box should it ever be required.

### Administrative Expenditure

- Working in the public sector, the Clerk confirmed she has not received an inflationary-based pay rise this year as per the Government's recommendation. For audit purposes the Clerk requested that in line with her contract an increment be agreed. Salary and on-costs are expected to be about the same in 2010/11 as in 2009/10.
- Administrative expenditure has increased this year, notable is the rise in meeting costs as the Parish Hall had to increase its charges – however this is money invested in the local community so is not of major concern. Election costs had to be paid this year, even though no vote was required. Stationary costs are anticipated to be down, following the purchase of the LaserJet printer.
- An increase to the Chairman's expenses was agreed last year from £18 - £20 per quarter. The Council in recognition of additional costs incurred agreed this allowance e.g. telephone calls, printer cartridges etc. The Chairman did not take this raise last year. The Clerk proposed this be introduced as from April 2011.

### Finance Set Aside for Projects

- £16,750 remains in the Country Kerbing pot. Increasing pressure to spend or reallocate this finance is being received from the Audit Commission. Once the Whaddon Lane Kerbing Project is completed the Council is advised to re-look at the future of these funds
- £600 per year was agreed as a donation towards St Andrew's Wainscote Project for a period of 5 years (2007/08 – 2011/12). The Clerk is expecting an imminent request to release these funds to cover recent invoices.

### Councillors Comments

- Cllr Tull stated that nearly half of the precept was spent on the Clerk's salary and administrative expenditure. The Clerk confirmed the Council agreed the Clerk's hours in recognition of the work required. The Clerk's increment was questioned but agreed. (Note for the minutes: The Clerk's hours are in line with other parishes with a similar population. The Clerk's salary accounts for approximately one third of the precept. On-costs and administrative expenditure approximately 15%. The Clerk's salary scale is lower than that expected by HALC for parishes with a similar population. The Clerk undertakes considerable hours on a voluntary basis in addition to her financed hours)
- Cllr Tull stated that the budget should be cut across the board by 10%. Cllr Page asked Cllr Tull what in particular he would suggest is reduced. Cllr Tull felt everything should be cut and that the Clerk should negotiate all costs. The Clerk confirmed that for all major expenditure 3 quotes were obtained for Council agreement. Costs for play area equipment are always negotiated. HCC and WCC have fixed costs for services delivered e.g. Street lighting and dog bin collection. Cllr Tull stated that the Clerk should negotiate all these costs. Cllr Page stated that the Clerk had prepared the budget in consideration of how much items cost in practice and this should be accepted.

- Question was raised as to whether the Chairman's allowance is a fixed amount or a budget. The Clerk confirmed a fixed allowance to cover the duties of a Chairman. (Note for the minutes: Whilst an allowance to the Chairman is a nationally advised allowance for related expenditure, the Chairman used his last quarter allowance to purchase winter flowering plants for the garden in Hilly Close).
- All the above proposals put forward by the Clerk were agreed.

### 198/10 PROPOSAL TO MOVE JANUARY MEETING FROM 10<sup>TH</sup> – 17<sup>TH</sup> JANUARY 2010

The Council has found in previous years that owing to many organisations closing down over the Christmas period it is sensible to move the meeting back a week. This proposal was unanimously agreed.

Action:	By When:	By Whom:
• To notify professionals / organisations that need to know, of the new date	13/12/10	Clerk

### 199/10 CHRISTMAS LIGHTS

The Chairman asked Cllr Chapman to leave the meeting owing to prejudicial interests. Cllr Chapman believed he had personal interests but on further request, left the room. (Note for the minutes: WCC Democratic Services have confirmed that any Councillor with involvement in an organisation or voluntary group has personal interests. If a request for financial support is made by that organisation or group then Councillors also have prejudicial interests)

The Clerk confirmed that the requirements of the Council's Insurance Company had been forwarded to Mr Greenslade who had agreed on behalf of the working party to uphold them. The Council agreed for the tree on the Glebe Field to be used for Christmas Lights.

The Council agreed a donation of £100 towards Owslebury Christmas Lights

The Chairman proposed that the Clerk ascertain from the Auditor, whether the Council can purchase the lights on behalf of the working party and reclaim the VAT, to be used for the purchase of additional bulbs.

Action:	By When:	By Whom:
• To ascertain from the auditor whether the above is permitted.	13/12/10	Clerk

### 200/10 BLUEPRINT

Cllr Manship, Cllr Pallant and the Clerk attended the Blueprint presentation arranged by Cllr Humby at Durley Village Hall on 20<sup>th</sup> October. The Clerk confirmed she had forwarded information about Blueprint to the Owslebury Newsletter. The Council agreed to arrange two Parish workshops, on a Friday 26<sup>th</sup> November (evening) and Saturday 27<sup>th</sup> November (morning). Fliers to be delivered to every home within the Parish. A planning meeting to be arranged for Monday 15<sup>th</sup> November (evening). All Cllrs to attend.

Action:	By When:	By Whom:
• Attend Blueprint Workshop Planning Meeting	15/11/10	All Cllrs & Clerk
• Produce and Print 330 fliers – sufficient for every house in the parish plus a few spare, plus notices for the boards	15/11/10	Clerk
• Request attendance from WCC of a Strategic Planning Officer at the planning meeting and the two workshops	15/11/10	Clerk
• Book the Parish Hall for the above events	ASAP	Clerk

### 201/10 GLASS RECYCLING BINS IN BEECH GROVE

The Chairman reported that further to discussion between Cllr Ruffell and David Boardman the bottle banks, removed by Martin Taylor, had been replaced. A further meeting at the site is to be arranged between David Boardman, Martin Taylor, Cllr Ruffell and Cllr Manship.

Action:	By When:	By Whom:
• To arrange the above meeting	13/12/10	C Cllr LR

**202/10 WHITES HILL FARM**

The Chairman asked Cllr Tull to leave the meeting owing to prejudicial interests. Cllr Tull refused and moved his chair to sit in the public area. Cllr Manship confirmed that following advice from WCC Democratic Services on the various options in this situation, he planned to pass on this agenda item. (Note for the Minutes: WCC Democratic Services have confirmed that Cllr Tull has prejudicial interests as he owns land adjacent to Whites Hill Farm and the purpose of the discussion is the future of the site which could perceivably affect the value of Cllr Tull's land. In addition, Cllr Tull has, on occasion, undertaken work for Jonathan Humphrey. Again, as finance is involved Cllr Tull is considered to have prejudicial interests in this regard.)

Action:	By When:	By Whom:
• To write to Pro-vision to explain why it had not been possible to discuss this item	13/12/10	Clerk

**203/10 PLANNING**

**a) To discuss planning applications**

<b>10/02462/FUL:</b>	<b>Dell Croft, Hensting Lane, Owslebury. Winchester. SO21 1LE</b>
<b>Proposal:</b>	Construction of second timber holiday chalet for let 11 months per year
<b>Closing Date WCC:</b>	<b>19<sup>th</sup> November 2010</b>
<b>Closing Date OPC:</b>	Monday 8 <sup>th</sup> November 2010 @ Parish Council meeting
<b>Previous Applications:</b>	05/02563/FUL – application refused

**OPC Comment:** Object. Whilst it would be well screened and unobtrusive, the Council felt that nothing had changed since the previous application and there was no justification for an additional dwelling within the countryside 11 months of the year.

<b>10/02563/FUL:</b>	<b>Marwell Manor Farm, Portsmouth Road, Fishers Pond, Eastleigh. SO50 7HF</b>
<b>Proposal:</b>	Permanent retention of agricultural workers dwelling allowed on ref.: 07/01717/FUL; single storey extension to provide additional living accommodation, farm office / store.
<b>Closing Date WCC:</b>	<b>15<sup>th</sup> November 2010</b>
<b>Closing Date OPC:</b>	Monday 8 <sup>th</sup> November 2010 @ Parish Council meeting
<b>Previous Applications:</b>	07/01717/FUL – application for mobile home permitted

**OPC Comment:** Support. This is clearly a requirement to enable a local farming family to retain and develop a farming business, which has proven its sustainability. A condition should be an agricultural tie. Cllr Chapman raised his concern as to the type of building, a log cabin rather than a house. Cllr Page confirmed this was the landowner's choice 3 years ago in ensuring they met planning legislation. He confirmed it was a good quality log cabin and will last. It is tucked away, sitting well within the site to meet the need. (Cllr Pallant left the room half way through the above discussion when he realised he was a neighbour and had a prejudicial interest)

**b) To hear planning decisions**

<b>10/02201/FUL:</b>	<b>The Dean, Main Road, Owslebury. SO21 1LN</b>
<b>Proposal:</b>	Single storey front extension and two storey rear extension
<b>Decision:</b>	<b>Application Permitted</b>

<b>10/02264/FUL:</b>	<b>Christmas Cottage, Belmore Lane, Owslebury. SO21 1JW</b>
<b>Proposal:</b>	Two storey extension to rear of existing detached garage
<b>Decision:</b>	<b>Application Permitted</b>

<b>10/02098/FUL:</b>	<b>Longstone, Main Road, Owslebury. SO21 1LP</b>
<b>Proposal:</b>	Erection of detached single storey double garage in front garden
<b>Decision:</b>	<b>Application Permitted</b>

<b>10/01920/FUL:</b>	<b>Land off Hatchley Lane, Upham</b>
<b>Proposal:</b>	Replacement stables (this application may affect the setting of a public right of way)
<b>Decision:</b>	<b>Application Permitted</b>

**204/10 ENFORCEMENT ISSUES**

**a) Any new enforcement matters**

No New Cases

**b) Land to the South of Church Cottage, Pitcot Lane**

Cllr Tull stated he wished to talk about the ridiculous enforcement case against Mr Taylor. The Chairman asked Cllr Tull not to raise this item. (Council's are advised it is generally not appropriate to discuss 'open enforcement cases' in a meeting with the public present.) Cllr Tull said that he would raise it, it was an absolute abortion. The Clerk reminded Cllr Tull that as Mr Taylor's agent he had prejudicial interests. Cllr Tull repeated that he would talk about it and that the Clerk was totally out of order reporting to Enforcement that Mr Taylor lived on the site. The Chairman confirmed that a resident had informed him of the caravan on Mr Taylor's site and asked that this be raised with Enforcement. The Clerk confirmed this was normal practice, it was not personal to Mr Taylor. (The normal practice of the Council, often requested by Councillors is to notify Enforcement if a caravan appears in the countryside. Enforcement investigate, seeking to identify early whether a caravan is being lived in or used as a mess room, to prevent an additional home in the countryside long term through this route.) Cllr Tull accused the Chairman of lying. The Chairman refuted this. Cllr Tull stated Neil March had informed him of this and that Neil March would not lie. The Chairman was a liar. The Chairman asked Cllr Tull not to take this conversation any further. Cllr Tull stated much time and money had been wasted on this case as all of it is untrue.

**c) Oak Tree Farm, Baybridge Lane**

Cllr Tull raised the enforcement case against Oak Tree Farm. The Clerk informed Cllr Tull that Neil March had mentioned to her that he (Cllr Tull) had confirmed the landowner was a client of his and on this basis he had prejudicial interests. Cllr Tull stated that he was not a client, he had done some work for him. Cllr Tull stated that Neil March had no right to share this information with the Clerk and he would be making a formal complaint.

**205/10 TO CONSIDER MATTERS ARISING FROM CORRESPONDENCE RECEIVED: FOR INFORMATION ONLY**

**a) The Hampshire Playing Fields Association – AGM – Tuesday 9<sup>th</sup> November 2010 at 1.30pm (GT/PS)**

Cllr Sharpe is no longer able to attend. Cllr Tull stated he couldn't attend.

Action:	By When:	By Whom:
• Clerk to send apologies	ASAP	Clerk

**b) City Council Budget 2011/12 – Meeting – Thursday 9<sup>th</sup> December 2010 in the Walton Room, Guildhall, Winchester at 6.30pm**

Action:	By When:	By Whom:
• Cllr Chapman and Cllr Cryer to attend	09/11/10	JC / MC

**d) CPRE Seminar – Enhance Your Parish – Wed 10<sup>th</sup> November 2010 (GT & JC)**

Action:	By When:	By Whom:
• The Clerk to deliver details to Cllrs Chapman and Tull	09/11/10	Clerk

**206/10 AGENDA ITEMS FOR THE NEXT MEETING**

- a) CPRE Seminar – Enhance Your Parish – Wed 10<sup>th</sup> November 10 (GT & JC attending) Feedback at December meeting
- b) Southampton Airport Community & Stakeholder Conference – Southampton University Sports Grounds, Wide Lane, Southampton – Friday 19<sup>th</sup> November 2010 – 1.45pm – 4.30pm (MP attending) Feedback at December meeting)
- c) Basic Planning Training – Thursday 25<sup>th</sup> November – 7.30 – 9.00pm – Nightingale Room, Wellow village Hall, Buttons Lane, West Wellow, Romsey. (AM attending)

**207/10 FINANCE**

Payments were approved in accordance to the budget: -

November 2010 Finances

Voucher	Amount (£)	Payee	Purpose
64	30.00	TLC Online	Web site maintenance – September 2010
65	1.50	Mrs N Turner	Materials for Play Area
66	405.72	Cannon	September 2010
67	116.64	Aon	Addition of Frecklton Play Structure and Upgrade of Swings to Insurance Policy
68	100.00	St Andrews Church	Donation towards general maintenance 2010/11
69	50.00	Morestead Church	Donation towards general maintenance 2010/11
70	100.00	Owslebury Newsletter	Donation towards running costs 2010/11
71	763.36	E A Manship	Clerks Salary and Expenses – October 2010
72	244.49	HMRC	Clerk's PAYE and NI – October 2010
73	223.06	HCC	Clerk and OPC Pension Contributions – October 2010
74	18.00	A Manship	Chairman's Expenses – August – October 2010
75	3273.55	Playdale	Freckleton Play Structure (2 <sup>nd</sup> instalment)
76	61.88	E A Manship	Printer Cartridges
77	784.90	Wicksteed	New chains and seats for swings (work undertaken, awaiting invoice)
78	3031.50	Playdale	Freckleton Play Structure (3 <sup>rd</sup> instalment)
79	989.05	Playdale	Freckleton Play Structure (VAT on 1 <sup>st</sup> instalment)

**208/10 DATE OF THE NEXT PARISH COUNCIL MEETING**

The next Parish Council Planning meeting will be held on **Monday 8<sup>th</sup> November 2010 at 7.45pm**

The meeting closed at 10.30 pm

Chairman..... Date.....