

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
10th MAY 2010
AT 9.15 PM IN OWSLEBURY PARISH HALL**

PRESENT

Chairman: Cllr Mr A Manship
Councillors: Mr J Chapman, Mr R Page, Mrs P Sharpe, Mr G Tull

IN ATTENDANCE

PC Clive Barham
Clerk: Mrs E Manship

73/10 APOLOGIES

County Councillor: Mr P Mason
District Councillors: Mr L Ruffell and Mr R Humby
PCSO Helen Carthew

74/10 ELECTION OF CHAIRMAN FOR THE YEAR 2010/11

Cllr Page nominated Cllr Manship for Chairman. Cllr Chapman seconded this. There were no further nominations. Cllr Manship was elected Chairman for the year 2010/11.

75/10 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

76/10 CONFIRMATION OF THE MINUTES

The minutes of the meeting held on 12th April 2010 had been circulated. One amendment: Cllr Mrs P Sharpe's apologies should have been recorded for the April meeting. The Chairman signed the minutes.

77/10 ELECTION OF VICE CHAIRMAN FOR THE YEAR 2010/11

Cllr Tull nominated Cllr Sharpe for Vice Chairman. Cllr Chapman seconded this. There were no further nominations. Cllr Sharpe was elected Vice Chairman for the year 2010/11.

78/10 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES

- a) Representative to Winchester District Association of Parish Councils
 - **Councillors Mr J Chapman and Mr A Manship**
- b) Representatives to Owslebury Parish Hall Management Committee
 - **Hold until co-options are confirmed**
- c) Representative to Winchester Area Community Action
 - **Councillor Mrs P Sharpe**
- d) Representative to OMCA Committee
 - **Hold until co-options are confirmed**
- e) Rights of Way Representatives
 - **Councillors Mrs P Sharpe & Mr G Tull**
- f) Tree Warden
 - **Councillor Mr A Manship**
- g) Local Authority Representative to Owslebury Primary School
 - **Councillor Mrs P Sharpe**

- h) Highways Liaison Committee
 - **Councillors Mr A Manship, Mr J Chapman, Mr R Page & Mr G Tull**
- i) Playgrounds Representatives
 - **Councillor R Page and Mrs P Sharpe**
- j) Travellers Representative
 - **Hold until co-options are confirmed**
- k) Representatives for Sports Clubs using the Recreation Ground
 - **Councillor Mr G Tull plus one (hold until co-options confirmed)**
- l) Enforcement Representatives
 - **Councillors Mr A Manship & Mr J Chapman**
- m) Public Transport Representative
 - **Hold until co-options are confirmed**
- n) Improving Communication with Parishioners Lead
 - **Councillor Mr J Chapman**
- o) Representatives on Village Design Statement Working Party
 - **Hold until a new lead is identified**
- p) Planning Lead
 - **Councillor Mr R Page**
- q) Neighbourhood Watch Representative
 - **Councillor J Chapman**

N.B. Owing to current commitments Cllr P Sharpe will take up her new responsibilities in full as from September 2010. Until this time, Cllr Sharpe will act as the named contact for the Council.

Action:	By When:	By Whom:
• To update Areas of Responsibility on Parish Council & Community Website	14/06/10	Clerk
• To include vacancies on agenda post co-options	ASAP	Clerk

79/10 POLICE CONSTABLE REPORT

PC Barham confirmed nothing to report further to his report in the Annual Parish Meeting earlier in the evening. Mr P Bowes confirmed his thanks to PC Barham for his support in attending the Neighbourhood Watch meetings. And asked PC Barham to forward his thanks to PC J Radcliffe, Countryside and Wildlife Officer, for ongoing information received.

Anyone with information that might assist police enquiries into these or other crime incidents is requested to make contact by phoning 0845 045 45 45. Alternatively, information can be given to Crime Stoppers (anonymous & free) on 0800 555 111.

PC178 Clive Barham (Beat Officer), PCSO14039 Helen Carthew & PS Dorian Chapman.
 Meon Valley Safer Neighbourhoods Team, Meon Valley Police Station, Hoe Road, Bishops Waltham. S032 1DS.
 Tel: 0845-045-45-45. Ext. 643-234. Fax: 023-8074-5307
 Email: clive.barham@hampshire.pnn.police.uk Mobile: 079-0110-2498
 Email: helen.carthew@hampshire.pnn.police.uk Mobile: 079-0110-2497
 Email: dorian.chapman@hampshire.pnn.police.uk Mobile: 079-0110-2292

PC24208 Jon Radcliffe, Countryside & Wildlife Crime Officer
 Email: winchester.countryside@hampshire.pnn.police.uk
 Tel: 0845-045-45-45. Ext. 643-126.

80/10 MATTERS ARISING FROM THE MINUTES

a) Whaddon Lane – To contact Mr Peach for reinstatement of the 3rd lay-by – Cllr Manship

Cllr Manship reported that he had spoken with Mr Peach in this regard but Hampshire Highways considered the lay-by was not necessary. All disagreed, including Cllr Manship, the evidence of vehicles mounting the kerb to pass being clear to see.

Action:	By When:	By Whom:
• To raise the matter again with Mr Richard Peach and Mr Colin Taylor	ASAP	AM

b) Bottle Banks – To follow up with Area Surveyor and request whole island moved – Cllr Ruffell

An e-mail received 6th May 2010 from Martin Taylor, Waste Management and Street Scene Team Leader, WCC, had been circulated. Further to a site meeting (Mr Taylor, Cllr Ruffell and Cllr Manship) where it was agreed that the removal of one of the grass verges would widen the access for the collection lorry, Cllr Ruffell followed up progress by e-mail. The above e-mail indicates that with further consideration Mr Taylor does not consider this proposal viable owing to cost and the potential for cars to park on the newly formed highway. Mr Taylor indicates that owing to no alternative site being found and complaints from garage users he can see no option but to remove the banks as soon as possible after the 6th May. He states he would welcome ideas that would result in the facility being retained for Owslebury. OPC Councillors spoke of their concern on a number of levels. The lack of collections at the original location when access was seemingly clear and the perceived unwillingness of Mr Taylor to overcome difficulties at this site which is ideal for the purpose. The removal of the bins to the current unsuitable site without consultation and resulting broken glass in front of the garages and play area. Concern that glass bottles, currently sorted into brown, green and clear by residents into the bins provided is collected in one lorry by WCC. This is a well-used facility by the residents of Hilly Close and Beech Grove and it is essential that difficulties are ironed out as a priority.

Action:	By When:	By Whom:
• To follow up with Martin Taylor and Kate Mooge as a priority	ASAP	Cllr Ruffell

c) Virtual Footpaths – to send follow-up email on outcome of feasibility study – Cllr Meads

An e-mail received on 26th April 2010 from Mandy Ware, Transport Team, HCC, states:

“ I confirm that initial site investigations into providing a virtual footway have been undertaken. Road width measurements have been taken and vary over the identified sections of road from 3.7m at The Ship PH to 5.7m outside Old Shop. The ideal road width for two vehicles to pass is 5.5m, which the road width falls below over much of the identified length. Ideally to provide for the passage of pedestrians to and from the school a 1.2m width of existing carriageway is preferable which requires a road width of 6.7m.

In view of the narrow road width, there is no point between Hilly Close and The Ship PH where a standard or sub-standard virtual footway is feasible. The provision of a virtual footway under these conditions will reduce the carriageway width to such an extent that vehicle / pedestrian conflict could be increased.

I am happy to consider re-marking the road edge markings but this cannot be promoted as a virtual footway I'm afraid. I realise that this is not the response that you hoped for but I do hope that you understand the reasons why a virtual footway is not a suitable measure in these circumstances. Please let me know your comments on the re-marking of the carriageway edge lines in due course.”

Action:	By When:	By Whom:
• To place on the agenda for the June 2010 meeting	14/06/10	Clerk

d) Grit Bins – To consult with residents and report to Cllr Manship by 30th April 2010

- Baybridge – Researched by Mr Emmans, emails have been received from Mrs Hardman and Mrs Oppe requesting 3 grit bins for Baybridge – 1 for the hill up to Greenhill, 1 outside Willow Farm and 1 outside the Old White House to support the lane up to Upper Baybridge and Whiteflood Farms.
- Pitcot Lane – Cllr Sharpe has confirmed residents would welcome a grit bin.
- Hilly Close and Beech Grove – Mrs Keeping has confirmed a grit bin(s) would be welcomed by residents.
- Owslebury Bottom – Cllr Ruffell to seek views of residents - no request has been received.

- Marwell – Cllr Chapman confirmed a grit bin would be welcomed within the group of houses on the corner of Whaddon / Thompons Lane.

Action:	By When:	By Whom:
• To notify HCC	ASAP	Clerk

e) Winchester Villages Trust – Owslebury Representative

Cllr Manship confirmed that Mr John Hart from Hensting Lane has taken on this role and welcomes requests or information regarding those who would benefit.

81/10 PUBLIC QUESTIONS AND COMMENTS

a) Beech House

The owner of Beech House in Whaddon Lane reported that debris is being washed down Whaddon Lane into his entrance, exacerbated by the Whaddon Lane kerbing project.

Action:	By When:	By Whom:
• To make a site visit and discuss with owner	ASAP	AM

b) Planning Application 10/00648/FUL – Beech House, Whaddon Lane

The applicants talked through their proposal, confirming they had undertaken the advice of WCC in line with their requests in this re-submission and no objections had been received from neighbours.

c) Planning Application 10/00771/FUL – Sunnyside, Longwood Road

The applicant explained the purpose of the redevelopment of this property is to make it more user friendly for his family.

d) Gorse Down

The resident of 2 Gorse Down requested that the road is resurfaced in front of the property, as it is becoming increasingly dangerous.

Action:	By When:	By Whom:
• To report to Hampshire Highways	ASAP	Clerk

82/10 COUNTY AND DISTRICT COUNCILLOR REPORTS

Nothing to add further to report in Annual Parish Meeting

83/10 HIGHWAYS

a) Longwood Crossroads

Cllr Manship confirmed that if Hampshire Highways take no action within the 10 weeks specified he will ask Cllr Ruffell to request that George Hollingbury MP take the matter forward.

Action:	By When:	By Whom:
• To monitor	ongoing	AM

84/10 RIGHTS OF WAY

a) Hedge Cutting

Cllr Tull confirmed that his survey of the hedges that require cutting is half way completed.

85/10 COOPTION OF PARISH COUNCILLORS – IDENTIFY GAPS OF RESPONSIBILITY

The Clerk presented a flyer for the purpose of Councillor Co-option. It was agreed that ideally younger Councillors would be welcomed to lower the overall age of the Council. Councillors interested in Planning, as well as the areas identified above in the 'Areas of Responsibility' on hold would be welcomed. Also, those who could represent different areas of the Parish not currently represented.

Action:	By When:	By Whom:
• To advertise on the Parish Noticeboards, the Parish & Community Website and the Owslebury Newsletter.	ASAP	Clerk
• Nominations for Co-options to be considered at the June Meeting 27/10	14/06/10	Clerk

86/10 PLANNING AND DEVELOPMENT CONTROL

Cllr Manship proposed that the Council build up a portfolio of Planning Consultants e.g. Mr Edward Dawson, Southern Planning etc. that the Council could employ at short notice to advise regarding planning applications. Cllr Chapman confirmed that owing to recent events he was very much in favour of the Council employing professional help as required. The Council agreed this is an appropriate way forward. Under normal circumstances agreement of the full Council should be sought through an agenda item. If, owing to time-scale this is not possible, the Chairman to seek agreement from the Vice-Chairman and /or other Councillor as available.

87/10 PLANNING

a) To discuss planning applications

10/00771/FUL:	Sunnyside, Longwood Road, Owslebury. Winchester. SO21 1LL
Proposal:	(Householder) Two storey rear extension and porch to side
Closing Date WCC:	27th May 2010
Closing Date OPC:	10 th May 2010 @ OPC meeting

OPC: No Comment

10/00648/FUL:	Beech House, Whaddon Lane, Owslebury. Winchester. SO21 1JJ
Proposal:	(Householder) Proposed Ground floor rear extension; proposed erection of a new first floor to the whole building with associated alterations to the roof; proposed erection of a attached garage (Resubmission)
Closing Date WCC:	9th June 2010
Closing Date OPC:	10 th May 2010 @ OPC meeting

OPC: No Comment

10/00583/FUL:	Marwell Wildlife, Thompsons Lane, Owslebury. Winchester. SO21 1JH
Proposal:	Installation of a Marquee with associated paths, road and landscaping
Closing Date WCC:	7th May 2010
Closing Date OPC:	10 th May 2010 @ OPC meeting (extension agreed)

OPC: Object.

This application enables corporate hospitality, weddings and other ceremonies to potentially take place 7 days a week from the hours of 7am to 13 minutes past midnight, with music 7 days a week, 10am until 23.30 and alcohol served 7 days a week 10am until midnight for up to Two Hundred People. Owslebury Parish Council is concerned at the potential disturbance to residents particularly living within the Marwell area but also further across the valley depending on the volume of music and wind direction. Over the past year music from the temporary marquee did cause disturbance to nearby residents and whilst Owslebury Parish Council appreciates that the CEO of Marwell Wildlife has apologized and sought to reduce noise disturbance by slightly repositioning the marquee in this application, the conditions that are being proposed are not acceptable.

Whilst the Parish Council are aware that Marwell Wildlife may not have the intention to run corporate or celebratory events 7 days a week, 7am until midnight, we have to respond to the proposals in the planning application. The Parish Council also believes that an application to run functions on this scale is a change of use for this part of the Wildlife Park (currently an animal shelter) and therefore not in line with Planning Law. Owslebury Parish Council has always sought to support Marwell Wildlife in its endeavours to raise funds for the park, but before any application such as this can be agreed we would ask that further consideration is given to potential sound disturbance / sound proofing and the number of functions over the course of any one year which must be stipulated within the planning agreement and reasonable. Therefore, we reject this application in its current format. We trust the Planning Officers will support us in this. In the event of your disagreement we request it is taken to committee. We also request full consultation before any agreement of an amended plan.

b) To hear planning decisions

09/02298/FUL:	Ten Acre Farm, Baybridge Lane, Owslebury. SO21 1JN
Proposal:	Barn extension to north-west of existing barn (part retrospective)
Decision:	Application Permitted

88/10 ENFORCEMENT ISSUES

No new locations raised.

89/10 TO CONSIDER MATTERS ARISING FROM CORRESPONDENCE RECEIVED: FOR INFORMATION ONLY

- a) **Winchester Passenger Transport Forum – Thursday 27th May at the Guildhall, Winchester.**
No Councillor available to attend

90/10 AGENDA ITEMS FOR THE NEXT MEETING

- a) **Co-option of 2 Councillors**
- b) **Presentation of Annual Accounts 2009/10**

91/10 FINANCE

Payments were approved in accordance to the budget: -

92/10 DATE OF THE NEXT PARISH COUNCIL MEETING

The next Parish Council Planning meeting will be held on **Monday 14th June 2010 at 7.45pm**

The meeting closed at 10.15pm

Chairman..... Date.....