

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
14<sup>th</sup> JANUARYY 2008  
AT 7.45 PM IN OWSLEBURY PARISH HALL**

**PRESENT**

Chairman: Cllr Mr A Manship  
Councillors: Mrs J Chase, Mrs T Meads, Mr R Page, Mr G Tull.

**IN ATTENDANCE**

District Councillor: Mr L Ruffell, Mr R Humby  
Clerk: Mrs E Manship

**01/08 APOLOGIES**

County Councillor: Mr P Mason  
Councillor: Mrs J Ruffell  
P C Charlie Farley

The Chairman announced the resignation of Cllr Jane Ruffell from Owslebury Parish Council, owing to the pressure of work. He publicly thanked Cllr Ruffell for her support to the Council over the past 8 years and to himself as Chairman over the past 2 years. Even when not able to attend the meeting, she had supported from behind and he asked Cllr L Ruffell to forward his thanks.

**02/08 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS**

None

**03/08 CONFIRMATION OF THE MINUTES**

The minutes of the meeting held on 10<sup>th</sup> December 2008 had been circulated. One amendment was made. The Chairman signed the minutes.

**04/08 MATTERS ARISING FROM THE MINUTES**

**a) Feedback from Issues and Options Meeting – 8<sup>th</sup> Jan – Cllr Humby**

Local Development Framework – This was the first of a series of meetings arranged by WCC around the area as part of the Issues and Options Paper for the Core Strategy. The purpose is to look at the future of the entire district with regard to housing and infrastructure, business and sustainability. Held in Bishops Waltham, between 200 – 250 people attended. Steve Opacic gave an introduction. Attendees then divided into groups to discuss key issues. Whilst Owslebury is not in the PUSH area, we will be affected by future developments. Cllrs and Parishioners are encouraged to attend future meetings to share their views.

**b) To purchase a new dog bin for Pitcot Lane – Clerk**

The Clerk confirmed that a new dog bin has been ordered for Pitcot Lane opposite the entrance to the church. Permission has been granted by the landowner. Due to be installed at the end of January / beginning of February, it will be emptied by Serco weekly.

**c) To purchase 2 new noticeboards for Morestead and Baybridge – Clerk**

The Clerk confirmed 2 noticeboards have been ordered from Greenbarnes. The property owner in Baybridge has kindly agreed to a new board being placed on their wall, to replace the existing board. A request has been made to the Planning Department to re-site the board in Morestead in the bus lay-by.

**d) Speakers for Village Design Statement Meeting – AM / RP**

Speakers known to Cllrs Manship and Page in Sparsholt and Newbury have both agreed to attend. As has Steve Opacic from WCC if requested.

| Action  | By When | By Whom |
|---|---------|---------|
| • To liaise with Miranda Sprot and Speakers for VDS meeting | ASAP    | AM      |

**e) Book Places for Planning Workshop – 7<sup>th</sup> Feb – Clerk**

The Clerk confirmed the course on 7<sup>th</sup> February is full. An alternative course has been arranged on Wednesday 9<sup>th</sup> April. Places have been reserved for David Wilkie and Miranda Sprot.

| Action                          | By When | By Whom |
|---------------------------------|---------|---------|
| • To book a place for Cllr Page | ASAP    | Clerk   |

**f) Meeting with the Enforcement Informal Scrutiny Group – 8<sup>th</sup> January – CT**

Cllr Tull was unable to attend

**g) Annual Audit – Clerk**

The Clerk confirmed that the External Auditor has agreed the Annual Audit. There are no recommendations.

**05/08 PUBLIC QUESTIONS AND COMMENTS**

**a) Vacancy for new Councillor**

Mr John Chapman, Mr Paul Phillips, Mrs Miranda Sprot and Mr Bob O'Neill briefly outlined their reasons for standing as a Councillor and answered questions.

**06/08 COUNTY AND CITY COUNCILLORS AND POLICE CONSTABLE REPORTS**

**a) Enforcement Scrutiny Panel**

Cllr L Ruffell attended the above on behalf of Upham. Thoughts are that there should be higher fees for retrospective planning applications and more robust enforcement procedures.

Cllr Ruffell briefed the meeting on the decisions that have been made regarding the suspension of enforcement investigations, as communicated through letters to the Parish Council from Fiona Tebbutt, Head of Planning Control and Cllr Keith Wood, Portfolio Holder for Planning and Transport.

**07/08 PARISH COUNCILLOR CO-OPTION**

Cllrs L Ruffell and Humby adjudicated the co-option procedure. Mr John Chapman and Mr Bob O'Neill were co-opted onto Owslebury Parish Councillors to replace Cllrs John Seabrook and Jane Ruffell.

The Chairman thanked all the volunteers for their interest and confirmed, whilst there were only two places, he hoped he could call upon Mr Paul Phillips and Mrs Miranda Sprot to proactively support the Parish Council in line with their interests e.g. Village Design Statement, Rights of Way, Environment etc.

**08/08 HIGHWAYS**

**a) Highway Maintenance**

- Cllr Meads reported a pothole in Hurst Lane, near the farm gates
- Cllr L Ruffell confirmed the pothole in Owslebury Bottom had been filled this week, but had since emptied in the flooding.
- Cllr Meads reported concern regarding the chalk and rubble in Whaddon Lane and asked whether it could be swept.
- Cllr Page reported the tree overhanging Portsmouth Road, near Marwell Activity Centre, had still not been removed.
- Cllr Tull reported that the grips had still not been cleared at Longwood

| Action                            | By When | By Whom |
|-----------------------------------|---------|---------|
| • To report the above to Highways | ASAP    | Clerk   |

**b) Road Safety**

Cllr Meads reported on a meeting arranged Kelly Conway-Miller with Cllr Mark Oaten, attended by Mr David White, Headteacher, Cllr Manship and herself. Concerns regarding safety of children and parents were discussed. Cllr Mark Oaten asked the actions that had been taken to date to improve the situation. Progress to date was outlined regarding projects such as "20 is Plenty", "VDS", "SLR's" and the "Kerbing Project". Cllr Oaten agreed to follow up projects with less success – Satellite Navigation directing HGV's through "access only, unsuitable for HGV routes", "no right turn into Hurst Lane" and "Police spot checks on traffic speed in the village".

**c) “20 is Plenty”**

Cllr Meads reported on communication received from Mr David White, Head teacher of Owslebury Primary School. Mr White thanks the Parish Council for the offer of a donation towards the “20 is Plenty” road sign. Because of the generous financial support of a number of parents and the Parish Council, it may be that a few more, than the minimum 2 signs can be installed along Main Road. He will take advice from HCC Road Safety Team. Initial surveys are due to be carried out throughout January and signs erected in February.

**d) HGV’s**

- Cllr Tull & Manship reported on a lorry stuck in Whites Hill
- Cllr Chase reported siting lorries from Humphrey’s in Jackmans Hill

| Action  | By When         | By Whom   |
|---|-----------------|-----------|
| <ul style="list-style-type: none"> <li>• To phone Corinne Hollis, WCC Traffic Management to discuss</li> <li>• To take the registration number, date and time of lorries cutting through the village</li> </ul> | ASAP<br>Ongoing | AM<br>All |

**e) Country Kerbing**

Cllr Manship confirmed that all the country kerbing, as originally agreed with Hampshire Highways, plus a little extra in both Whaddon Lane and Main Road, had been installed. He was in touch with Chris Wilson who had agreed to meet with him in Owslebury to discuss the next stage.

| Action   | By When  | By Whom |
|--|----------|---------|
| <ul style="list-style-type: none"> <li>• To follow-up</li> </ul> | 11/02/08 | AM      |

**09/08 RIGHTS OF WAY**

No new issues

**10/08 GANG MOWING AND ANCILLARY WORKS 2008**

The Council agreed to contract with Cannon Horticulture for a further year for the maintenance of the grounds on the Recreation Ground, Glebe Field and Children’s Play Area.

| Action   | By When  | By Whom |
|--|----------|---------|
| <ul style="list-style-type: none"> <li>• To confirm</li> </ul> | 11/02/08 | Clerk   |

**11/08 HEDGE / SHRUB TRIMMING AND CLEARANCE – GLEBE FIELD**

Cllr Manship reported that the previously agreed contractor had let them down. He had sought two further quotes. These were discussed and the Council agreed to contract Mulberry Tree Services to trim back the hedge along the fence in Glebe Field.

| Action  | By When | By Whom |
|---|---------|---------|
| <ul style="list-style-type: none"> <li>• To confirm with the contractors</li> </ul> | ASAP    | AM      |

**12/08 WCC WORKING WITH PARISHES – MEETING WITH COUNCILLOR BECKET**

| Action  | By When          | By Whom     |
|---|------------------|-------------|
| <ul style="list-style-type: none"> <li>• Cllr Chase to attend on 22<sup>nd</sup> January 08</li> <li>• To forward information to Mr John Chapman</li> </ul> | 22/01/08<br>ASAP | JC<br>Clerk |

**13/08 HEDGES BLITZ – COUNCILLORS PROGRESS REPORT**

Cllr Meads was pleased to report there are no particular issues in Lower Baybridge Lane. Cllr Page reported that the hedge along the Portsmouth Road, on the boundary of the Activity Centre, needed cutting, but he believed this was the responsibility of Hampshire Highways. Cllr Tull reported that the hedge in Whites Hill had been trimmed but needed further work to protect the branches from tractor wing mirrors and that the hedge near “The Old Forge” needed attention. Cllr Manship asked Cllr Tull to cut his hedge at the top of Crabbs Hill to allow the 30mph sign to be seen.

| Action   | By When  | By Whom |
|--|----------|---------|
| • To speak with the landowner near The Old Forge           | 11/02/08 | GT      |
| • To speak with the landowner in Whites Hill               | 11/02/08 | AM      |
| • To cut the hedge at the top of Crabbs Hill               | 11/02/08 | GT      |
| • To contact Hampshire Highways re: Hedge in Portsmouth Rd | 11/02/08 | Clerk   |

#### 14/08 ENFORCEMENT ISSUES

A general discussion had taken place earlier in the evening, following the report from Cllr Ruffell regarding the letters received from Enforcement. This was a statement of the situation and way forward rather than discussion. No further comments at this stage.

Cllr Tull asked about the situation regarding Dundee Down Farm. Cllr Ruffell confirmed the landowner had been asked to apply for planning permission and that the Environment Agency was aware of the situation.

#### 15/08 HAMPSHIRE COUNTY YOUTH BAND ASSOCIATION – REQUEST FOR FUNDS

The Council agreed £40 as a one-off donation.

| Action                     | By When  | By Whom |
|----------------------------|----------|---------|
| • To process the donation. | 11/02/08 | Clerk   |

#### 16/08 PLANNING

##### a) To discuss planning applications

|                      |  |
|----------------------|--|
| <b>07/03064/FUL:</b> | <b>The Granary, Lane End Farm, Longwood Dean Road, Owslebury</b>   |
| <b>Proposal:</b>     | Two storey west extension, single storey west extension and single storey south extension (resubmission) |
| <b>Comment By:</b>   | <b>9<sup>th</sup> January 2008 (OPC extension until 15/01/08)</b>  |

**Parish Council Comment:** No Comment

|                      |  |
|----------------------|--|
| <b>07/03182/FUL:</b> | <b>Marwell Zoo, Thompsons Lane, Owslebury</b>  |
| <b>Proposal:</b>     | Demolition of existing cattle shed and replacement with kangaroo enclosure and emu house with associated external works (THIS APPLICATION MAY AFFECT THE SETTING OF A PUBLIC RIGHT OF WAY) |
| <b>Comment By:</b>   | <b>7<sup>th</sup> February 2008</b>  |

**Parish Council Comment:** Concerns:

- 1) Flooding and Mud – The application is immediately adjacent to a public right of way – Bridleway 42a. This bridleway is in very poor condition, extremely muddy and in parts, towards the lower end, regularly flooded, partly as a result of a bund that the zoo have built as part of previous works. The mud and flooding is to an extent that horseriders feel unable to use the bridleway. In addition, the flooding regularly ponds 50% of the adjacent carriageway, Whaddon Lane. Before additional building works are considered the PC requests that a proper drainage system is introduced for the length of the site, to remove the above problems from bridleway and carriageway and prevent the problem escalating. It may also be appropriate for the bridleway to be raised.
- 2) Kangaroos can scare horses – The zoo is requesting a change of use from cattle to kangaroo and emu enclosure. Whilst the PC does not usually have any problem with where the zoo wishes to house the animals, Kangaroos have the potential to scare the horses on the bridleway. It is an extremely narrow bridleway, surrounded by trees. If a kangaroo startles a horse, it could jump and harm itself on the surrounding trees. Young and inexperienced riders, of whom we have many in the village, are particularly vulnerable.
- 3) Landscaping – With the planned removal of trees and pruning, as outlined in the arboricultural report, and the additional building works, the PC asks that landscaping is considered to ensure the rural / countryside look of the lane is returned to its natural green haven of trees.

**b) To hear planning decisions:**

|                      |   |
|----------------------|---|
| <b>07/02389/FUL:</b> | <b>Pitcot House, Pitcot Lane, Owslebury. SP21 1LR</b> |
| <b>Proposal:</b>     | Detached Garage with Carport and Loft Storage         |
| <b>Decision:</b>     | <b>Application Withdrawn</b>                          |

|                      |  |
|----------------------|--|
| <b>07/02701/FUL:</b> | <b>Marwell Zoo, Thompsons Lane, Owslebury. SO21 1JH</b>  |
| <b>Proposal:</b>     | Temporary change of use of land to ice rink with boot changing facilities, refreshment marquee, ticket booth, and associated plant equipment |
| <b>Decision:</b>     | <b>Application Permitted</b>   |

**17/08 AGENDA ITEMS FOR THE NEXT MEETING**

- a) Areas of responsibility for new Councillors

**18/08 MATTERS ARISING FROM CORRESPONDENCE RECEIVED: FOR INFORMATION ONLY**

- a) **Representing and Leading Communities – A Learning and Development Session for all Town and Parish Councillors – Thursday 19<sup>th</sup> June 2008**  
No volunteers
- b) **Partnership Working and Community Engagement – A workshop for Parish and Town Cllrs – Monday 18<sup>th</sup> February 2008**  
No volunteers
- c) **Winchester District Development Framework – Core Strategy – Issues and Options Workshops**

| Action  | By When  | By Whom   |
|---|----------|-----------|
| • Attendance on Thursday 17 <sup>th</sup> January 2008 - Winchester | 17/01/08 | TM        |
| • Attendance on Thursday 24 <sup>th</sup> January 2008 - Wickham    | 24/01/08 | J Chapman |

- d) **Marwell Zoo – Green Travel Plan – Invitation to Meeting**  
Councillors would like to attend but are unable to do so during day time hours. The Council respectfully requests an evening meeting. A Monday would be the Council's first choice to enable as many Cllrs to attend as possible.

| Action  | By When | By Whom |
|---|---------|---------|
| • To liaise with Marwell Zoo regarding a date for the above meeting | ASAP    | Clerk   |

**19/07 FINANCE**

Payments were approved in accordance to the budget.

**20/08 DATE OF THE NEXT PARISH COUNCIL MEETING**

The next Parish Council meeting will be held on **Monday 11<sup>th</sup> February 2008 at 7.45pm**

The meeting closed at 9.45pm

Chairman..... Date.....