

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
12th MAY 2008
AT 7.45 PM IN OWSLEBURY PARISH HALL**

PRESENT

Chairman: Cllr Mr A Manship
Councillors: Mrs J Chase, Mrs T Meads, Mr R O'Neill, Mr R Page, Mr G Tull.

IN ATTENDANCE

PC Charlie Farley & PCSO Matt Kerr
Clerk: Mrs E Manship

82/08 APOLOGIES

County Councillor: Mr P Mason
District Councillors: Mr L Ruffell & Mr R Humby
Councillor: Mr J Chapman

83/08 ELECTION OF CHAIRMAN FOR THE YEAR 2008/09

Cllr Manship was proposed by Cllr Chase and seconded by Cllr Meads. There were no further nominations. Cllr Manship was elected Chairman for the year 2008/09

84/08 DECLARATION OF ACCEPTANCE TO OFFICE

The Chairman signed the declaration of acceptance to office.

85/08 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

None

86/08 POLICE CONSTABLE REPORT

PC Charlie Farley gave the Police Constable report. He confirmed approximately 38 crimes over the year, comprising: 10 thefts; 5 burglaries/others – sheds etc; 1 burglary – dwelling; 8 criminal damage; 8 vehicle crimes – mainly at Marwell; 6 assaults – mainly minor injuries. This was about the same as last year.

This was his first year on the patch. He confirmed the Safer Neighbourhood Team is coming together. Next year a few more projects are being undertaken. He would welcome more e-mails from residents through the Owslebury Website. Please do advertise this facility.

Cllr Manship thanked PC Charlie Farley and PCSO Matt Kerr for their support over the past year. Their presence at meetings, their interest and ongoing support in matters that mattered to the village, although small in Police terms, was very much appreciated and welcomed.

87/08 CONFIRMATION OF THE MINUTES

The minutes of the meeting held on 14th April 2008 had been circulated. The Chairman signed the minutes.

88/08 ELECTION OF THE VICE CHAIRMAN

Cllr Chase was nominated as Vice-Chairman by Cllr Manship and seconded by Cllr Meads. There were no other nominations. Cllr Chase was elected as Vice-Chairman. Cllr Manship thanked Cllr Chase for her support over the past year.

89/09 APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES

- a) **Representative to Winchester District Association of Parish Councils**
Councillor Mrs J Chase
- b) **Representatives to Owslebury Parish Hall Management Committee**
Councillor Mrs T Meads suggested Councillor Chapman be invited to take over this role considering his already close association. To place on the agenda for the next meeting.
- c) **Representative to Winchester Area Community Action**
Councillor Mr A Manship stood down. Councillor Mrs T Meads suggested Councillor Chapman be invited to take over this role as meetings take place during the day. To place on the agenda for the next meeting.
- d) **Representative to OMCA Committee**
Councillor Mrs J Chase
- e) **Rights of Way Representatives**
Councillors Mr A Manship & Mr G Tull
- f) **Tree Warden**
Councillor Mr A Manship
- g) **Representative to Local Road Safety Committee**
It was agreed to merge this responsibility with the Highway Liaison Committee
- h) **Local Authority Representative to Owslebury Primary School**
Councillor Mrs T Meads
- i) **Highways Liaison Committee**
Councillors Mr A Manship, Mr R Page, O'Neill & Mr G Tull
- j) **Playgrounds Representative**
Councillor R Page
- k) **Travellers Representative**
Councillor Mrs J Chase
- l) **Representatives for Sports Clubs using the Recreation Ground**
Councillor Mr G Tull and Mrs T Meads
- m) **Public Transport Representative**
Councillor Mrs J Chase
- n) **Improving Communication with Parishioners Lead**
Councillor Mr J Chapman
- o) **Representatives on Village Design Statement Working Party**
Councillors Mr R Page, Mrs T Meads and Mr J Chapman
- p) **Enforcement Representative**
Councillor R O'Neill
- q) **Planning Lead**
Councillor Mr R Page
- r) **Neighbourhood Watch**
Councillor Mrs J Chase

Action	By When	By Whom
<ul style="list-style-type: none"> • To place b) & c) above on the agenda for the next meeting. 	09/06/08	Clerk
<ul style="list-style-type: none"> • To contact Mr Paul Bowes to discuss support from Cllr Chase as a PC representative for Neighbourhood Watch 	09/06/08	Clerk

90/08 MATTERS ARISING FROM THE MINUTES

a) To arrange for the repair to the bus shelter in Morestead - Clerk

The Clerk confirmed Mr Foot had completed this work.

To approach the Lime Centre and, with permission, trim the trees obscuring the view of the bus – GT

Cllr Tull confirmed he had not done this but would do so the next day.

Action	By When	By Whom
• To approach the Lime Centre and with permission, to trim the trees obscuring the view of the bus	13/05/08	GT

b) To follow up outcome from PUSH consultation – AM

Cllr Manship confirmed he had telephoned the Planning Department who confirmed the outcome would not be available until October / November 2008

c) To try to attend CPRE AGM to hear Merrick Denton-Thompson - RP

Cllr Page confirmed this had not been possible

d) Letter to Marwell regarding the Grainstore – TM

Cllr Meads reported that this had not been written, as she was unclear as to the full circumstances. She asked for support with this.

Action	By When	By Whom
• Letter to Marwell regarding the Grainstore	09/06/08	TM/Clerk

91/08 PUBLIC QUESTIONS AND COMMENTS

None

92/08 COUNTY AND CITY COUNCILLORS AND POLICE CONSTABLE REPORTS

None

93/08 VILLAGE DESIGN STATEMENT

An initial public village meeting was held in Owslebury Parish Hall. It was well attended and produced several offers of help. A small working party was then formed and has since had three meetings. Members have compiled a list of subjects for discussion and possible inclusion in the VDS. An initial draft document is in progress and the group intends inviting an expert from WCC to the next meeting in early June. After that it is intended that a questionnaire will be compiled for every household and subsequently further public meetings will take place to discuss items or concerns raised by the questionnaire. – **Mrs M Sprot**

The proposal, once we have progressed further, is to conduct a village survey to gain views and to put on an exhibition in the Parish Hall once an initial draft document has been prepared to obtain feedback. – **Cllr T Meads**

I have given a copy of the Wickham VDS report to Miranda Sprot to use as a working reference document, regretfully I have been unable to attend any meetings to date but hopefully look to add some input in the months ahead – **Cllr R O'Neill**

94/08 HIGHWAYS

a) Feedback from C9 Road Safety Meeting – 9th May 08 – AM

The Council has been concerned about the dangerous road, the C9, particularly with the possible development at Bottom Pond Farm with the new exit onto the road. A meeting with HCC, WCC and local residents and the following improvements have been agreed to start in June this year. Work to include: Resurfacing of the C9 from Winchester to White Flood Farm to aid skidding resistance. Cutting back the vegetation at the Hazeley Road junction to improve visibility and installing additional warning signs. Erecting signs to alert traffic to the dip between Honeymans Lane and the Longwood Crossroads. Installing two VAS signs. One northbound near the Longwood Crossroads flashing “60mph slow down” and one southbound before the steep bends prior to White Flood Farm flashing “30mph slow down”. Advisory 20mph speed plates to be erected on the left hand bend east of White Flood Farm for northbound traffic.

25/08

The Councillors are grateful for parishioner's support to reach this conclusion. We now need to ensure that all the above is installed, at a cost of 75k.

b) Whaddon Lane – Drainage in the Bunker

Cllrs Manship and Chapman met with Mr Terry Morland and Mr John Adams of Marwell Zoo to discuss the drainage issues in the Bunker. Mr Morland and Mr Adams, on behalf of Marwell Zoo, agreed to drain the bunker into drains on the zoo's land, providing permission is obtained from Rights of Way (to close the bridleway for a day whilst work is taking place) and Hampshire Highways. Cllr Manship has forwarded e-mails from both Highways and Rights of Way to Marwell Zoo giving this permission.

c) Whaddon Lane – Road Improvement Discussion

Cllr Manship reported that the costed proposals had not been received from Chris Wilson of Hampshire Highways.

Action	By When	By Whom
• To place on the agenda for the June meeting	09/06/08	Clerk

a) Country Kerbing

Cllr Tull stated that lorries are cracking the kerbing along Main Road, specifically at the bottom of Beech Grove

Action	By When	By Whom
• To inspect the kerbing and discuss with Chris Wilson as appropriate	12/05/08	AM

d) Sat Navs and HGV's

Cllr Manship reported that he had spoken with "Teleatlas" who had agreed to take both Whites Hill and Jackmans Hill off the Satellite Navigation maps with immediate affect.

Action	By When	By Whom
• If anyone is aware of any other sat nav providers, to forward both name and telephone number to the Clerk	09/06/08	All

e) HCC Highways Survey

HCC have forwarded a Highways Survey to the Council for completion

Action	By When	By Whom
• Cllr Manship to co-ordinate a meeting of the Highways Liaison Committee to complete the survey	09/06/08	AM

f) Pothole Survey

Cllr Tull commented on the state of the roads and suggested a pothole survey by the Parish Council

Action	By When	By Whom
• Cllr Manship to co-ordinate a pothole survey conducted by the Highways Liaison Committee	09/06/08	AM

g) Bus in Whaddon Lane

Whaddon Lane is access only for HGV's. The bus route takes the bus back along Main Road and Longwood Road, not down Whaddon Lane. The bus driver has been asked a number of times by the Bus Inspector not to use Whaddon Lane as it destroys the banks, tree routes and branches and blocks the road. However, the driver of the 18.10 bus has continued to use the lane. The incident was reported to PC Charlie Farley who has spoken to the driver. The reason the driver gave for using the lane was cars in the turning circle preventing him turn the bus around. The driver is aware he should not use the lane and hopefully this will not continue.

Action	By When	By Whom
• Anyone who sees the bus drive down Whaddon Lane, please take the time and registration number and inform the Clerk.	Ongoing	All

95/08 RIGHTS OF WAY

a) Claimed byways over Hatchley Lane and Red Lane

Information regarding this had been circulated prior to the meeting. In 2006 HCC Regulatory Committee concluded that historic evidence suggested that the two lanes were old cart roads and ought to be recorded on the definitive map as byways open to all traffic (BOAT's). Shortly after the decision was made the Natural Environment and Rural Communities Act 2006 was brought into force. Although HCC believed the decision made by the Committee was unaffected by the Act, that view was challenged, and a recent Court of Appeal decision has upheld the challenge.

Thus, a public right of way for mechanically propelled vehicles will only exist in one of five situations. If none of these apply, the routes will remain as restricted byways and HCC will be asking the Regulatory Committee to rescind its previous decision.

The Parish Council is being asked whether we have any further evidence which would show that the rights for mechanically propelled vehicles have been save from extinguishment by one of the five exceptions in the Act. These are set out in s.67(2) of the Act:

- a) it is over a way whose main lawful use by the public during the period of 5 years ending with commencement was use for mechanically propelled vehicles,
- b) immediately before commencement it was not shown in a definitive map and statement but was shown in a list required to be kept under section 36(6) of the Highways Act 1980 (c.66) (list of highways maintainable at public expense),
- c) it was created (by an enactment or instrument or otherwise) on terms that expressly provide for it to be a right of way for mechanically propelled vehicles,
- d) it was created by the construction, in exercise of powers conferred by virtue of any enactment, of a road intended to be used by such vehicles, or
- e) it was created by virtue of use by such vehicles during a period ending before 1st December 1930

The Clerk confirmed she held on written evidence further to that submitted to the Countryside Service at the original enquiry. No Councillors were aware of any further information.

Action	By When	By Whom
• To place in the Owslebury Newsletter.	09/06/08	Clerk

96/08 PLAY AREA

The report from Rospa for the play area inspection (in May) is not yet available.

Action	By When	By Whom
• To discuss again after the play inspection report had been received	09/06/08	Clerk

97/08 END OF YEAR 2007/08 ACCOUNTS AND AUDIT REPORT

The End of Year Accounts and Audit Report had been circulated prior to the meeting. The Members agreed the accounts and Cllr Meads thanked the Clerk for her work The Chairman signed the Declaration of Balance as at 31st March 2008.

The Vice-chairman proposed the Members support the Clerk's increment in line with her contract. All agreed. The Clerk thanked the Members.

98/08 PARISH COUNCIL INSURANCE

Further to the recent Audit Report Councillor Manship reported that he had sought a quote from Norwich Union. Whilst guaranteed to be cheaper than the renewal from Allianz, all correspondence, including claims, had to be processed through the Broker who is a Sole Trader. The Council did not feel comfortable with this. A quote had been sought from Zurich but no reply had been received. The Clerk confirmed her experience of Allianz was good, both when seeking advice from their Customer Service department and further to the recent claim. The Council therefore agreed that Insurance should continue with Allianz.

99/08 PLANNING

a) **To discuss planning applications**

08/00809/FUL:	Hurst Cottage, Hurst Lane, Owslebury. SO21 1JQ
Proposal:	Single storey side extension
Comments by:	30/05/08

PC Comments: No Comment

08/00894/FUL:	The Manor, Jackmans Hill, Morestead. SO21 1LZ
Proposal:	Erection of a tennis court with associate fencing (amendment to planning permission W11569/07)
Comments by:	28/05/08

PC Comments: Comment Only re: No floodlighting

b) **To hear planning decisions:**

08/00514/FUL:	2 Lower Farm Cottages, Whaddon Lane, Owslebury. SO21 1JJ
Proposal:	Single Storey Front Extension
Decision:	Application Permitted

08/00226/FUL:	Marwell Zoo, Thompsons Lane, Owslebury. SO21 1JH
Proposal:	Refurbishment of play area to include installation of new timber equipment and soft landscaping
Decision:	Application Permitted with Conditions

08/00426/FUL:	Mapledown, Warley Lane, Morestead. SO21 1LF
Proposal:	Single storey side extension (amendment to previous permission)
Decision:	Application Refused

100/08 AGENDA ITEMS FOR THE NEXT MEETING

None other than those already mentioned

101/08 MATTERS ARISING FROM CORRESPONDENCE RECEIVED: FOR INFORMATION ONLY

a) **Parish Partnership Forum – Tuesday 13th May 2008 – 7.30pm – Lionel Tubbs Hall, Fraser Road, Kings Worthy**

Action	By When	By Whom
• Cllr Tull to attend	13/05/08	GT

b) **Winchester and District Voluntary Sector Forum – Meeting – Wednesday 2nd July – 9.30 at the Winchester Centre**

No one available to attend

c) **Vulnerable People**

PCSO Matt Kerr has asked whether he can be notified of any person who may be vulnerable in the community whom the Police can keep an eye open for.

Action	By When	By Whom
• To write to Rev. Michael Jackson (Parishes of Owslebury, Morestead & Twyford) Mr Paul Bowes (Neighbourhood Watch), Mrs Porteous (OMCA) and Mrs Sprot (Owslebury Newsletter)	09/06/08	Clerk

102/08 ENFORCEMENT ISSUES

a) Marwell Grainstore

Cllr O'Neill reported that the Enforcement Officer had made a site visit on 22nd April 2008 and was waiting for a Tree Officer to attend. He is currently investigating the Agricultural Method Statement.

103/07 FINANCE

Payments were approved in accordance to the budget.

104/08 DATE OF THE NEXT PARISH COUNCIL MEETING and ANNUAL PARISH MEETING

The next Parish Council meeting will be held on **Monday 9th June 2008 at 7.30pm**

The meeting closed at 10.30pm

Chairman..... Date.....