

**OWSLEBURY PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON
11th JUNE 2007
AT 7.45 PM IN OWSLEBURY PARISH HALL**

PRESENT

Chairman: Mr A Manship

Councillors: Mrs J Chase, Mrs T Meads, Mr J Seabrook and Mr G Tull.

IN ATTENDANCE

County Councillor Mr P Mason

District Councillor Mr R Humby

Clerk to the Parish Council: Mrs E Manship

104/07 APOLOGIES

Councillors: Mrs J Ruffell, Mr R Page

District Councillor Mr L Ruffell

P C Charlie Farley

105/07 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS

a) agenda item 13 – Cllr Tull declared an interest as he has contract work with Mr Humphries

106/07 MINUTES

The minutes of the meeting held on 14th May have been circulated. The Chairman signed the minutes.

107/07 MATTERS ARISING FROM THE MINUTES

a) **JR to contact residents in Morestead and Hensting regarding kerbing**

Cllr Ruffell was not in attendance

Action	By When	By Whom
<ul style="list-style-type: none">To contact residents in Owslebury Bottom, Morestead and Hensting Lane/Mares Lane crossroads regarding kerbing	11/07/07	JR

b) **AM to liaise with Hampshire Highways and co-ordinate a meeting with the Highways Liaison Committee**

Cllr Manship reported on his meeting with Chris Wilson, Hampshire Highways on 25th June 07: -

Kerbing – West End of Main Road – 5 sections previously agreed - outstanding

Mr Wilson informed Cllr Manship that Ken Matthews had, last week, re-examined Main Road and decided that only 2 of the 5 sections outstanding, actually required kerbing. Outside “The Swallows” and “Old Barn Cottage”. Cllr Manship confirmed this was not the case, all areas identified were required, particularly around the bend outside “Hollybank”. Mr Wilson said they would need to look at it again but if this were the case they would need to get a Traffic Order to close the road. Cllr Manship reminded Mr Wilson that he had informed the Council that a Traffic Order may be required in September last year, but that it would take a month or so to put in place. (*e-mail to the clerk 11/09/06*). Mr Wilson confirmed he had not applied for it. When asked whether he would apply for it he stated he would need to re-examine the work required in the first instance.

Kerbing – virtually continuous along Main Road & Longwood

Cllr Manship informed Mr Wilson, that having surveyed residents in Main Road and Longwood, all residents without kerbing, apart from “Chestnut House, were requesting it. Mr Wilson confirmed that they would need to measure the kerbing required and confirm costing. They would require a contribution from the PC for this work and asked how much the PC could contribute. Cllr Manship confirmed about 5k, thereafter it would

need to be precepted. However, the PC would require HCC to confirm in writing the areas of kerbing that they were and were not able to fund out of their budget to enable the PC to legally fund the additional lengths. The PC would require a commitment of time-scale. Mr Wilson agreed to send costing to the Clerk in time for the May PC meeting.

Kerbing – Top of Whaddon Lane

Cllr Manship asked about the progress with the application to the Special Maintenance Scheme last summer. Mr Wilson confirmed funding had not been agreed as compared with other areas across Hampshire it was not a priority.

Cllr Manship confirmed he had since received an e-mail from Chris Wilson, calculating costs to install continuous kerbing through the village as 40k. Mr Wilson writes “In deciding where kerbing is justified, the main criterion should be damage to the verge and I think that the way forward is for us to make another assessment of the areas marked on the plans that we have and to investigate what funding is available. I assume that, if we can provide details of locations and timing of work, you would be able to release the £5k contribution?”

Cllr Manship confirmed it was not clear whether Mr Wilson was referring to continuous kerbing just in Main Road, or including Longwood, but either way, felt 40k for this stretch was far in excess of the costing provided by Mr Wilson in July 2006. These were £25 per liner metre. Phase 1 – 12 lengths in Main Road - 362 metres = £9,050. Phase 2 – a further 600 metres in the surrounding area = £15,000.

Cllr Manship confirmed that the kerbing project was first discussed with HCC in November 2005. 12 lengths, 360 metres, were agreed by Mr Wilson in August 2006, who confirmed had started to order the work which would be completed over 2-3 months. 7 lengths at the East-end of Main Road, plus an additional length outside Underacre, were completed by November 2006. At this point Mr Wilson confirmed that kerbing would now stop for the winter as they needed to re-direct their contractor to other jobs e.g. drainage works, before the winter. Mr Wilson confirmed in November 2006 that he would apply for a Traffic Order to enable work to continue early next year – 2007. (e-mail to the clerk 10/11/06). Cllr Manship confirmed that the Clerk had sent regular e-mails to Mr Wilson since February this year, asking for updates, inviting him to meet with the Councillors to discuss the way forward, but had received no response. Cllr Manship felt that the PC now needed to put in a formal complaint to HCC and would seek to arrange a meeting with the Highways Liaison Committee, to discuss this further.

Action	By When	By Whom
<ul style="list-style-type: none"> To co-ordinate a meeting with the Highways Liaison Committee – AM/RP/JS/GT 	09/07/07	AM

108/07 PUBLIC QUESTIONS AND COMMENTS

a) Planning Applications – statement of intent from owner or agent and public comments

- i. **07/01140/FUL – Hillview, Lower Baybridge Lane, Owslebury**
Mr Cryer, applicant, talked through his application. He confirmed his plans had had been put forward after discussions with Mr Nick Fisher, Planning Officer. He is hoping to replace the store with a purpose built garage, he won't be increasing the size and it will be concealed behind a hedge. The property has two bedrooms. Mr Fisher suggested extending at the rear, into the bank so that it won't be seen. He is also hoping to extend at the side.
- ii. **07/00954/FUL – Whites Hill Farm, Whites Hill, Owslebury.**
Mrs Sprot confirmed she had put herself forward as a speaker at the Committee meeting on 14th June 07 on behalf of the village. The case was to be heard first, at 9.30. She hoped a member of the Parish Council would also be in attendance.

b) Any general matters

None

109/07 COUNTY AND CITY COUNCILLORS REPORTS

Cllr Mason

a) Country Kerbing

Cllr Mason suggested the Parish Council sent a copy of our letter of complaint to Cllr Mel Kendall, Portfolio Holder for the Environment, HCC.

b) Money for Good Causes

Cllr Mason confirmed he had £10,000 to give away for good causes. He was not yet sure of the criteria but would keep us posted.

c) Owslebury School

Cllr Mason was pleased to report Owslebury School had received a formal acknowledgement for the good quality of education offered. This was for the 5th year in succession.

d) Apologies

Cllr Mason offered his apologies for the July meeting.

e) 20 is Plenty

Cllr Meads enquired of Cllr Mason the latest situation with regard to this scheme, as the Echo had stated it was to be put in place in all schools in Hampshire. Cllr Mason confirmed that this was with regard to an advisory scheme, not physical signs.

Cllr Humby

a) SPAA Meeting – Preparing Winchester for the Games – 25th June 07

Mr Humby confirmed his attendance attending the following workshops: How to involve schools, village and parish opportunities, and will feed back.

b) Southampton Airport Community and Stakeholder Conference – 29th June 07

Both he and Cllr Ruffell will be attending and will feed back

c) Bin Collection

Cllr Humby confirmed that written representation had to be with WCC by 15th June 07. The Special Advisory Panel is meeting on 18th June 07.

110/07 HIGHWAYS

a) Cycle Club Visit

Cllr Manship confirmed that since the cycle club booking, resulting in parking in Main Road, making the highway dangerous, he had confirmed with Mr Terry Russell, Chairman of the Village Hall Committee, that should users of the village hall require overflow parking they could use the Glebe Field. This would obviously need to be considered carefully in the winter months, depending on weather conditions.

b) Baybridge Directional Sign

Mr Cryer reported that the clamp on the Baybridge directional sign in Whaddon Lane, was missing, hence the sign swinging around towards Owslebury

Action	By When	By Whom
• To notify Hampshire Highways	11/07/07	Clerk

111/07 RIGHTS OF WAY

No new matters

112/07 PARISH PLAN AND/OR VILLAGE DESIGN STATEMENT

Cllr Manship reported on a meeting regarding Parish Plans, attended by Cllr Tull and himself. Three District Councils were present: East Hants, NW Hants and Test Valley Borough Council. Unfortunately there was no representation from Winchester. Each of the above have a key person to guide parishes regarding how to go about putting a plan together and what should be included. The Committee should be made up of Parish Councillors and representatives from all areas within the village. Parish Council representation should be less than 50%. Steve Opacic is able to offer parishes £1000 towards the cost of the final publication.

Cllr Tull reported that Parish Plans from other villages could be downloaded from the DEFRA website. He felt it would be possible to download a plan and 'make it' Owslebury's. The recommendation is that a Plan usually takes between 18mths and 2 years, however he feels we should aim to complete it within 1 year, otherwise people will lose interest. All Parish Plans should start with a survey of the village and a high percentage would need to be returned.

Cllr Manship confirmed that following information being published in the Owslebury Newsletter and on the noticeboard outside the village hall, only 2 volunteers had come forward. At least 8 or 10 villagers (not Parish Councillors) are required if this is to move forward. Cllr Tull wondered whether the village had sufficient steam to do this.

Action	By When	By Whom
<ul style="list-style-type: none"> To bullet point key points regarding Parish Plans in the Owslebury Newsletter and again request volunteers If sufficient people volunteer, the next step would be for them to attend a Community Action training evening. 	11/07/07	Clerk

113/07 VILLAGE LITTER COLLECTION

In Cllr Ruffell's absence this was postponed to the July meeting.

114/07 ENVIRONMENTAL ISSUES

Cllr Tull confirmed that an exemption certificate is required for lighting agricultural fires, other than burning untreated wood or hedge cuttings. Everything else e.g. tyres and plastics has to be skipped. Further to black smoke bellowing out of Green Hill. The Clerk reported that she had an out of hours number for emergency issues e.g. fly tipping or large fires.

115/07 PLANNING

a) To hear Planning Applications

07/01140/FUL:	Sweet Briar, Popes Lane, Lower Upham. SO32 1JB
07/01141/LIS:	
Proposal:	Two storey rear extension: conservatory to rear
Comments by:	21st June 2007

PC Comment: No comment

07/01109/FUL:	Hillview, Lower Baybridge Lane, Owslebury. SO21 1JN
Proposal:	Replacement detached garage; side and rear two storey extension
Comments by:	20th June 2007

PC Comment: No comment

07/01316/FUL	Yew Tree House, Hensting Lane, Owslebury. SO21 1LE
Proposal:	Replacement Stable
Comments by:	No Date Available

PC Comment: Comment Only – Landscaping required to protect views from Bridleway off Warley Lane

07/00896/FUL:	Marwell Hotel, Thompsons Lane, Owslebury
Proposal:	Two storey office block and ancillary parking with covered motorcycle and bicycle stores
Comments by:	21/06/07

PC Comment: Object – Over intensification of the site. Concern regarding additional traffic generated. SINC – next to protected woods.

b) To hear Planning Decisions

07/00404/FUL:	Land to the North of Marwell Zoo (Lot 7) Whaddon Lane, Owslebury
Proposal:	Change of use of land to personal equestrian use and erection of stables/tack room and horse exercise area
Decision:	Application Refused

07/00356/FUL:	Kimmeridge, Longwood Road, Owslebury. SO21 1LL
Proposal:	Two storey rear extension, single storey front extension to porch and new windows to front of house, removal of garage, replace roof tiles and wall hanging tiles, replace stone cladding with render and tile hanging
Decision:	Application Permitted with Conditions

07/00331/LIS:	Marwell Hall, Hurst Lane, Owslebury. SO21 1JG
Proposal:	New fire alarm system and associated internal alterations to include new and upgraded doors and firescreen
Decision:	Application Permitted with Conditions

07/00246/FUL:	Douglas Cottages, Longwood Dean Lane, Owslebury. SO21 1JR
Proposal:	Single storey rear extensions to one and two Douglas Cottages
Decision:	Application Permitted with Conditions

07/00021/FUL:	Marwell Activity Centre, Hurst Lane, Owslebury. SO21 1EZ
Proposal:	Erection of bunk house with maintenance room and store
Decision:	Application Permitted with Conditions

116/07 PLANNING DEVELOPMENT CONTROL COMMITTEE MEETINGS

07/00954/FUL:	Whites Hill Farm, Whites Hill, Owslebury. Winchester. SO21 1NZ
Proposal:	Removal of condition no.2 of permission W06568/03 to allow a continuation of change of use
Date:	Thursday 14th June – 9.30am

Action	By When	By Whom
• To attend to speak on behalf of the Parish Council.	14/06/07	GT
• To liaise with Mrs Sprot	13/06/07	GT

117/07 MATTERS ARISING FROM CORRESPONDENCE RECEIVED: FOR INFORMATION ONLY

- a) **Southampton Airport's Community & Stakeholder Conference – Friday 29th June from 9am – 1.30pm, Matthew Le Tissier Suite at St Mary's Football Stadium, Southampton**
Rob Humby has agreed to represent the PC
- b) **WCC Standards Committee – Meeting to be include the Revised Code of Conduct within the agenda – 18th June at 6.15pm**
No one available to attend
- c) **Revised Code of Conduct – Training for Councillors – Thursday 12th July 2007 at 6.30pm – Jubilee Hall, Bishops Waltham**
All Parish Councillors encouraged to attend.

Action	By When	By Whom
• To attend the above training	14/06/07	JC/TM/AM/ JS
• To invite RP/JR	ASAP	Clerk

- d) **Winchester District Association of Parish and Town Councils (WDAPC) – Thursday 28th June 2007 at 7.45pm in Curdrige Reading Room, Reading Room Lane, Curdrige**

Action	By When	By Whom
• To attend the above meeting and liaise with Cllr Ruffell	28/06/07	JC

- e) **Safer Neighbourhood Panel for Bishops Waltham and the surrounding parishes – Meeting to be held on Wednesday 18th July in the Jubilee Hall, Bishops Waltham**
No one available to attend

Action	By When	By Whom
• To notify Mr Paul Bowes, Neighbourhood Watch 47/07	ASAP	Clerk

Minutes of the Parish Council Meeting Held on Monday 11th June 2007

118/07 MAY CORRESPONDENCE CIRCULATED IN DISTRIBUTION FILE

119/07 ITEMS FOR NEXT MONTHS AGENDA

- Litter Collection – Village Enterprise (JR)

120/07 FINANCE

May invoices approved in accordance to the budget.

121/07 DATE OF THE NEXT PARISH COUNCIL MEETING

The next Parish Council meeting will be held on **Monday 9th July 2007 at 7.45pm**

The meeting closed at 9.45pm

Chairman..... Date.....48/07