

**OWSLEBURY PARISH COUNCIL  
MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
10<sup>TH</sup> DECEMBER 2007  
AT 7.45 PM IN OWSLEBURY PARISH HALL**

**PRESENT**

Chairman: Cllr Mr A Manship  
Councillors: Mrs T Meads, Mr R Page, Mrs J Ruffell, Mr G Tull.

**IN ATTENDANCE**

County Councillor: Mr P Mason  
District Councillor: Mr L Ruffell, Mr R Humby  
Clerk: Mrs E Manship

**219/07 APOLOGIES**

Councillor: Mrs J Chase

**220/07 DISCLOSURE OF INTERESTS FOR AGENDA ITEMS**

Cllr Manship declared a "personal interest" with regard to agenda item 9 – St Andrew's Church "Wainscote Project" as he is a member of "The Friends of St Andrews" who are fundraising for the project. He confirmed Cllr Meads would chair this agenda item.

**221/07 CONFIRMATION OF THE MINUTES**

The minutes of the meeting held on 12<sup>th</sup> and 19<sup>th</sup> November 2007 had been circulated. One amendment was made. The Chairman signed the minutes.

**222/07 MATTERS ARISING FROM THE MINUTES**

**a) Actions from Whites Hill Discussion:**

**i) To enquire of Highways alternative methods of Traffic Calming to the chicanes that were trialed last year.**

The clerk reported on discussions with Corinne Hollis from WCC Traffic Management. It was agreed last year that chicanes were not an appropriate form of traffic calming in Owslebury, as the majority of traffic passing through the village at rush hour is in one direction only. Vehicles did not have to slow; rather, they swerved around the chicanes causing additional danger. Corinne confirms there is little in reality that can be applied to rural locations without ruining the rural nature of the village. The alternative to chicanes are road humps, which require a high degree of signing and lighting, and which create noise for local residents especially when large vehicles travel over them. A school safety zone could be promoted in conjunction with the County Council, but this would involve the need for high profile signing, which would inevitably alter the rural character of the village.

Action	By When	By Whom
<ul style="list-style-type: none"> <li>To ask those looking into the village design statement to consider traffic calming</li> </ul>		Clerk

**ii) To seek advice regarding appropriate action should HGV's cause a problem parking in the village overnight**

The clerk reported on discussions with Corinne Hollis from WCC Traffic Management. Lorries should not be using the village to park up overnight as HGV's must use approved overnight lorry parking. Unfortunately there are few places where lorries are permitted to park overnight. Corinne believes Rownham Services on the M27 to be the nearest. The Police can be called to move a lorry, which has parked up for the night in the village. Any farmers who do get planning permission to allow increased HGV movements would have to provide parking for vehicles on the premises if required.

**iii) To write to Mr Humphrey confirming the way forward following village discussion**

The Clerk confirmed she had written to Mr Humphrey in line with village and PC discussion on 19<sup>th</sup> October 07 – see minute's 206/07

**b) To speak with WCC whether the 2 road closures can be kept separate**

The Clerk confirmed she had put forward this request to Colin Taylor and Chris Wilson at Hampshire Highways

**c) 20 is Plenty**

Cllr Meads reported on her discussions with David White, Head Teacher of Owslebury Primary School. Mr White thanks the Council for the offer of paying for the 20 is Plenty road signs. At the moment he is waiting for the contractor from HCC to let him know if they can mount the new signs on existing posts or if they will need to set up new ones. Mr White agrees with the idea of trying to spread the signs out along the road and knows that parents are keen that additional signs are purchased. This causes a dilemma for the county Road Safety team because they are keen to erect 20 is plenty signs but know that there is a strong lobby that considers excess road signage not useful. Mr White will keep the Parish Council informed, as further information becomes available.

**Moving the school signs out of the hedge**

This has been requested before with no result. The Clerk proposed Hampshire Highways is asked to do this at the same time as the above. All agreed.

Action	By When	By Whom
• To monitor	Ongoing	TM

**d) Follow-up installation of country kerbing at west end of village with Hampshire Highways**

Kerbing is to start on 10<sup>th</sup> December in line with that which was previously agreed (not the additional requested – that will need to be at the next stage)

**223/07 PUBLIC QUESTIONS AND COMMENTS**

Mr Paul Bowes gave a presentation regarding the Wainscote Project at St Andrew's church and answered Councillor questions.

**224/07 COUNTY AND CITY COUNCILLORS AND POLICE CONSTABLE REPORTS**

**a) Road Closures**

Cllr Mason confirmed he will telephone the clerk as he becomes aware of road closures. He feels it regrettable that we are not notified direct by HCC.

**b) Speed Limit Reminders**

Cllr L Ruffell confirmed that SLR's have been booked for a two week trial period, week beginning 7<sup>th</sup> July 2008. They flash the speed limit if a vehicle drives through it at a greater speed.

**c) Issues and Options Meeting**

Cllr Humby informed the Council and Parishioners present of a PUSH meeting on 8<sup>th</sup> January 2008, 7pm - 9pm, Jubilee Hall, Bishops Waltham. 6,740 houses are to be built in the PUSH area and consideration is being given to an additional 5,500 homes outside the PUSH area. Whilst Owslebury is not in either of these areas, decisions change as lobbying takes place and in any respect the village can be expected to be affected by additional resulting traffic. Further information can be found on the WCC website – "winchester city council / environment and planning / local development framework / core strategy"

**d) Greenhill Farm**

Cllr Humby reported that an amended plan had been submitted for the proposed house. To decrease the visual impact of the property, it had been moved 25 metres further north. This will also give a longer frontage, which will enable more landscaping. Also, the ancillary building is now to be built of the same materials.

**225/07 HIGHWAYS**

**a) Grips in Longwood Road**

Cllr Tull reported the Grips needed clearing out in Longwood Road. He pointed out that this is raised with Hampshire Highways every year but to date he had noticed no improvement.

**b) Pot Holes Owslebury Bottom**

Cllr Ruffell reported a large pothole had developed in Owslebury Bottom, where it floods.

**c) Tree hanging over Portsmouth Road**

Cllr Page reported that a tree is hanging over the road, on the Activity Centre Boundary

Action	By When	By Whom
• To notify Hampshire Highways	14/01/07	Clerk

**A link has been set up on the Owslebury website to enable Councillors and Parishioners to alert Hampshire Highways of Highway problems as they arise.**

**225/07 WAINSCOTE PROJECT – ST ANDREWS CHURCH**

Chaired by Cllr Meads. Cllr Manship left the room.

Further to discussion the Council agreed to commit £3000 to the Wainscote Project, to be donated in annual donations of £600, further to a satisfactory review of progress with a caveat that sums are donated against work completed in line with a satisfactory review of progress. This sum to be reviewed on an annual basis at the November budget meeting.

**226/07 SURFACE WATER DRAINAGE REBATE**

Cllr Manship reported that Southern Water has confirmed that as Owslebury has no mains drainage, every household is entitled to a rebate of £22. However, each household has to apply for it individually.

**To claim your rebate, telephone: 0845-272-0845**

**227/07 NEW DOG BIN**

The Council agreed the purchase of a new “dog bin” to be placed in Pitcot Lane. This will be emptied on a weekly basis. It is hoped that this will reduce the dog mess left in Pitcot Lane, both in the lane itself and on the footpath, as the current mess causes distress to both residents and regular walkers.

Action	By When	By Whom
• To purchase a dog bin	14/01/08	Clerk

**228/07 NEW NOTICEBOARDS**

The Council agreed the purchase of two new parish noticeboards, both with glass doors, for Council and Parishioner use, to replace the current boards in Morestead and Baybridge. Cllr L Ruffell suggested the board in Morestead is moved to the bus lay-by to improve access / safety issues.

Action	By When	By Whom
• To liaise with house owner re: replacement of board in Baybridge	14/01/08	AM
• To enquire OK to re-locate the board in Morestead	14/01/08	Clerk
• To order new boards	14/01/08	Clerk

**229/07 VILLAGE DESIGN STATEMENT**

Mrs Sprot has kindly agreed to co-ordinate the first meeting. The Clerk reported that Sparsholt have recently had their revised VDS accepted as part of planning law by WCC. The document can be viewed on the www. Speakers: Cllr Page has a contact in Newbury with much experience in VDS's. Cllr Manship will approach Sparsholt PC.

Action	By When	By Whom
1) Cllrs Page and Manship to approach speakers for possible dates (as open as possible) & notify the Clerk	ASAP	AM / RP
2) The Clerk to forward these dates to Mrs Sprot who will identify an appropriate date for the meeting and invite those who volunteered to join a working party through the survey.	ASAP	Clerk
3) Cllrs Page and Meads to represent the Parish Council on the VDS Working Party.	Ongoing	TM & RP

### 230/07 PLANNING SUPPORT

Four parishioners have volunteered to research into planning law in order to support the Parish Council when making planning decisions. The Chairman suggested they be asked whether they would be prepared to research into planning law through self-directed training, using available websites, and planning workshops as they become available. All large-scale applications will automatically be sent to an agent, currently Planning Aid, for advice. With regard to the regular applications, the Council welcomes the thoughts and advice from these volunteers as they feel able and experience grows. Either by e-mailing the Clerk or by attending the council meeting and speaking in section 5.

A Planning Workshop is to be held on Thursday 7<sup>th</sup> February 2008 – 10am – 4.30pm at Chilworth Manor Hotel. The PC will meet the fees of the above volunteers, should they be willing and able to attend.

Action	By When	By Whom
<ul style="list-style-type: none"> <li>To write to the 4 volunteers, offering the above course and asking whether willing to support as outlined above</li> <li>RP to attend the above course as a Council representative.</li> </ul>	ASAP	Clerk

### 231/07 NEW PARISH COUNCILLOR

Papers regarding the role specification and vacancy advertisement had been circulated. Closing date for letters of interest – 5<sup>th</sup> January 2008. A new councillor will be agreed by co-option if an election is not called for.

Action	By When	By Whom
<ul style="list-style-type: none"> <li>Advertisement for a New Councillor to be placed on the Noticeboards, on the Website and in the Owslebury Newsletter</li> </ul>	14/12/07	Clerk

### 232/07 PLANNING

#### a) To discuss pre-planning applications

##### i. Bottom Pond Farm

Cllrs Manship, Page and Ruffell visited the site on Saturday 8<sup>th</sup> December to talk through and view the proposals with the landowner. The Farm is redundant. They are looking to convert the 2 large L shaped barns, for which they currently have planning permission for 2 single dwellings, into 4 semi-detached dwellings. And the piggery into 3 single storey terraced dwellings. The 2 open barns adjacent to the site would be demolished. There are no alterations planned to the existing structures of the buildings. The site is surrounded by 13 acres of farmland. There are 2 houses and a bungalow on the site, which they are currently letting. The landowner plans to replace the bungalow in time but this is not part of this application. There are currently 2 entrances to the site. Both will be closed and a new entrance opened. Cllr Page asked where the equipment, which is used on the farmland and currently stored in the open barns, will be stored once these are demolished. This has, as yet, not been considered. It is anticipated that this planning application will be raised at the January or February meeting.

Action	By When	By Whom
<ul style="list-style-type: none"> <li>To forward to Planning Aid when the documents are received</li> </ul>		Clerk

#### b) To discuss planning applications

<b>07/02867/FUL:</b>	<b>Field Adjacent to Whiteflood Farm, Belmore Lane, Owslebury</b>
<b>Proposal:</b>	Erection of Stable
<b>Comment By:</b>	<b>27<sup>th</sup> December 2007</b>

Parish Council Comment: No comment.

<b>07/02838/LIS:</b>	<b>Barn 50m SE of Farmhouse, Hensting Farm, Hensting Lane, Fishers Pond</b>
<b>Proposal:</b>	Repair of rafters, wall plate and purlin
<b>Comment By:</b>	<b>20<sup>th</sup> December 2007</b>

Parish Council Comment: No comment.

<b>07/02791/FUL:</b>	<b>Hurst Cottage, Hurst Lane, Owslebury</b>
<b>Proposal:</b>	Demolition of existing garage and erection of new timber frame/oak clad garage, demolition and extension of boundary wall and reposition of oil tank
<b>Comment By:</b>	<b>3<sup>rd</sup> January 2008</b>

**Parish Council Comment:** No comment.

**c) To hear planning decisions:**

<b>07/02456/FUL:</b>	<b>Orchard House, Morestead Hill, Morestead</b>
<b>Proposal:</b>	Single storey rear glazed extension; single storey side extension; new windows and balconies to first and second floors
<b>Decision:</b>	<b>Application Permitted</b>

<b>07/02533/FUL:</b>	<b>Greenhill Farm, Baybridge Lane, Owslebury</b>
<b>Proposal:</b>	Erection of Stable Block
<b>Decision:</b>	<b>Application Refused</b>

<b>07/02701/FUL:</b>	<b>Marwell Zoo</b>
<b>Proposal:</b>	Temporary change of use of land to ice rink with boot changing facilities, refreshment marque, ticket booth, and associated plant equipment
<b>Decision:</b>	<b>Application Permitted</b>

**233/07 MATTERS ARISING FROM CORRESPONDENCE RECEIVED: FOR INFORMATION ONLY**

- a) Meeting with the Enforcement Informal Scrutiny Group – Tuesday 8<sup>th</sup> January 2008 – 9.30 am – The Mayors Parlour, The Guildhall, Winchester

Action	By When	By Whom
• Cllr Tull will try to attend	08/01/08	GT

- b) WCC working with Parishes – Meeting with Cllr Becket – Thursday 17<sup>th</sup> and /or 22<sup>nd</sup> January 2008 5.30pm

Action	By When	By Whom
• To be placed on the agenda of the next meeting	14/01/08	Clerk

**234/07 AGENDA ITEMS FOR NEXT MEETING**

- Hedges Blitz – Councillor Progress Report
- Co-option of a new Councillor (providing an election is not called)

**235/07 FINANCE**

The following payments were approved in accordance to the budget.

Voucher	Amount (£)	Payee	Purpose
59	50.00	British Heart Foundation	In recognition of 20 years service to Owslebury Parish Council of Cllr John Seabrook
60	30.00	TLC Online	Web site maintenance for December 2007
61	463.20	Cannon	Grounds Maintenance October 2007
62	58.75	OPHMC	Parish Hall Rental 10/09 – 11/11/07 for PC and ONW
63	138.38	HCC	Clerk's Pension – Clerk and OPC Contribution – November 2007
64	539.72	Mrs E Manship	Clerk's Salary and Expenses – November 2007

**236/07 DATE OF THE NEXT PARISH COUNCIL MEETING**

The next Parish Council meeting will be held on **Monday 14<sup>th</sup> January 2008 at 7.45pm**

The meeting closed at 10.00pm

Chairman..... Date.....95/07